

**AUDITOR'S MANAGEMENT REPORT ON ADMINISTRATIVE
FINDINGS - FINANCIAL, COMPLIANCE
AND PERFORMANCE**

**BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION**

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

Prepared By

**John J. Maley, Jr. C.P.A., R.M.A.
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BORDENTOWN REGIONAL SCHOOL DISTRICT

AUDITOR'S MANAGEMENT REPORT ON ADMINISTRATIVE FINDINGS
- FINANCIAL, COMPLIANCE AND PERFORMANCE

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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REPORT OF INDEPENDENT AUDITOR

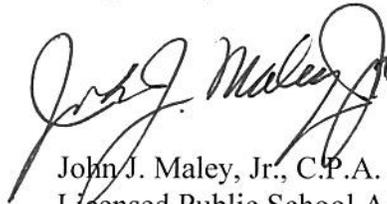
To Honorable President and Members
of the Board of Education
Bordentown Regional School District
County of Burlington
Bordentown, New Jersey 08505

I have audited in accordance with generally accepted audit standards and Government Auditing Standards issued by the Comptroller General of the United States, the basic financial statements of the Board of Education of the Bordentown Regional School District in the County of Burlington for the year ended June 30, 2015, and have issued my report thereon dated December 2, 2015.

As part of my audit, I performed procedures required by the New Jersey Department of Education, and the findings and results thereof are disclosed on the following pages, as listed in the accompanying table of contents.

This report is intended for the information of the Bordentown Regional School District's management and the New Jersey State Department of Education. However, this report is a matter of public record and its distribution is not limited.

Respectfully submitted,



John J. Maley, Jr., C.P.A.

Licensed Public School Accountant No. 454

Registered Municipal Accountant

December 2, 2015

BORDENTOWN REGIONAL SCHOOL DISTRICT
ADMINISTRATIVE FINDINGS - FINANCIAL
COMPLIANCE AND PERFORMANCE
JUNE 30, 2015

Scope of Audit

The audit covered the financial transactions of the Board Secretary and the Treasurer of School Moneys, the activities of the Board of Education, the records of the various funds under the auspices of the Board of Education.

Administrative Practices and Procedures

Insurance

Fire insurance coverage was carried in the amounts as detailed on Exhibit J-20, Insurance Schedule contained in the District's Comprehensive Annual Financial Report.

Officials' Bonds

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Thomas A. Haje	Treasurer	\$340,000
Eloi Richardson	School Business Administrator/ Board Secretary	\$120,000

There is a \$500,000 Public Employees' Dishonesty Bond with Selective Insurance, which covers all employees of the Board who are not required to be bonded separately.

Tuition Charges

A comparison of tentative tuition charges and actual certified tuition charges was made. The actual costs were less than the estimated costs. The Board made a proper adjustment to the billings to sending districts for the per pupil costs in accordance with N.J.A.C. 6A:23-3.1(f)3.

Financial Planning Accounting and Reporting

Examination of Claims

An examination of claims paid during the period under review did not indicate discrepancies with respect to signatures, certification or supporting documentation.

Payroll Account

The net salaries of all employees of the Board were deposited in the Payroll Account. Employees' payroll deductions and employer's share of fringe benefits were deposited in the Payroll Agency Account.

All payrolls were approved by the Superintendent and were certified by the President of the Board and the Board Secretary/Business Administrator.

Salary withholdings were promptly remitted to proper agencies.

BORDENTOWN REGIONAL SCHOOL DISTRICT
ADMINISTRATIVE FINDINGS - FINANCIAL
COMPLIANCE AND PERFORMANCE
JUNE 30, 2015

Financial Planning Accounting and Reporting (Continued)

Reserve for Encumbrances and Accounts Payable

A review of outstanding issued purchase orders was made as of June 30, 2015 for proper classification of orders as reserve for encumbrances and accounts payable. There were no reclassification required.

Classification of Expenditures-
General and Administrative Classifications

The coding of expenditures was tested for proper classification in accordance with N.J.A.C. 6A:23-2.2(f) as part of our test of transactions of randomly selected expenditure items. I also reviewed the coding of all expenditures included in our compliance and single audit testing procedures. In addition to randomly selecting a test sample, our sample selection specifically targeted administrative coding classifications to determine overall reliability and compliance with N.J.A.C. 6A:23A-2.4. There were no misclassifications noted.

Elementary and Secondary Education Act of 1965 (E.S.E.A.)/Improving America's Schools Act (IASA) as reauthorized by the No Child Left Behind Act Of 2001

The E.S.E.A./NCLB financial exhibits are contained within the Special Revenue Section of the CAFR. This section of the CAFR documents the financial position pertaining to the projects under Titles I and VI of the Elementary and Secondary Education Act as amended and reauthorized.

Other Special Federal and/or State Projects

The District's Special Projects were approved as listed on Schedule A and Schedule B located in the CAFR.

Our audit of the Federal and State funds on a test basis indicated that obligations and expenditures were incurred during the fiscal year or project period for which the project was approved.

The financial exhibits are contained within the Special Revenue Section of the CAFR. This section of the CAFR documents the financial position pertaining to the aforementioned special projects.

T.P.A.F. Reimbursement

Our audit procedures included a test of the biweekly reimbursement forms filed with the Department of Education for district employees who are members of the Teachers Pension and Annuity Fund. The reimbursement requests we tested were in agreement with supporting documentation.

T.P.A.F. Reimbursement to the State for Federal Salary Expenditures

The amount of the expenditures charged to the current year's Final Reports for all federal awards for the school district to reimburse the State for the TPAF/FICA payments made by the State on-behalf of the school district for those employees whose salaries are identified as being paid from federal funds was made prior to the end of the 60 day grant liquidation period required by the Office of Grants Management. The expenditure was reviewed subsequent to the reimbursement and no exceptions were noted.

BORDENTOWN REGIONAL SCHOOL DISTRICT
ADMINISTRATIVE FINDINGS - FINANCIAL
COMPLIANCE AND PERFORMANCE
JUNE 30, 2015

School Purchasing Programs
Contracts and Agreements Requiring Advertisement for Bids

N.J.S.A. 18A: 18A-3 states:

1. When the cost or price of any contract awarded by the purchasing agent in the aggregate, does not exceed in a contract year the total sum of \$17,500, the contract may be awarded by a purchasing agent when so authorized by resolution of the board of education without public advertising for bids and bidding therefore, except that the board of education may adopt a resolution to set a lower threshold for the receipt of public bids or the solicitation of competitive quotations.

If the purchasing agent is qualified pursuant to subsection b. (pending before the Legislature as section 15 of this bill) of section 9 of P.L.1971, c. 198 (C.40A:11-9) the board of education may establish that the bid threshold may be up to \$25,000. Such authorization may be granted for each contract or by a general delegation of the power to negotiate and award such contracts pursuant to this section.

2. Commencing in the fifth year after the year in which P.L.1999,c. 440 takes effect, and every five years thereafter, the Governor, in consultation with the Department of Treasury, shall adjust the threshold amount and the higher threshold amount which the board of education is permitted to establish as set forth in subsection a. of this section or the threshold amount resulting from any adjustment under this subsection, in direct proportion to the rise or fall of the index rate as that term is defined in N.J.S.A. 18A:18A-2, and shall round the adjustment to the nearest \$1,000. The Governor shall notify all local school districts of the adjustment no later than June 1 of every fifth year. The adjustment shall become effective on July 1 of the year in which it is made.

Any contract made pursuant to this section may be awarded for a period of 24 consecutive months, except that contracts for professional services pursuant to paragraph (1) of subsection a. of N.J.S.A. 18A:18A-5 may be awarded for a period not exceeding 12 consecutive months.”

N.J.S.A. 18A:18A-4 states, "Every contract for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the board of education to the lowest responsible bidder after public advertising for bids and bidding therefore, except as is provided otherwise in this chapter or specifically by any other law. The board of education may, by resolution approved by a majority of the board of education and subject to subsections b. and c. of this section, disqualify a bidder who would otherwise be determined to be the lowest responsible bidder, if the board of education finds that it has had prior negative experience with the bidder.”

Effective July 1, 2010 and thereafter the bid thresholds in accordance with N.J.S.A. 18A:18A-2 and 18A:18A-3(a) are \$36,000 (with a Qualified Purchasing Agent) and \$26,000 (without a Qualified Purchasing Agent), respectively. The law regulating bidding for public school student transportation contracts under N.J.S.A. 18A:39-3 is currently \$36,000.

The district Board of Education has the responsibility of determining whether the expenditures in any category will exceed the statutory thresholds within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Solicitor's opinion should be sought before a commitment is made.

BORDENTOWN REGIONAL SCHOOL DISTRICT
ADMINISTRATIVE FINDINGS - FINANCIAL
COMPLIANCE AND PERFORMANCE
JUNE 30, 2015

School Purchasing Programs (Continued)

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear-cut violations existed.

Based on the results of our examination, I did not note any individual payments, contracts, or agreements made for the performance of any work or goods or services, in excess of the statutory thresholds where there had been no advertising for bids in accordance with the provision of N.J.S.A. 18A:18A-4 amended.

The system of records did not provide for an accumulation of purchases for which the School Board used contracts entered into by the State Department of Purchase and Property pursuant to Ch. 114, P.L. 1977; therefore, the extent of such purchases could not reasonably be ascertained. Management indicated school supplies and custodial supplies were purchased through the use of state contracts.

Resolutions were adopted authorizing the awarding of contracts or agreements for "professional services" per N.J.S.A. 18A:18A-5.

School Food Service

The Board of Education entered into a contract with Sodexo to provide and manage the school food service program for the current fiscal year.

The financial transactions and statistical records of the school food service funds were maintained in satisfactory condition. The financial accounts, meal count records and eligibility applications were reviewed on a test-check basis.

Applications for free and reduced price meals were reviewed for completeness and accuracy. The number of free and reduced price meals claimed as served did not exceed the number of valid applications on file. The free and reduced meal and free milk policy is uniformly administered throughout the school system. The required verification procedures for free and reduced price applications were completed and were available for review.

Expenditures were separately recorded as food, labor and other costs. Vendor invoices were reviewed and costs verified. Inventory records on food supply items were currently maintained and properly applied in determining the cost of food and supplied used.

Time sheets were reviewed and labor costs verified. Payroll records were maintained on all School Food Services employees authorized by the Board of Education.

The cash disbursements records reflected expenditures for program related goods and services. Board employees are depositing program monies. Expenditures of food service monies were made in accordance with the provisions of N.J.S.A. 18A:17-34 and 19-1 through 19-4.1. The appropriate revenue and expenditure records were maintained in order to substantiate the nonprofit status of the school food service. Net cash resources did not exceed three months average expenditures.

The cash receipts and bank records were reviewed for timely deposit.

BORDENTOWN REGIONAL SCHOOL DISTRICT
ADMINISTRATIVE FINDINGS - FINANCIAL,
COMPLIANCE AND PERFORMANCE
JUNE 30, 2015

School Food Service (Continued)

The number of meals claimed for reimbursement was compared to sales and meal count records. As part of the claims review process the Edit Check worksheet was completed. Reimbursement claims were submitted/certified in a timely.

U.S.D.A. commodities were received and a separate inventory was maintained on a first-in, first-out basis. Exhibits reflecting Child Nutrition Program operations are included in the CAFR section entitled Enterprise Funds, Section G.

Student Body Activities/Athletic Account

The financial transactions of the student body and activities and athletic account were reviewed. There are no findings related to the Student Body Activities/Athletic account.

Community and District Alliance

The financial transactions of the Community and District Alliance activities were reviewed. There are no findings related to the operations of the Community and District Alliance.

Application for State School Aid (ASSA)

Our audit procedures included a test of information reported in the October 15, 2014 Application for State School Aid (A.S.S.A.) for on-roll, private schools for the handicapped, low-income and bilingual. I also performed a review of the district procedures related to its completion. The information on the A.S.S.A. was compared to the district workpapers. The information that was included on the workpapers was verified. The results of our procedures are presented in the Schedule of Audited Enrollments.

The district maintained workpapers on the prescribed state forms or their equivalent.

The district has adequate written procedures for the recording of student enrollment data.

Pupil Transportation

Our audit procedures included a test of on roll status reported in the 2014-2015 District Report of Transported Resident Students (DRTRS). The information that was included on the DRTRS was verified to the DRTRS Eligibility Summary Report. The results of our procedures are presented in the Schedule of Audited Enrollments.

Our procedures included a review of transportation related contracts and purchases. Based on our review, the district complied with proper bidding procedures and award of contracts.

BORDENTOWN REGIONAL SCHOOL DISTRICT
ADMINISTRATIVE FINDINGS - FINANCIAL,
COMPLIANCE AND PERFORMANCE
JUNE 30, 2015

Follow-up on Prior Year Findings

In accordance with government auditing standards, our procedures included a review of all prior year findings. Corrective action had been taken on all prior year findings.

I have also reviewed the findings contained in the audit reports issued by the Office of Fiscal Accountability and Compliance (OFAC) in regards to the use of Title I, Title II, Title III, I.D.E.A. and Race To The Top funds. By way of the letter from the office of the Director, Robert J. Cicchino, dated September 21, 2015, all corrective actions have been successfully implemented.

Acknowledgment

We received the complete cooperation of all officials of the School District, and I greatly appreciate the courtesies extended to the members of our audit team.

SCHEDULE OF MEAL COUNT ACTIVITY

BORDENTOWN REGIONAL SCHOOL DISTRICT
 FOOD SERVICE FUND
 NUMBER OF MEALS SERVED AND (OVER)/UNDERCLAIM
 ENTERPRISE FUNDS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2015

PROGRAM	MEAL CATEGORY	MEALS CLAIMED	MEALS TESTED	MEALS VERIFIED	DIFFERENCE	RATE	(OVER) UNDER CLAIM
National School Lunch (Regular Rate)	Paid	86,821	6,575	6,575	-	0.28	-
	Reduced	17,949	1,386	1,386	-	2.58	-
	Free	55,320	4,011	4,011	-	2.98	-
	TOTAL	<u>160,090</u>	<u>11,972</u>	<u>11,972</u>	-		<u>\$ -</u>
School Breakfast (Regular Rate)	Paid	3,852	297	297	-	0.28	-
	Reduced	481	19	19	-	1.32	-
	Free	13,507	961	961	-	1.62	-
	TOTAL	<u>17,840</u>	<u>1,277</u>	<u>1,277</u>	-		<u>\$ -</u>
School Breakfast (Severe Needs Rate)	Paid	9,265	820	820	-	0.28	-
	Reduced	3,552	325	325	-	1.63	-
	Free	17,326	1,572	1,572	-	1.93	-
	TOTAL	<u>30,143</u>	<u>2,717</u>	<u>2,717</u>	-		<u>\$ -</u>
National School Lunch	HHFKA - PB Lunch Only	<u>160,090</u>	<u>11,972</u>	<u>11,972</u>	-	0.06	<u>\$ -</u>
Total Net Underclaim (Overclaim)							<u>\$ -</u>

SCHEDULE OF AUDITED ENROLLMENTS

BORDENTOWN REGIONAL BOARD OF EDUCATION
 APPLICATION FOR STATE SCHOOL AID SUMMARY
 ENROLLMENT AS OF OCTOBER 15, 2014

	2015-2016 Application for State School Aid (10/15/14 data)						Sample for Verification						Private School for Disabled																										
	Reported on A.S.S.A. On Roll			Workpapers			Errors			Sample Selected from Workpapers			Registers Verified Per			On Roll			Errors per Registers			Reported on A.S.S.A. as Private Schools			Sample for Verification			Sample for Disabled											
	Full	Shared		Full	Shared		Full	Shared		Full	Shared		Full	Shared		Full	Shared		Full	Shared		Full	Shared		Full	Shared		Full	Shared		Full	Shared		Full	Shared				
Full Day Kindergarten	204	-	-	-	-	-	-	-	204	-	-	-	-	-	204	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
One	201	-	-	-	-	-	-	-	201	-	-	-	-	-	201	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Two	153	-	-	-	-	-	-	-	153	-	-	-	-	-	153	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Three	184	-	-	-	-	-	-	-	184	-	-	-	-	-	184	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Four	172	-	-	-	-	-	-	-	172	-	-	-	-	-	172	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Five	189	-	-	-	-	-	-	-	189	-	-	-	-	-	189	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Six	162	-	-	-	-	-	-	-	162	-	-	-	-	-	162	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Seven	176	-	-	-	-	-	-	-	176	-	-	-	-	-	176	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Eight	157	-	-	-	-	-	-	-	157	-	-	-	-	-	157	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Nine	166	-	-	-	-	-	-	-	166	-	-	-	-	-	166	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Ten	158	-	-	-	-	-	-	-	158	-	-	-	-	-	158	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Eleven	167	-	-	-	-	-	-	-	167	-	-	-	-	-	167	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Twelve	163	-	-	-	-	-	-	-	163	-	-	-	-	-	163	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	2,252	-	-	-	-	-	-	-	2,252	-	-	-	-	-	2,252	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Special Ed. - Elementary	151	-	-	-	-	-	-	-	151	-	-	-	-	-	151	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Special Ed. - Middle School	82	-	-	-	-	-	-	-	82	-	-	-	-	-	82	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Special Ed. - High School	89	-	-	-	-	-	-	-	89	-	-	-	-	-	89	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal	322	-	-	-	-	-	-	-	322	-	-	-	-	-	322	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Totals	2,574	-	-	-	-	-	-	-	2,574	-	-	-	-	-	2,574	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Percentage Error																																							0.00%

SCHEDULE OF AUDITED ENROLLMENTS

BORDENTOWN REGIONAL BOARD OF EDUCATION
APPLICATION FOR STATE SCHOOL AID SUMMARY
ENROLLMENT AS OF OCTOBER 15, 2014

	Resident Low Income			Resident L.E.P. Low Income			Sample for Verification			Sample for Verification		
	Reported on A.S.S.A. as Low Income	Reported on Workpapers as Low Income	Errors	Reported on A.S.S.A. as Low Income	Reported on Workpapers as Low Income	Errors	Sample Selected from Workpapers	Verified to Application and Register	Sample Errors	Sample Selected from Workpapers	Verified to Test Scores and Register	Sample Errors
Full Day Kindergarten	40	40	-	4	4	-	-	4	-	4	4	-
One	43	43	-	8	8	-	-	8	-	8	8	-
Two	27	27	-	2	2	-	-	2	-	2	2	-
Three	34	34	-	1	1	-	-	1	-	1	1	-
Four	25	25	-	1	1	-	-	1	-	1	1	-
Five	42	42	-	1	1	-	-	1	-	1	1	-
Six	31	31	-	1	1	-	-	1	-	1	1	-
Seven	30	30	-	-	-	-	-	-	-	-	-	-
Eight	32	32	-	1	1	-	-	1	-	1	1	-
Nine	33	33	-	1	1	-	-	1	-	1	1	-
Ten	40	40	-	1	1	-	-	1	-	1	1	-
Eleven	37	37	-	1	1	-	-	1	-	1	1	-
Twelve	40	40	-	1	1	-	-	1	-	1	1	-
Subtotal	454	454	-	23	23	-	-	23	-	23	23	-
Special Ed - Elementary	65	65	-	2	2	-	-	2	-	2	2	-
Special Ed - Middle School	33	33	-	-	-	-	-	-	-	-	-	-
Special Ed - High School	31	31	-	-	-	-	-	-	-	-	-	-
Subtotal	129	129	-	2	2	-	-	2	-	2	2	-
Totals	583	583	-	25	25	-	-	25	-	25	25	-
Percentage Error	0.00%			0.00%			0.00%			0.00%		

Transportation					
Reported on DRTS by DOE/County	Reported on DRTS by District	Errors	Tested	Verified	Errors
957	957	-	236	236	-
104	104	-	48	48	-
53	53	-	60	60	-
110	110	-	26	26	-
1,224	1,224	-	370	370	-
Percentage Error			0.00%		

Reg - Public Schools, column 1	Reg - Special Education, column 4	Transported - Non-Public, column 3	Special Ed - Spec., column 6
Reg Avg (Mileage) - Regular Including Grade PK Students (Part A)	4.21	4.21	4.21
Reg Avg (Mileage) - Regular Excluding Grade PK Students (Part B)	4.21	4.21	4.21
Avg Mileage - Special Ed with Special Needs	6.8	6.8	6.8

SCHEDULE OF AUDITED ENROLLMENTS

BORDENTOWN REGIONAL BOARD OF EDUCATION
 APPLICATION FOR STATE SCHOOL AID SUMMARY
 ENROLLMENT AS OF OCTOBER 15, 2014

	Resident L.E.P. NOT Low Income			Sample for Verification		
	Reported on A.S.A. as NOT Low Income	Reported on Workpapers as NOT Low Income	Errors	Sample Selected from Workpapers	Verified to Test Scores and Register	Sample Errors
Full Day Kindergarten	4	4	-	4	4	-
One	2	2	-	2	2	-
Two	-	-	-	-	-	-
Three	1	1	-	1	1	-
Four	1	1	-	1	1	-
Five	2	2	-	2	2	-
Six	-	-	-	-	-	-
Seven	1	1	-	1	1	-
Eight	-	-	-	-	-	-
Nine	-	-	-	-	-	-
Ten	1	1	-	1	1	-
Eleven	1	1	-	1	1	-
Twelve	1	1	-	1	1	-
Subtotal	14	14	-	14	14	-
Special Ed. - Elementary	1	1	-	1	1	-
Special Ed. - Middle School	-	-	-	-	-	-
Special Ed. - High School	-	-	-	-	-	-
Subtotal	1	1	-	1	1	-
Totals	15	15	-	15	15	-
Percentage Error			0.00%			0.00%

**BORDENTOWN REGIONAL SCHOOL DISTRICT
EXCESS SURPLUS CALCULATION
June 30, 2015**

SECTION 1

2% CALCULATION OF EXCESS SURPLUS

2014-15 Total General Fund Expenditures per the CAFR, Ex. C-1	\$	39,832,522
Increased by:		
Transfer to food service fund	\$	-
Transfer from Capital Outlay to Capital Projects Fund	\$	-
Transfer from Capital Reserve to Capital Projects Fund	\$	-
Decreased by:		
On-Behalf TPAF Pension & Social Security	\$	(3,233,701)
Assets Acquired Under Capital Leases	\$	(553,193)
Adjusted 2014-15 General Fund Expenditures	\$	36,045,628
2% of Adjusted 2014-15 General Fund Expenditures	\$	720,913
Enter Greater of Above or \$250,000	\$	720,913
Increased by: Allowable Adjustments:		
Impact Aid	\$	-
Sale & Lease-back	\$	-
Extraordinary Aid - Unappropriated	\$	-
Nonpublic Transportation Aid - Unappropriated	\$	17,507
Homeless Aid - Unappropriated	\$	23,772
Current Year School Bus Advertising Revenue Recognized	\$	3,547
Family Crisis Transportation Aid	\$	-
Total Adjustments	\$	44,826
Maximum Unreserved/Undesignated Fund Balance Allowed	\$	765,739

SECTION 2

Total General Fund - Fund Balance June 30, 2015 (Per CAFR Budgetary Comparison Schedule C-1)	\$	2,939,207
Decreased by:		
Year-End Encumbrances	\$	(31,249)
Legally Restricted - Designated for Subsequent Year's Expenditures	\$	-
Legally Restricted - Excess Surplus - Designated for Subsequent Year's Expenditures	\$	-
Other Restricted Fund Balances:		
Statutory restrictions:		
Approved unspent separate proposal	\$	-
Sale/lease-back reserve	\$	-
Capital reserve	\$	(713,094)
Maintenance reserve	\$	(129,125)
Emergency reserve	\$	-
Tuition reserve	\$	-
Impact Aid General Fund Reserve (Sections 8002 & 8003)	\$	-
Impact Aid General Fund Reserve (Sections 8007 & 8008)	\$	-
Other state/government mandated reserve	\$	-
Other Restricted Fund Balance not noted above	\$	-
Total Other Restricted Fund Balance	\$	(842,219)
Assigned Fund Balance - Unreserved - Designated for Subsequent Year's Expenditures	\$	(1,300,000)
Assigned Fund Balance - Unreserved - Designated for Subsequent Year's Expenditures - Fire Proceeds	\$	-
Total Unassigned Fund Balance	\$	765,739

SECTION 3

Restricted Fund Balance - Excess Surplus (IF NEGATIVE ENTER -0-)	\$	0
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Recapitulation of Excess Surplus as of June 30, 2015

Reserved Excess Surplus - Designated for Subsequent Year's Expenditures (June 30, 2014 Excess Surplus, Audit Summary Worksheet line 90031) budgeted in 2015-16	\$	-
Reserved Excess Surplus (June 30, 2015 Excess Surplus, Audit Summary Worksheet line 90030) to be budgeted in 2016-17	\$	0
Total Excess Surplus	\$	0

Bordentown Regional School District
June 30, 2015
Food Service
Net Cash Resource Schedule

<u>Net Cash Resources:</u>		<u>Food Service B - 4/5</u>	
CAFR	*	Current Assets	
B-4		Cash & Cash Equiv.	\$ 154,650
B-4		Due from Other Gov'ts	24,337
B-4		Accounts Receivable	-
B-4		Investments	-
CAFR		Current Liabilities	
B-4		Less Accounts Payable	(45,876)
B-4		Less Accruals	-
B-4		Less Due to Other Funds	-
B-4		Less Deferred Revenue	-
		Net Cash Resources	<u><u>\$ 133,112</u></u> (A)

Net Adj. Total Operating Expense:

B-5	Tot. Operating Exp.	752,941	
B-5	Less Depreciation	(23,089)	
	Adj. Tot. Oper. Exp.	<u><u>\$ 729,852</u></u>	(B)

Average Monthly Operating Expense:

B / 10	<u><u>\$ 72,985</u></u>	(C)
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Three times monthly Average:

3 X C	<u><u>\$ 218,956</u></u>	(D)
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TOTAL IN BOX A	<u>\$ 133,112</u>
LESS TOTAL IN BOX D	<u>\$ 218,956</u>
NET	<u><u>\$ (85,844)</u></u>
From above:	
D is greater than A, cash did not exceed 3 X average monthly operating expenses.	

SOURCE - USDA resource management comprehensive review form