

**New Jersey State Council on the Arts
Grant Period Extension Request**

Please use this form to request an extension of the end of your current grant period as set in your grant agreement. Funds from a Council grant must be spent or encumbered (obligated in a contract, purchase order, or other formal commitment) by the end of the grant period. If you will not be able to spend or encumber all of the grant funds awarded (the entire grant, not just the portion received to date) or complete the majority of the funded activities within the grant period, the grantee should request a grant period extension to the date when all funds will be spent/encumbered and activities completed. Extensions must be requested before the grant period ends.

Print this form, complete the information below and mail or fax it to:

New Jersey State Council on the Arts
Extension Request
P.O. Box 306
Trenton, NJ 08625
Fax: 609-989-1440

Grantee name: _____

Grant number (on grant agreement): # _____

Type of grant (check one):

- | | |
|--|--|
| <input type="checkbox"/> General Operating Support | <input type="checkbox"/> Arts in Communities |
| <input type="checkbox"/> General Program Support | <input type="checkbox"/> Building Arts Participation |
| <input type="checkbox"/> Arts Education Special Initiative | <input type="checkbox"/> Southern NJ Staffing Initiative |
| <input type="checkbox"/> Arts Project Support | <input type="checkbox"/> Folk Arts Apprenticeship |
| <input type="checkbox"/> Projects Serving Artists | |

Current grant period ending date (mm/dd/yy): _____

New grant period ending date requested (mm/dd/yy): _____

Reason a grant period extension is needed: _____

If your grant period extension is approved your final report for this grant will be due 30 days after the new end date.

Name/Title	Applicant/Grantee Signature	Date
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For use by NJ State Council on the Arts:

The above grant period extension has been approved. _____
Signature Date