

**2007-2008 Title I Performance Report  
for Title I, Part A Funds**

**Instruction Manual**

**New Jersey Department of Education**



## 2007-2008 Title I Performance Report

The *No Child Left Behind Act* (NCLB) **requires** the annual collection of data from school districts that received Title I funds. This information contributes to a larger comprehensive State Performance Report that the New Jersey Department of Education must submit to the U. S. Department of Education for a national perspective. The purpose of the Title I Performance Report is to provide a summative analysis of *the impact of Title I, Part A funds on student performance and to report how these funds were used.*

All districts that received Title I, Part A funds in the 2007-2008 school year must submit data for this Performance Report, even districts that are not receiving funding for 2008-2009. The data for how Title I, Part A funds were spent in 2007-2008 must match your district's approved *2008 NCLB Consolidated Application*. For example, if your application indicated expenditures for teachers and paraprofessionals, the Performance Report should include corresponding numbers on the FTE table.



***Please note:*** The Title I, Part A performance reporting system is incorporated into the EWEG system. Enter the system using the district's ID and password and choose "Title I Performance Report." In the drop-down box at the top of the screen that is labeled "Year," select year **2008** and click on the button that says "Create Application."



This instruction guide will walk you through each screen of the report.

If you have questions relating to the Title I, Part A **program, data, or technical performance of the collection system**, you may e-mail them to [titleone@doe.state.nj.us](mailto:titleone@doe.state.nj.us) and include the following information:

- ◆ name and code of the LEA, i.e., Absecon City (0010)
- ◆ the inquirer's direct phone number

## Checklist of Data Required to Complete This Report

You will need the following data about Title I, Part A services your district provided during the 2007-2008 school year.

- Table 1a – For All Title I Districts: The number of Title I students served with Part A funds, disaggregated by race/ethnicity. These counts do not include nonpublic school students served, students served with Part A, Neglected funds, or adult literacy students. Part A data counts must identify students as attending targeted assistance schools (TAS) or schools operating approved Title I schoolwide programs (SWP).
- Table 1b – For All Title I Districts: The number of Part A students who received Title I services, disaggregated by grade level, and identified as either TAS, SWP, Part A Neglected, or Nonpublic (Private) School students.
- Table 2 – For All Title I Districts: The number of Title I, Part A students, disaggregated by instructional subject and support services, for TAS only. Nonpublic (Private) School students are also counted.
- Table 3 – For All Title I Districts: The number of students within special service groups, i.e., students with disabilities, limited English proficient (LEP), homeless, and migrant, and the number of students within selected categories who received SES.
- Table 4 – For All Title I Districts: The number of full-time equivalent staff (administrators, support staff, teachers) in Title I targeted assistance programs, paraprofessionals in targeted assistance and schoolwide programs, and the number of paraprofessionals, disaggregated by qualification criteria. The number of Title I paraprofessionals who served students with disabilities is also collected.
- Table 5a – For Title I schools in need of improvement (SINIs) required to offer the school choice option: 1) The number of students who were eligible for transfer to another school *within* the district; 2) The number of students who requested transfer; 3) The number of students who were given the opportunity to transfer; and 4) The number of students who actually transferred.
- Table 5b – For Title I SINIs required to offer supplemental educational services (SES): 1) The number of Title I students who were eligible for SES; 2) The number of students who applied for SES; 3) The number of students who were given the opportunity for SES; and 4) The number of students who actually received SES. Also requested are dollar amounts spent on school choice transportation and SES and how often SES was offered.
- Table 6a – For Title I SINIs: The number of students who transferred to each eligible school within the district.

- ❑ Table 6b – For Title I SINIs: The number of Title I students who transferred to schools outside of the district through the Title I school choice option, plus identification of these schools, districts, and counties.
- ❑ Table 7 – SES Provider Information for Title I SINIs: 1) Each SES provider that served eligible students in your district; 2) The number of students served by each provider; 3) The number of students who attended at least 80% of the sessions; and 4) The number of students who met or exceeded their goals.
- ❑ SES Evaluation: For each SES provider that served students in your district, a survey must be completed.
- ❑ Table 8 – For All Title I Districts with served Corrective Action Schools: Identification of actions taken by Title I corrective action schools.
- ❑ Table 9 – For All Title I Districts with served Restructured Schools: Identification of actions taken by Title I restructured schools.

## 2007-2008 Title I Performance Report on EWEG

The Title I, Part A performance data collection is part of the EWEG system. **All** districts that received Title I, Part A funds in the 2007-2008 school year must complete the performance survey. The instructions in this manual will guide you through the process. If you have any problems entering your data or submitting the report, contact the Office of Student Achievement and Accountability at [titleone@doe.state.nj.us](mailto:titleone@doe.state.nj.us).

### Logging On

Each district must use its individual EWEG ID and Password to log into the system. If you do not know your district's ID and Password, contact your district technology support person.



The screenshot shows the EWEG login interface. At the top left is the State of New Jersey Department of Education logo. At the top right is the EWEG logo with the text "Electronic Web-Enabled Grant System". Below the logos, there are links for "LOGON Page" and "Instructions". The main heading is "Welcome to the New EWEG Login Screen" with a sub-heading "Please enter your user ID, password and County District Code". There are three input fields: "User ID:", "Password:", and "County District:". Below these fields are two buttons: "LOGON" and "Public Access". At the bottom, there is a section for "EWEG Notes" containing several paragraphs of text regarding password sensitivity, character limits, and system delays.

STATE OF NEW JERSEY  
DEPARTMENT OF EDUCATION

EWEG  
Electronic Web-Enabled Grant System

LOGON Page [Instructions](#)

### Welcome to the New EWEG Login Screen

Please enter your user ID, password and County District Code

User ID:

Password:

County District:

**For forgotten or unknown user ids/passwords**, send your questions to [eweghelp@doe.state.nj.us](mailto:eweghelp@doe.state.nj.us). Please provide your name, school district name, and county-district code with your request.

**\*If you store your password information through the Internet Explorer autocomplete feature** (which is discouraged for security reasons), remember that when you log back in with your new password, you will receive a dialog box asking if you want to change your stored password. You will need to select "Yes," or you will receive a "Password not found" error.

**Note: EWEG only Supports Internet Explorer browser (Version 5.01 is minimum and 7.0 is maximum).**

**EWEG Notes:**

The EWEG password is case sensitive. Many passwords have come into the system with all upper case letters. Please try uppercase letters if your password does not work initially.

User IDs for the EWEG system have a limit of 8 characters. Any User ID longer than 8 characters established on the Homeroom system has been truncated to 8 characters. EWEG requires the entry of a six digit code comprised of the two digit county code and the four digit LEA code.

Please note that there will be some delay between the time User IDs and Passwords are set up on the Homeroom system and the activation of those User IDs and Passwords on the EWEG system.

## Menu List

STATE OF NEW JERSEY  
DEPARTMENT OF EDUCATION

EWEG  
Electronic Web-Enabled Grant System

Sign Out

You have been granted access to the forms below by your Security Administrator

**Formula Grant**  
NCLB  
NCLB Needs Assess Program Plan  
Perkins Secondary  
Title I Comparability

**Final Reports**  
NCLB Final Report  
Perkins Secondary FR

**Performance Reports**  
Title I - Performance Report  
Title IID - Performance Report

If the form you need is not listed, contact your Security Coordinator :

user ID: GARFIELD031700

New Jersey Department of Education  
Send Questions to: eweghelp@doe.state.nj.us

To access the performance report, click on the Title I Performance Report link. You will then see a screen similar to the one shown on the following page.

## Creating the Report

You must now generate the 2008 report. Select the year 2008 in the drop-down box and click on “Create Application.” This will establish the report in EWEG and you will see the 2008 report added to the list of available applications.

**Application Select** [Instructions](#)

Year:

Select an application from the list(s) below and press one of the following buttons:

Select	Application / Amendment	Original Submit Date	NJDOE Final Approval Date	Status	Status Date
<b>2006-2007</b>					
<input type="checkbox"/>	07-TitleI-00 Original Application	12-17-2007		Submitted to NJDOE	12-17-2007
<b>2005 - 2006</b>					
<input type="checkbox"/>	06-TitleI-00 Original Application	03-22-2007		Submitted to NJDOE	03-22-2007
<b>2004 - 2005</b>					
<input type="checkbox"/>	05-TitleI-00 Original Application	08-17-2006		Submitted to NJDOE	08-17-2006

user ID: GARFIELD031700

  
New Jersey Department of Education  
Send Questions to: [eweghelp@doe.state.nj.us](mailto:eweghelp@doe.state.nj.us)

## Selecting the Report

**Application Select** [Instructions](#)

Select an application from the list(s) below and press one of the following buttons:

Printed Applications:

Select	Application / Amendment	Original Submit Date	NJDOE Final Approval Date	Status	Status Date
<b>2007 - 2008</b>					
<input checked="" type="radio"/>	08-TitleI-00 Original Application			Not Submitted	
<b>2006 - 2007</b>					
<input type="radio"/>	07-TitleI-00 Original Application	12-21-2007		Submitted to NJDOE	12-21-2007
<b>2005 - 2006</b>					
<input type="radio"/>	06-TitleI-00 Original Application	03-30-2007		Submitted to NJDOE	03-30-2007
<b>2004 - 2005</b>					
<input type="radio"/>	05-TitleI-00 Original Application	08-16-2006		Submitted to NJDOE	08-16-2006

user ID: T1PERF2314010

  
New Jersey Department of Education  
Send Questions to: eweghelp@doe.state.nj.us

Click on the radio button to the left of the listing for the 08-TitleI-00 Original Application. The screen will refresh itself, updating the selection buttons located above the application line. Buttons that are available will display text that is clearly visible and buttons that are unavailable will display blurred text. The possible choices on the Title I Performance Report screen are listed below:

- Open Application
- Create Amendment
- Delete Application/Amendment
- Review Summary

Click on Open Application to display the Title I Performance Report.

All sections of the report are accessible by clicking on tabs located across the top of the screen.

**Application:** 2007 - 2008 Original Application      **Project Period:** 9/1/2007 - 8/31/2008      [Printer-Friendly](#)  
[Click to Return to Application Select](#)  
[Click to Return to Menu List / Sign Out](#)

Overview   Contact Information   **Student Participation**   Type of Service   Special Service Group   FTE Staff   School Data Information   School Choice   SES Provider Information   Corrective Action   Restructuring   Submit

**Overview**

**Program:** Title I Performance Report

**Purpose:** The purpose of the Title I Performance Report is to determine the impact of Title I funds on student performance and to report how Title I funds were used. The New Jersey Department of Education provides the assessment data for those schools and students that received Title I services. However, the school district must provide the demographic and service data. This information contributes to the national perspective of the impact of Title I.

The No Child Left Behind Act (NCLB) requires the collection of data from school districts receiving Title I funds. This information contributes to the State Performance Report that the department must submit to the U.S. Department of Education.

All Title I districts must complete this report. Only districts with schools in need of improvement must complete the following sections:

- \* School Data Information
- \* School Choice
- \* SES Provider Information
- \* Corrective Action
- \* Restructuring

Some tabs may have subtabs that appear directly below the selected tab (see below). The first subtab will open up initially. You can access additional tabs by clicking on the labeled subtab.

Application: 2007 - 2008 Original Application      Project Period: 9/1/2007 - 8/31/2008      Printer-Friendly  
 Click to Return to Application Select  
 Click to Return to Menu List / Sign Out

Overview   Contact Information   Student Participation   Type of Service   Special Service Group   FTE Staff   School Data Information   School Choice   SES Provider Information   Corrective Action   Restructuring   Submit

Intradistrict School Choice   Interdistrict School Choice

**Intradistrict School Choice - Schools Receiving Transfers**      Instructions

6a.) Intradistrict School Choice - Schools Receiving Transfers

School	# Students
020 ROSA PARKS ARTS HIGH SCH	0
043 ALEXANDER HAMILTON ACAD	0
045 DALE AVE	0
050 NUMBER 1	0
110 NUMBER 7	2
130 NUMBER 9	0
150 NUMBER 11	0
180 NUMBER 14	0
200 NUMBER 16	0
230 NUMBER 19	0
311 NUMBER 29	0
315 ROBERTO CLEMENTE	0
325 NORMAN S. WEIR	0
<b>Total</b>	<b>2</b>

The district is unable to provide school choice to eligible students because (check box):

1. All schools at a grade level are in school improvement, corrective action, or restructuring.

2. The district has a single school at the grade level of the school at which students are eligible for public school choice.

3. The district's schools are so remote from one another that choice is impracticable.

If the district did not offer choice for any other reason, please explain (limit 1000 characters):

  

All pages that require data to be entered will have a Save button located at the bottom of the page.

**Note:** You must click the Save button before you leave each screen or you will lose the data you entered.

**Note:** Do not use the Back button to access a previous screen. Save your work and use the tabs at the top of the screen. Using the Back button will create error pages preventing you from accessing screens and interfering with the system's functionality.

# Title I Performance Report Step-by-Step

## Tab 1: Overview

This screen provides an introduction to the Title I Performance Report.

<b>Application:</b> 2007 - 2008 Original Application		<b>Project Period:</b> 9/1/2007 - 8/31/2008		<a href="#">Printer-Friendly</a>							
				<a href="#">Click to Return to Application Select</a>							
				<a href="#">Click to Return to Menu List / Sign Out</a>							
Overview	Contact Information	Student Participation	Type of Service	Special Service Group	FTE Staff	School Data Information	School Choice	SES Provider Information	Corrective Action	Restructuring	Submit
<b>Overview</b>											
<b>Program:</b> Title I Performance Report											
<b>Purpose:</b> The purpose of the Title I Performance Report is to determine the impact of Title I funds on student performance and to report how Title I funds were used. The New Jersey Department of Education provides the assessment data for those schools and students that received Title I services. However, the school district must provide the demographic and service data. This information contributes to the national perspective of the impact of Title I.											
The No Child Left Behind Act (NCLB) requires the collection of data from school districts receiving Title I funds. This information contributes to the State Performance Report that the department must submit to the U.S. Department of Education.											
All Title I districts must complete this report. Only districts with schools in need of improvement must complete the following sections:											
* School Data Information											
* School Choice											
* SES Provider Information											
* Corrective Action											
* Restructuring											

## Tab 2: Contact Information

Complete the requested information on this screen so that we may contact you if necessary.

**Note:** You must complete all of the fields or you will receive an error message and be unable to save this screen.

<b>Application:</b> 2007 - 2008 Original Application		<b>Project Period:</b> 9/1/2007 - 8/31/2008		<b>Printer-Friendly</b> <a href="#">Click to Return to Application Select</a> <a href="#">Click to Return to Menu List / Sign Out</a>							
Overview	Contact Information	Student Participation	Type of Service	Special Service Group	FTE Staff	School Data Information	School Choice	SES Provider Information	Corrective Action	Restructuring	Submit
<b>District Information</b>											
<b>Title I Performance Contact:</b>											
<b>First Name</b>		<input type="text"/>									
<b>Last Name</b>		<input type="text"/>									
<b>Phone</b>		<input type="text"/>	<input type="text"/>	<input type="text"/>	<b>Extension</b>		<input type="text"/>				
<b>Email</b>		<input type="text"/>									
<b>Confirm Email</b>		<input type="text"/>									
<input type="button" value="Save Page"/>											

### Tab 3: Student Participation

#### 1a. Student Participation by Racial/Ethnic Group (Unduplicated)

**\*All Districts that received Title I, Part A funding in 2007-2008 must complete Tables 1a and 1b.**

**Purpose:** This table collects data on public school students by type of program—targeted assistance (TAS) or schoolwide (SWP). The student data must be disaggregated according to racial/ethnic group.

**Note:** The EWEG system has built-in edits that interact to verify column totals and cross-reference tables, if appropriate. If totals do not correlate, you may receive an error message.

For Table 1a, enter the *unduplicated count*, by ethnicity, for students who participated at anytime during this reporting period. Include students in targeted assistance programs (TAS) and schoolwide programs (SWP). Count a child only once in each category even if the child participated during more than one term or in more than one school during the reporting period. Include pre-K through Grade 12. Do not include Local Neglected Students (those served with Title I, Part A Neglected funds) or nonpublic students in this table.

Students may only be listed under SWP if the funded school is operating an approved Title I schoolwide program. Please do not confuse a school with a Title I schoolwide program with a single attendance area school. Please review the definitions of these terms.

Application: 2007 - 2008 Original Application      Project Period: 9/1/2007 - 8/31/2008

[Click to Return to Application Select](#)  
[Click to Return to Menu List / Sign Out](#)

Overview	Contact Information	Student Participation	Type of Service	Special Service Group	FTE Staff	School Data Information	School Choice	SES Provider Information	Corrective Action	Restructuring	Submit
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**Student Participation** [Instructions](#)

**1a.) Student Participants by Racial/Ethnic Group (Unduplicated)**

	Part A		Total
	TAS	SWP	
American Indian/Alaskan Native	<input type="text"/>	<input type="text"/>	0
Asian/Pacific Islander	<input type="text"/>	<input type="text"/>	0
Hispanic	45	2200	2245
Black (Not Hispanic)	<input type="text"/>	500	500
White (Not Hispanic)	<input type="text"/>	<input type="text"/>	0
<b>Total</b>	45	2700	2745

\*\* Note: Do not include Private and Local Neglected Students or Adult Literacy Students  
\*\* Note: Total Student Participants for Table 1a.) must equal the Total Public TAS and SWP Participants minus the Adult Literacy Participants (TAS and SWP) on Table 1b.)

## 1b: Public, Nonpublic & Local Neglected Students by Grade Level

### Purpose:

This table collects data by grade level for all students served with Title I, Part A funds.

For Title I, Part A, enter the total *unduplicated* number of students who received Title I services during the 2007-2008 school year, by grade level. Enter the totals for your district's TAS and SWP students in columns 1 and 2. Enter the total served with Title I, Part A Neglected funds in column 3. Enter the total nonpublic school students served with Title I, Part A funds in column 4. The numbers in column 5 are calculated automatically and represent the total for each row.

**Note:** If funds were used for adult literacy programs, include the count in the "Adult Literacy" row.

The student totals for the TAS and SWP columns in Table 1b (minus the count for Adult Literacy, if applicable) must equal the student totals for Table 1a.

1b.) Public, Private & Local Neglected Students by Grade Level

Grade (Unduplicated)	Title I, Part A				Total
	Public TAS	Public SWP	N	Private	
Ages 0-2					0
Ages 3-5					0
K					0
1					0
2	45				45
3		250			250
4		200			200
5		500			500
6		500			500
7		250			250
8		500			500
9		500			500
10					0
11					0
12					0
Ungraded					0
Adult Literacy	5				5
<b>Total *</b>	50	2700	0	0	2750
<b>Total Public TAS + Public SWP</b>					2750

\*\* Note: Total Public TAS and SWP Participants minus the Adult Literacy Participants (TAS and SWP) on Table 1b.) must equal Total Student Participants for Table 1a.).

Calculate Totals Save Page

☞ After all data are entered, click the Calculate Totals button, then click the Save Page button.

## Tab 4: Student Participation by Type of Service

**\* All districts that received Title I, Part A funding in 2007-2008 and conducted a targeted assistance program must complete this table.\***

2.) Student Participation by Type of Service (Duplicate Count)			
SERVICE AREAS	Title IA		
	TAS	Private	Total
<b>INSTRUCTIONAL</b>			
Reading/English/Lang. Arts	22	2000	2022
Mathematics	45	1700	1745
Science			0
Social Studies			0
Vocational/Career			0
<input type="checkbox"/> Instructional Other: List			0
<b>Instructional Totals</b>	67	3700	3767
<b>SUPPORTING</b>			
Supporting/Guidance/Counseling/Advocacy		25	25
Health/Dental/Eye Care			0
Supporting Other:			0
<input type="checkbox"/> Necessary Nutrition			
<input checked="" type="checkbox"/> Necessary Eyeglasses			
<input type="checkbox"/> Necessary Hearing Aid			
<input type="checkbox"/> Other Necessary Medical Equipment			
<input type="checkbox"/> Supporting Other: List			
<b>Supporting Totals</b>	0	25	25
<b>Total Participation by Student Type</b>	67	3725	3792

**Purpose:** The purpose of this table is to determine the number of students in targeted assistance programs who received Title I instructional services in content areas and support services during the 2007-2008 school year. This table collects data for TAS only; *do not* include schoolwide student counts. Include students funded with Title I, Part A Neglected funds in this count. Include the nonpublic students served in the “Private” column.

The screen is shown above in two sections showing the instructional and supporting data collection fields.

- ☞ Enter the student counts for public school TAS students in column 1 and the number of nonpublic school students in column 2.

Since students may have received services in multiple categories, students may be counted more than once. These may be *duplicate* counts, but count each student only once in each category.

- ☞ When all data are entered, click the Calculate Totals button, then click the Save Page button.

## Tab 5: Student Participation by Special Service Group

**\* All districts that received Title I, Part A funding in 2007-2008 must complete this table.\***

Application: 2007 - 2008 Original Application      Project Period: 9/1/2007 - 8/31/2008      [Printer-Friendly](#)  
[Click to Return to Application Select](#)  
[Click to Return to Menu List / Sign Out](#)

Overview   Contact Information   Student Participation   Type of Service   Special Service Group   FTE Staff   School Data Information   School Choice   SES Provider Information   Corrective Action   Restructuring   Submit

### Student Participation by Special Service Group

**3.) Student Participation by Special Service Group**

	Public TAS and SWP	SES Served
# of Students with Disabilities (IDEA)	<input type="text" value="28"/>	<input type="text"/>
LEP Students	<input type="text" value="1500"/>	<input type="text" value="300"/>
Homeless	<input type="text"/>	
Migrant	<input type="text"/>	

[Save Page](#)

**Purpose:** The purpose of this screen is to 1) provide the total unduplicated count of all Title I disabled, limited English proficient (LEP), homeless, and migrant students in the district and the number who received supplemental educational services (SES) during the 2007-2008 school year.

☞ Enter the total number of public school disabled, LEP, homeless, and migrant students (*unduplicated count*) who received instructional and support services funded by Title I, Part A during the 2007-2008 school year in TAS and SWP. Count pre-K through Grade 12. Count a child only once in each category even if the child participated during more than one term or in more than one school during the reporting period.

**Note:** Do not include nonpublic, local neglected, or adult literacy counts.

☞ Enter the number of disabled and LEP students who received SES. Note that these numbers cannot be greater than the totals in the previous column.

☞ After all data are entered, click the Save Page button.

## Tab 6: FTE Staff

**\* All districts that received Title I, Part A funding in 2007-2008 must complete this table.\***

Application: 2007 - 2008 Original Application Project Period: 9/1/2007 - 8/31/2008 Printer-Friendly  
Click to Return to Application Select  
Click to Return to Menu List / Sign Out

Overview Contact Information Student Participation Type of Service Special Service Group **FTE Staff** School Data Information School Choice SES Provider Information Corrective Action Restructuring Submit

**FTE Staff** Instructions

**4.) Staff Information for Title I Targeted Assistance Programs and Schoolwide Programs (Unduplicated).**

FTEs for Staff		
	Targeted	SWP
FTEs: Administrators (Non-Clerical)	<input type="text"/>	
FTEs: Support Staff (Non-Clerical and Clerical)	<input type="text"/>	
FTEs: Teachers	<input type="text" value="1"/>	
FTEs: Paraprofessionals	<input type="text" value="2"/>	<input type="text" value="25"/>
FTEs: Other Paraprofessionals	<input type="text"/>	<input type="text"/>
Paraprofessionals		
	Targeted	SWP
Number: Total Title I Paraprofessionals	<input type="text" value="2"/>	<input type="text" value="25"/>
A. Number: Completed Para Pro Assessment Option	<input type="text" value="2"/>	<input type="text" value="22"/>
B. Number: Completed Portfolio Assessment Option	<input type="text" value="0"/>	<input type="text"/>
C. Number: Completed 2 Years of College	<input type="text"/>	<input type="text"/>
D. Number: Completed Associate's or Higher Degree	<input type="text"/>	<input type="text"/>
E. Total Unqualified Title I Paraprofessionals	<input type="text" value="0"/>	<input type="text" value="3"/>
F. Number of Title I Paraprofessionals Who Served Special Education Students Ages 6-21	<input type="text" value="0"/>	<input type="text" value="0"/>

Calculate Totals Save Page

**Purpose:** The purpose of this table is to provide the number of full-time equivalent (FTE) staff funded through Title I, Part A programs during the 2007-2008 school year, by job category.

**Note:** All data for this chart must be entered as an FTE count. See following pages for more information on how to calculate FTE counts.

- ☞ Enter the number of FTEs (*unduplicated*) for non-clerical administrators, non-clerical and clerical support staff, and teachers in **targeted assistance programs only**. For FTEs who served both targeted assistance schools and schools operating approved schoolwide programs, report the FTE attributable to their TAS duties only in these categories. Note that if funds were allocated for TAS FTEs on the 2008 NCLB Consolidated Application under Title I, Part A, some counts should appear in this table.
- ☞ Enter the number of FTE paraprofessionals for both TAS and SWP.
- ☞ What is a “Paraprofessional”? A district employee who provides **instructional support** in a program supported with Title I, Part A funds. Instructional support includes the following activities:

1. One-on-one tutoring for eligible students, if the tutoring is scheduled at a time when a student would not otherwise receive instruction from a teacher.
2. Assistance with classroom management, such as organizing instructional and other materials.
3. Assistance in a computer laboratory.
4. Parental involvement activities.
5. Support in a library or media center.
6. Translators.
7. Instructional services to students.

- ☞ What is an “Other Paraprofessional”? Paraprofessionals who do **not** provide instructional support, for example, paraprofessionals who are translators or who work with parental involvement or computer assistance.
- ☞ In the second section of the table, the total number of FTE paraprofessionals entered in the first section of the table will be displayed for both TAS and SWP. In rows A-D, enter the number of FTE paraprofessionals based on the qualifications listed. The system will calculate the number of unqualified Title I paraprofessionals (Row E) when the Calculate Totals button is clicked.
- ☞ Provide the number of the identified Title I paraprofessionals who served special education students and were paid with Title I funds.
- ☞ Click the Save Page button to save your entries.

## Full-Time Equivalent (FTE) Tables

**Table 1 - 30 Hour Week**

<i>Hours Worked Per Week</i>	<i>FTE</i>
.5 hrs. to 4.0 hrs.	.1
4.5 hrs. to 7.0 hrs.	.2
7.5 hrs. to 10.0 hrs.	.3
10.5 hrs. to 13.0 hrs.	.4
13.5 hrs. to 16.0 hrs.	.5
16.5 hrs. to 19.0 hrs.	.6
19.5 hrs. to 22.0 hrs.	.7
22.5 hrs. to 25.0 hrs.	.8
25.5 hrs. to 28.0 hrs.	.9
28.5 hrs. to 30.0 hrs.	1.0

**Table 2 - 32.5 Hour Week**

<i>Hours Worked Per Week</i>	<i>FTE</i>
.5 hrs. to 4.5 hrs.	.1
5.0 hrs. to 8.0 hrs.	.2
8.5 hrs. to 11.0 hrs.	.3
11.5 hrs. to 14.5 hrs.	.4
15.0 hrs. to 17.5 hrs.	.5
18.0 hrs. to 21.0 hrs.	.6
21.5 hrs. to 24.0 hrs.	.7
24.5 hrs. to 27.5 hrs.	.8
28.0 hrs. to 30.5 hrs.	.9
31.0 hrs. to 32.5 hrs.	1.0

**Table 3 - 35 Hour Week**

<i>Hours Worked Per Week</i>	<i>FTE</i>
.5 hrs. to 5.0 hrs.	.1
5.5 hrs. to 8.5 hrs.	.2
9.0 hrs. to 12.0 hrs.	.3
12.5 hrs. to 15.5 hrs.	.4
16.0 hrs. to 19.0 hrs.	.5
19.5 hrs. to 22.5 hrs.	.6
23.0 hrs. to 26.0 hrs.	.7
26.5 hrs. to 29.5 hrs.	.8
30.0 hrs. to 33.0 hrs.	.9
33.5 hrs. to 35.0 hrs.	1.0

**Table 4 - 37.5 Hour Week**

<i>Hours Worked Per Week</i>	<i>FTE</i>
.5 hrs. to 5.0 hrs.	.1
5.5 hrs. to 9.0 hrs.	.2
9.5 hrs. to 12.5 hrs.	.3
13.0 hrs. to 16.5 hrs.	.4
17.0 hrs. to 20.0 hrs.	.5
20.5 hrs. to 24.0 hrs.	.6
24.5 hrs. to 27.5 hrs.	.7
28.0 hrs. to 31.5 hrs.	.8
32.0 hrs. to 35.0 hrs.	.9
35.5 hrs. to 37.5 hrs.	1.0

**Table 5 - 40 Hour Week**

<i>Hours Per Week</i>	<i>FTE</i>
.5 hrs. to 5.5 hrs.	.1
6.0 hrs. to 9.5 hrs.	.2
10.0 hrs. to 13.5 hrs.	.3
14.0 hrs. to 17.5 hrs.	.4
18.0 hrs. to 21.5 hrs.	.5
22.0 hrs. to 25.5 hrs.	.6
26.0 hrs. to 29.5 hrs.	.7
30.0 hrs. to 33.5 hrs.	.8
34.0 hrs. to 37.5 hrs.	.9
38.0 hrs. to 40.0 hrs.	1.0

## **Instructions for Using the FTE Conversion Tables**

---

To convert part-time staff hours per week to full-time equivalents (FTEs), find the table that corresponds to your district's full-time work week for each job classification. For each staff member in the job classification, find the FTE for that staff member's hours per week; then add the FTEs for all staff in that particular job classification. All FTEs are rounded to the nearest tenth (i.e., two-thirds time is rounded to .7).

### **Example**

The job classification is a Title I instructional paraprofessional. The district defines the full-time work week as 35 hours for the job classification.

There are five private school instructional paraprofessionals who were employed in the Title I program:

1 worked 35 hours per week  
2 worked 10 hours per week  
2 worked 15 hours per week

The FTEs should be located in Table 3 and the results would be:

1 @ 35 hrs. = 1 x 1.0 = 1.0 (FTE)  
2 @ 10 hrs. = 2 x 0.3 = .6 (FTE)  
2 @ 15 hrs. = 2 x 0.4 = .8 (FTE)

Total = 2.4 (FTEs)

Thus, 2.4 would be entered.

**Tab 7: School Data Information**

⇒ **\*Only districts with Title I Schools in Need of Improvement (SINIs) must complete Tables 5 through 9.\***

⇒ **Only those SINIs that the district served with Title I, Part A funds in 2007-2008 should be included in these tables.**

⇒ **If the district does not have SINIs, progress to the Submit tab.**

Title I SINI Schools			Choice			
Schools	Poverty Percent	Classification TAS/SWP	# Choice Eligible	# Choice Requested	# Given Choice Opportunity	# Choice Exercised
047 EDWARD W KILPATRICK	90.85 %	TAS	0	0	0	0
060 NUMBER 2	91.67 %	TAS	345	5	5	4
070 NUMBER 3	97.50 %	TAS	0	0	0	0
080 NUMBER 4	93.16 %	TAS	300	0	0	0
090 NUMBER 5	94.13 %	TAS	0	0	0	0
100 NUMBER 6	95.40 %	TAS	0	0	0	0
120 NUMBER 8	93.51 %	TAS	0	0	0	0
140 NUMBER 10	90.50 %	TAS	0	0	0	0
160 NUMBER 12	90.41 %	TAS	0	0	0	0
170 NUMBER 13	90.08 %	TAS	0	0	0	0
190 NUMBER 15	96.34 %	TAS	0	0	0	0
210 NUMBER 17	94.48 %	TAS	0	0	0	0
312 MARTIN LUTHER KING	89.22 %	TAS	0	0	0	0
<b>Totals</b>			<b>645</b>	<b>5</b>	<b>5</b>	<b>4</b>

**Purpose:** The purpose of these tables is to collect information regarding the number of Title I, Part A children who participated in the various steps of implementation for the Title I school choice and Title I supplemental educational services (SES) programs.

☞ Click on the School Data Information tab and the page will display a list of all 2007-2008 Title I-funded SINIs with their poverty percentage and classification.

## 5a. School Choice Information

For all Title I-funded SINIs in your district, enter the requested information about school choice:

 **# Choice Eligible:** number of students eligible for school choice.

Note that the following rules apply:

- Count *all* students currently enrolled in a school identified for improvement,
- Count students who transferred in the current school year under the public school choice provisions of NCLB, Section 1116, and
- Count students who previously transferred under NCLB, Section 1116 and continue to transfer for the current school year under Section 1116.

 **# Choice Requested:** number of students who requested transfer.

 **# Given Choice Opportunity:** number of students requesting transfer who were given the opportunity to transfer.

 **# Choice Exercised:** number of students who actually transferred.

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Overview   Contact Information   Student Participation   Type of Service   Special Service Group   FTE Staff   School Data Information   School Choice   SES Provider Information   Corrective Action   Restructuring   Submit

**School Data Information** [Instructions](#)

5a.) School Choice Information

Title I SINI Schools			Choice			
Schools	Poverty Percent	Classification TAS/SWP	# Choice Eligible	# Choice Requested	# Given Choice Opportunity	# Choice Exercised
047 EDWARD W KILPATRICK	90.85 %	TAS	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
060 NUMBER 2	91.67 %	TAS	<input type="text" value="345"/>	<input type="text" value="5"/>	<input type="text" value="5"/>	<input type="text" value="4"/>
070 NUMBER 3	97.50 %	TAS	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
080 NUMBER 4	93.16 %	TAS	<input type="text" value="300"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
090 NUMBER 5	94.13 %	TAS	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
100 NUMBER 6	95.40 %	TAS	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
120 NUMBER 8	93.51 %	TAS	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
140 NUMBER 10	90.50 %	TAS	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
160 NUMBER 12	90.41 %	TAS	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
170 NUMBER 13	90.08 %	TAS	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
190 NUMBER 15	96.34 %	TAS	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
210 NUMBER 17	94.48 %	TAS	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
310 NUMBER 28	93.45 %	TAS	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
312 MARTIN LUTHER KING	89.22 %	TAS	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
<b>Totals</b>			<b>645</b>	<b>5</b>	<b>5</b>	<b>4</b>

**Note:** The numbers in the choice columns 2 through 4 must not be larger than the numbers in the preceding columns. There may not be more students requesting, given the

**opportunity, or exercising choice than are eligible for choice, etc. Edits built into the system will produce an error message if this happens.**

## 5b. SES Information

Enter data for SES:

-  **Eligible for SES:** number of students who were **eligible** for supplemental educational services (SES).
-  **Applied for SES:** number of students who applied for SES.
-  **# Given SES Opportunity:** number of students who applied that were given the opportunity to choose an SES provider.
-  **Received SES:** number of students who actually received SES.

Title I SINI Schools				SES			
Schools	Poverty Percent	Classification TAS/SWP	EWEG Poverty	Eligible for SES	Applied for SES	# Given SES Opportunity	Received SES
047 EDWARD W KILPATRICK	90.85 %	TAS	387	387	50	50	50
060 NUMBER 2	91.67 %	TAS	605	605	21	21	2
070 NUMBER 3	97.50 %	TAS	429	429	34	34	23
080 NUMBER 4	93.16 %	TAS	395	395	56	56	5
090 NUMBER 5	94.13 %	TAS	1026	1026	44	44	4
100 NUMBER 6	95.40 %	TAS	456	456	76	76	23
120 NUMBER 8	93.51 %	TAS	504	504	67	67	35
140 NUMBER 10	90.50 %	TAS	619	619	12	12	2
160 NUMBER 12	90.41 %	TAS	547	547	6	6	3
170 NUMBER 13	90.08 %	TAS	599	599	22	22	2
190 NUMBER 15	96.34 %	TAS	816	816	31	31	3
210 NUMBER 17	94.48 %	TAS	154	154	12	12	2
312 MARTIN LUTHER KING	89.22 %	TAS	952	952	45	45	12
<b>Totals</b>			<b>12696</b>	<b>7489</b>	<b>476</b>	<b>476</b>	<b>166</b>

A. Total dollar amount the district spent on public school choice transportation:

B. Total dollar amount the district spent on SES:

C. The number of times during the year the district offered SES to parents:

D. SES was not offered for the following reason: (Limit 1000 characters)

**Note:** The numbers in the first SES column must be larger than (or equal to) the numbers in the next three SES columns. There may not be more students applying for, given the opportunity, or receiving SES than are eligible for SES. Edits built into the system will produce an error message if this happens.

## **Additional Information**

- ☞ You must complete the additional items (A-D) below the chart regarding how School Choice and SES were implemented in the district. Note that if choice was not offered in Year 2, the first year of school improvement, SES must have been offered. Transportation costs apply only to those students who transferred as a result of the School Choice option (# Choice Exercised in Table 5a).
  
- ☞ Click the Calculate button, then click the Save button.

## Tab 8: School Choice

**\*Only districts with Title I SINIs must complete these school choice tables.\***

Clicking on the School Choice tab will open up the first of two subtabs labeled *Intradistrict* School Choice and *Interdistrict* School Choice.

**Purpose:** The purpose of these tables is to collect the number of students who transferred to another school *within* the district (intradistrict) and/or to a school in *another* district (interdistrict) as a result of participation in the Title I school choice option.

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 Click to Return to Menu List / Sign Out

Overview   Contact Information   Student Participation   Type of Service   Special Service Group   FTE Staff   School Data Information   **School Choice**   SES Provider Information   Corrective Action   Restructuring   Submit

Intradistrict School Choice      Interdistrict School Choice

---

**Intradistrict School Choice - Schools Receiving Transfers**      Instructions

6a.) Intradistrict School Choice - Schools Receiving Transfers

School	# Students
020 ROSA PARKS ARTS HIGH SCH	0
043 ALEXANDER HAMILTON ACAD	0
045 DALE AVE	0
050 NUMBER 1	0
110 NUMBER 7	2
130 NUMBER 9	0
150 NUMBER 11	0
180 NUMBER 14	0
200 NUMBER 16	0
230 NUMBER 19	0
311 NUMBER 29	0
315 ROBERTO CLEMENTE	0
325 NORMAN S. WEIR	0
<b>Total</b>	<b>2</b>

The district is unable to provide school choice to eligible students because (check box):

1. All schools at a grade level are in school improvement, corrective action, or restructuring.

2. The district has a single school at the grade level of the school at which students are eligible for public school choice.

3. The district's schools are so remote from one another that choice is impracticable.

If the district did not offer choice for any other reason, please explain (limit 1000 characters):

  

### 6a. Intradistrict School Choice Screen

- ☞ On the Intradistrict School Choice table (see screen above), all non-SINIs in the district are listed. Provide the number of students who transferred into each of these non-SINIs during the 2007-2008 school year as a result of the school choice option.

- ☞ If school choice is not offered, check off one of the three items below the table. If items 1-3 do not apply, provide an explanation in the text box.
- ☞ After data are entered, click the Calculate button, then click the Save button.

## 6b. Interdistrict School Choice Screen

Do **not** include students who transferred to another school district because of the following reasons:

- Were special education students in out-of-district placement.
- Were in another district as a result of a change in residence.
- Transferred as a result of being in a school identified as persistently dangerous.
- Participated in the non-Title I Interdistrict Public School Choice program.

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[Click to Return to Menu List / Sign Out](#)

Overview   Contact Information   Student Participation   Type of Service   Special Service Group   FTE Staff   School Data Information   School Choice   Provider Information   SES   Corrective Action   Restructuring   Submit

Intradistrict School Choice      Interdistrict School Choice

---

**Interdistrict School Choice - Schools Receiving Transfers**      [Instructions](#)

6b.) Interdistrict School Choice - Schools Receiving Transfers

Receiving County Name	Receiving School District Code	Receiving School Codes and School Names	Number of Students	Delete Row
Passaic	313970	100 NUMBER 6 MARTIN L KING	2	<input type="checkbox"/>
<b>Total</b>			2	

[Add Line](#)

[Calculate](#)   [Save](#)

The district must complete the *Interdistrict* School Choice table if any students transferred into schools in other districts during the 2007-2008 school year as a result of exercising the Title I school choice option in a SINI. The table is designed to allow the selection of the district and school from drop-down lists.

- ☞ **Receiving County Name:** Select the county of the district that received the student. The page will refresh.
- ☞ **Receiving School District Code:** Select the school district code of the district that received the student. The page will refresh.
- ☞ **Receiving School Codes and School Names:** Select the receiving school. The page will refresh.
- ☞ **Number of Students:** Enter the number of students who transferred to the receiving school.
- ☞ To add extra rows, click on the Add Line button.
- ☞ Click the Calculate button, then click the Save button.

☞ To delete a row, click on the radio button in the last column for that row after you click on the Calculate button. When the data are saved, the checked row will be deleted.

## Tab 9: SES Provider Information

**\*Only districts with Title I SINs must complete this table.\***

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 Click to Return to Menu List / Sign Out

Overview   Contact Information   Student Participation   Type of Service   Special Service Group   FTE Staff   School Data Information   School Choice   SES Provider Information   Corrective Action   Restructuring   Submit

**SES Provider Information** Instructions

7.) SES Provider Information

Sel	Provider Name	# of Students Served	# of Students Who Attended at Least 80% of Sessions	# Of Students Who Met or Exceeded Goals	Delete Row
<input type="radio"/>	Huntington Learning Center	56	23	23	<input type="checkbox"/>
<input type="radio"/>	Paterson Police Athletic League	200	150	125	<input type="checkbox"/>
Total		256	173	148	

Select each provider listed using the radio button and click on View/Edit to provide additional information before leaving this tab.

Add Lines

Calculate   View/Edit   Save

**Purpose:** The purpose of the SES screens is to collect data about the SES providers that served students in your district.

Provide information about each SES provider that served students in your district during the 2007-2008 school year.

-  Select the appropriate SES provider from the drop-down list in the second column.
-  Enter the requested student information in the next three columns.
-  **Click the Save button.** (If you have not saved the data, you may lose some entries and you will not be able to proceed to the survey.)
-  Additional rows may be added if necessary by clicking on the Add Lines button. If new rows are added, complete all columns and click the Save button to preserve the entered data. Then proceed to the survey questions (see below).
-  Click on the radio button in the first column to select a provider row. (More detail about completing the survey is provided in the next section of this guide.)
-  Click on the View/Edit button and complete the survey for that selected provider. You must complete all survey items or entries will be lost when the page is saved.

- ☞ Click the Save button, then click the Close Detail button to return to the SES provider list.
- ☞ Complete a row and survey for each provider.
- ☞ If a provider was entered by mistake, put a check in the Delete Row column, then click the Save button. The row will delete.
- ☞ If you revise your counts after you have saved your entries, you may recalculate by clicking the Calculate button. Then click the Save button again.

**Note: Values entered in the last two data columns must be less than “# of Students Served” or you will receive an error message when the Save button is clicked.**

**Note: The total number of students served must equal the total number of students who received SES identified in Table 5b.**

### Provider Surveys

You must complete a provider survey for **each** SES provider on your list.

- ☞ Select the radio button for the first provider and click on the View/Edit button at the bottom of the screen. (You must have calculated and saved the entered provider data to see this screen). If you do not click on a radio button to select a provider before you click the View/Edit button, you will receive an error message.
- ☞ Answer the 14 questions about the provider in the first survey table by checking either “Satisfactory,” “Unsatisfactory,” or “N/A.” **You must complete all survey items or entries will be lost when the page is saved.**
- ☞ Answer the three questions in the second survey table by checking either “Yes” or “No.” Note that if you check “Yes” for the last question indicating that you have received complaints about the provider, you must answer the following four additional questions.
- ☞ Click the Save button, then click the Close Detail button to go back to your SES provider list. (If you do not complete all items, you will receive an error message.)
- ☞ Repeat this process for each provider on your list by selecting the other radio buttons, then clicking on the View/Edit button. Follow the steps listed above.



## Tab 10: Corrective Action

**\*Only districts with Title I schools in Corrective Action in 2007-2008 must complete this table.\***

Application Number: 11878001 - Jackson County      District: 047818      Page 1 of 1

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Overview	Contact Information	Student Participation	Type of Service	Special Service Group	FTE Staff	School Data Information	School Choice	SES Provider Information	Corrective Action	Restructuring	Submit
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**Corrective Action** [Instructions](#)

**8.) Corrective Action**  
**Complete for each school in Corrective Action.**

Name of School: **NUMBER 4**

Districts with Schools in Corrective Action must complete the following. Check all that apply.

<input type="checkbox"/>	A. Institute a new curriculum grounded in scientifically based research and provide appropriate professional development to support its implementation.
<input checked="" type="checkbox"/>	B. Extend the length of the school year or school day.
<input type="checkbox"/>	C. Replace the school staff who are deemed relevant to the school not making adequate progress.
<input type="checkbox"/>	D. Significantly decrease management authority at the school.
<input type="checkbox"/>	E. Restructure the internal organization of the school.
<input type="checkbox"/>	F. Appoint one or more outside experts to advise the school (1) how to revise and strengthen the improvement plan it created while in school improvement status; and (2) how to address the specific issues underlying the school's continued inability to make AYP. §1116(b)(7)(C)§200.42
<input type="checkbox"/>	G. Replace Principal

Name of School: **NUMBER 17**

Districts with Schools in Corrective Action must complete the following. Check all that apply.

<input type="checkbox"/>	A. Institute a new curriculum grounded in scientifically based research and provide appropriate professional development to support its implementation.
<input type="checkbox"/>	B. Extend the length of the school year or school day.
<input checked="" type="checkbox"/>	C. Replace the school staff who are deemed relevant to the school not making adequate progress.
<input type="checkbox"/>	D. Significantly decrease management authority at the school.
<input type="checkbox"/>	E. Restructure the internal organization of the school.
<input type="checkbox"/>	F. Appoint one or more outside experts to advise the school (1) how to revise and strengthen the improvement plan it created while in school improvement status; and (2) how to address the specific issues underlying the school's continued inability to make AYP. §1116(b)(7)(C)§200.42
<input type="checkbox"/>	G. Replace Principal

**Purpose:** The purpose of this table is to determine the corrective actions that schools have taken.

- ☞ Each school in corrective action in your district will appear on this screen. You must check off all actions the district has taken for **each** school listed.
- ☞ When complete, click the Save button.

## Tab 11: Restructuring

**\*Only districts with Title I schools in Restructuring in 2007-2008 must complete this table.\***

Application: 2007 - 2008 Original Application      Project Period: 9/1/2007 - 8/31/2008      Printer-Friendly  
Click to Return to Application Select  
Click to Return to Menu List / Sign Out

Overview	Contact Information	Student Participation	Type of Service	Special Service Group	FTE Staff	School Data Information	School Choice	SES Provider Information	Corrective Action	Restructuring	Submit
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**Restructuring** Instructions

**9.) Restructuring**  
**Complete for each school in Restructuring.**

Name of School: **NUMBER 5**

Districts with Schools in Restructuring must complete the following. Check all that apply.

A. Implement any major restructuring of the school's governance that is consistent with the principles of restructuring as set forth in the No Child Left Behind Act.

B. Re-open the school as a public charter school as defined by and consistent with state statute and regulation (N.J.S.A. 18A:36A-1 et seq. and N.J.A.C. 6A).

C. Replace all or most of the school staff, which may include the principal, who are relevant to the school's inability to make adequate progress (consistent with existing contractual provisions and applicable statutory protections in Title 18A).

Name of School: **NUMBER 6**

Districts with Schools in Restructuring must complete the following. Check all that apply.

A. Implement any major restructuring of the school's governance that is consistent with the principles of restructuring as set forth in the No Child Left Behind Act.

B. Re-open the school as a public charter school as defined by and consistent with state statute and regulation (N.J.S.A. 18A:36A-1 et seq. and N.J.A.C. 6A).

C. Replace all or most of the school staff, which may include the principal, who are relevant to the school's inability to make adequate progress (consistent with existing contractual provisions and applicable statutory protections in Title 18A).

**Purpose:** The purpose of this table is to determine the restructuring actions that schools have taken.

- ☞ Each school in restructuring in your district will appear on this screen. You must check off all actions the district has taken for **each** school listed.
- ☞ When complete, click the Save button.

## Tab 11: Submit

When all screens are completed, click the Submit button to submit your Title I performance data for 2007-2008. The EWEG system will prompt you to initiate a consistency check to ensure that all required screens have been completed. The system will also cross check the values entered into various tables. If more information or revisions are required, you will receive an error message. Once the consistency check is successfully completed, click the Submit to NJDOE button.

Applicant Name: PATERSON Passaic County      District: 014010      Title I

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Submit      Instructions

**The Consistency Check must be successfully processed before you can submit your application.**

Consistency Check   Lock Application   Unlock Application

Authorized Representative  
Final Application Review

T:\Title I Performance Report\Performance Report 2007-2008\Title I Perf Instruction Manual 2007-2008.doc