



State of New Jersey  
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June 4, 2012

**TO:** Chief School Administrators (Secondary School Districts)  
Charter School Lead Persons (Secondary Charter Schools)

**FROM:** Marie Barry, Director  
Office of Career and Technical Education

**SUBJECT:** 2011-2012 Career Technical Education Data Collection and Placement Survey

I am pleased to announce that following two years of parallel Career and Technical Education (CTE) data collections, the Vocational Education Data System (VEDS), will no longer be required for secondary school districts. The 2011-2012 secondary CTE data will only be collected through the NJ SMART CTE Submission. All secondary districts with approved CTE programs must submit CTE data using the CTE Submission in NJ SMART.

The Official CTE Submission for the school year of 2011-12 data on NJ SMART will take place for the June 30, 2012 submission period. A practice period for the CTE Submission will be open in the NJ SMART portal in the weeks leading up to the June 30th snapshot. At the completion of the practice period, all CTE data will be deleted in preparation of the Official CTE Submission. The CTE Submission Student Data Handbook, file templates and CTE-related reference documents can be found on the website at <http://www.state.nj.us/education/njsmart/cte/>. The key dates are listed below.

- **June 29:** Close: Practice CTE Submission (2011-2012 School Year)
- **July 5:** Open: Official CTE Submission (2011-2012 School Year)
- **August 2:** Deadline: Official CTE Submission Deadline (2011-2012 School Year)

All CTE files must be submitted through the NJ SMART portal. The data will not be accepted by e-mail. **Failure to submit CTE data through the NJ SMART CTE Submission by the established deadline will impact a district's eligibility to receive Perkins funding.**

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In addition to the NJ SMART CTE Submission, districts with CTE completers who graduated in the prior school year (2010-2011) must submit a **placement survey** through the New Jersey Department of Education's secured website at <http://homerom.state.nj.us/> under the listed subject of CTE (Secondary and Adult). Click on the link, it will open a district login window. After successfully accessing the district's site, there will be a secondary placement survey file available for download.

The placement survey is designed to determine if the listed students were employed, in the military services, in postsecondary education or unemployed by the end of calendar year 2011 following their graduation from high school. **The deadline for the placement survey is August 2, 2012**, which is the same deadline for the NJ SMART CTE data submission.

For technical assistance related to the NJ SMART CTE Submission, please contact the NJ SMART Help Desk by calling (800) 254-0295 or e-mailing [njsmart@pcgus.com](mailto:njsmart@pcgus.com). For the questions related to the Placement Survey, please call Shinlan Liu at (609) 633-1056 or e-mail [shinlan.liu@doe.state.nj.us](mailto:shinlan.liu@doe.state.nj.us).

MB/RK/SL/SAVEDS 2012 Data Collection\NJSMART no longer collecting VEDS letter.doc

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Executive County Superintendents