



State of New Jersey

DEPARTMENT OF EDUCATION
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JON S. CORZINE
Governor

LUCILLE E. DAVY
Commissioner

July 12, 2007

TO: Chief School Administrators
Charter School Lead Persons

FROM: William King, Assistant Commissioner
Division of Field Services

SUBJECT: **NJ SMART EDanalyzer® Training**

Your district/charter school is invited to participate in **NJ SMART EDanalyzer® Training**. This training is intended for staff in your district who are responsible for student level data analyses, such as your Curriculum Director, Director of Assessment and/or Technology Director. EDanalyzer® is a powerful and straightforward data exploration tool that will allow you to view several years of state assessment data and student demographic information that are currently in the NJ SMART data warehouse. EDanalyzer® supports full student listing (drill-down) as well as graphing capabilities, and will be an important tool for your district as you continue to use data to assess student performance and make decisions about teaching and instruction. EDanalyzer® is being offered for free to all districts who participate in NJ SMART by the Department of Education.

NJ SMART is offering EDanalyzer® Training to districts statewide with sessions occurring in each county. Training is scheduled to begin August 6th 2007. Please refer to the attached RSVP form for scheduled training dates, times, and locations.

Each district is invited to send **two (2) district staff** to the live county-based trainings held in August. Due to the fact that the live training is conducted in computer labs, only 2 staff from each district will be accepted for training. The staff you choose to send to the district should be staff who can then lead trainings for other staff within your district as needed. Support materials such as a quick start guide, user manual, and a web-based tutorial will be available to district staff to assist in the training of other district staff.

Registration for training is on a first-come, first-served basis and space in each of the training locations is limited. A registration form is attached and must be returned via email to NJSMART@pcgus.com or fax (609) 716-0971 no later than **July 27th**. **We cannot guarantee availability for registrations received after July 27th.**

Please pass along this invitation as well as the RSVP form to the two staff you would like to participate in training. Once NJ SMART receives the registration form, a confirmation email will be sent to the training participant listing the training site location, address, and time. Directions to the training sites will be emailed to training participants the last week of July.

If you have any questions, please call the NJ SMART toll-free line at 800-254-0295.

Thank you and we look forward to seeing your staff at an **NJ SMART EDanalyzer® Training Session** in August.

Attachment

c: County Superintendents
LEE Group
Garden State Coalition of Schools
Jack Longworth