

**SCHOOL DISTRICT  
OF**

**LOWER  
CAPE MAY  
REGIONAL**

**Lower Cape May Regional Board of Education  
Cape May, New Jersey**

**Comprehensive Annual Financial Report  
For the Fiscal Year Ended June 30, 2013**

# **Comprehensive Annual Financial Report**

**of the**

**Lower Cape May Regional Board of Education  
Cape May, New Jersey**

**For the Fiscal Year Ended June 30, 2013**

Prepared by

Lower Cape May Regional Board of Education  
Finance Department

# LOWER CAPE MAY REGIONAL SCHOOL DISTRICT

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**Introductory Section**

CHRISTOPHER H. KOBIK  
Superintendent

RICHARD J. HOOYMAN  
President

MARK G. MALLET  
Business Administrator/Board Secretary

GARY PLAYFORD  
Vice-President

*Board of Education*  
*Lower Cape May Regional School District*  
687 Route 9 Cape May, New Jersey 08204  
(609) 884-3475 Fax: (609) 884-7067

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CITY OF CAPE MAY

TOWNSHIP OF LOWER

BOROUGH OF WEST CAPE MAY

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October 25, 2013

Honorable President and  
Members of the Board of Education  
Lower Cape May Regional School District  
Cape May County, NJ

The comprehensive annual financial report of the Lower Cape May Regional School District for the fiscal year ended June 30, 2013 is hereby submitted. Responsibility for both the accuracy of the data and completeness and fairness of the presentation, including all disclosures, rests with the management of the Board of Education. To the best of our knowledge and belief, the data presented in this report is accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of operations of the various funds and account groups of the District. All disclosures necessary to enable the reader to gain an understanding of the District's financial activities have been included.

The comprehensive annual financial report has been prepared in accordance with Governmental Accounting Standards Board Statement 34 and is presented in four sections: introductory, financial, statistical and single audit. The introductory section includes this transmittal letter, the District's organizational chart, and a list of principal officials. The financial section includes the general purpose financial statements and schedules, as well as the auditor's report thereon. The statistical section includes selected financial and demographic information, generally presented on a multi-year basis. The District is required to undergo an annual single audit in conformity with the provisions of the Single Audit Act of 1984 and the U.S. Office of Management and Budget Circular Letter 04-04 OMB, "Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid Payments." Information related to this single audit, including the auditor's report on the internal control structure and compliance with applicable laws and regulations and findings and recommendations, are included in the single audit section of this report.

## 1. REPORTING ENTITY AND ITS SERVICES:

Lower Cape May Regional School District is an independent reporting entity with the criteria adopted by the GASB as established by NCGA Statement No. 3. All funds and account groups of the District are included in this report. The Lower Cape May Regional Board of Education and all its schools constitute the District's reporting entity.

The District provides a full range of educational services appropriate to grade levels 7 through 12. These include regular and vocational, as well as special education for handicapped youngsters. The District completed the 2012/13 fiscal year with an enrollment of 1,462 students, which is 66 students below the previous year's enrollment. The following details the changes in the student enrollment of the District over the last ten years.

### Average Daily Enrollment

Fiscal Year	Student Enrollment	Percent Change
2012/13	1,462	(4.32)%
2011/12	1,528	(5.03)%
2010/11	1,609	(.43)%
2009/10	1,616	(.98)%
2008/09	1632	(5.70)%
2007/08	1732	(0.08)%
2006/07	1746	(3.05)%
2005/06	1801	1.81%
2004/05	1769	(1.08)%
2003/04	1788	1.70%
2002/03	1758	(2.06)%

## 2. ECONOMIC CONDITION AND OUTLOOK:

### **Lower Township**

#### Description of Governmental Structure:

The Township encompasses 30.5 square miles in the southern part of Cape May County. Its boundaries include the Delaware Bay to the South, the Atlantic Ocean to the East, the City of Cape May to the Southeast, and the Township of Middle to the North. The area was purchased from the original settlers, the Kechemeche Indians, in the early 1600's. Its abundant natural resources made it a center for whaling, fishing and fur trapping.

The Township was formed as a precinct in 1723 and was incorporated as a township on February 21, 1798. From its incorporation until July 1, 1984, three members formed a township committee which governed the Township. Since July 1, 1984, the governing body consists of a mayor and four council members (three elected from wards and one at-large). Since 1984, a Township Manger supervises all departments and is responsible for the preparation and administration of the annual budget.

The municipality provides, for the population of the township, various services including but not limited to, police and volunteer fire departments, rescue squad, and recreation. There is also a municipal authority for both sewer and water.

Population:

The population growth in the Township of Lower for the 1940 to 2010 period is as follows:

1940 Federal Census	1,705
1950 Federal Census	2,737
1960 Federal Census	6,332
1970 Federal Census	10,154
1980 Federal Census	17,037
1990 Federal Census	20,820
2000 Federal Census	22,945
2010 Federal Census	22,866

**Cape May**

Governmental Structure:

The City is governed by the small municipalities form of government, providing for the election of a five member City Council, a legislative body, which serves three year terms and which selects one of its members a Mayor. Council selects the Clerk, Assessor, Treasurer, City Attorney, Engineer, Auditor and Municipal Court Judge.

History and Geography:

The City, the nation's oldest seashore resort, is located at the southern tip of New Jersey, where the Atlantic Ocean meets the Delaware Bay.

Discovered by Henry Hudson in 1609, settled by the Dutch in 1623 and colonized by the Pilgrims of Plymouth, the City has a rich history that today is a major source of local prosperity.

Named for Dutch explorer Cornelius Jacobsen Mey, the City is located in the County of Cape May on the New Jersey peninsula known as Cape May. It is a surprise to many that the City is actually located below the Mason-Dixon Line and is further south than Washington, D.C.

Following the "Great Fire of 1878" that destroyed half of the town, residents and vacationers rebuilt the city in the Victorian architectural style popular in the era. As a result, the City has the largest concentration of authentic Victorian structures in America. Today, several hundred beautifully manicured houses and public buildings retain this priceless heritage.

The entire City has been designed by the National Park Service a "National Historic Landmark".

The City has a three-mile beachfront on the Atlantic Ocean and is bounded on the Northeast by Cape May Harbor and on the Northwest by Cape Island Creek. Together with neighboring municipality West Cape May, Cape May is separated from the mainland by the Cape May Canal, dug during World War II for national defense reasons. The Canal connects the Ocean through Cape May Harbor west to the Delaware Bay.

The City is located at the southern terminus of the Garden State Parkway, 150 miles south of New York City, 100 miles southeast of Philadelphia, and 35 miles south of Atlantic City.

The city provides fire protection and emergency services, public library, and various municipal departments including public works, civic affairs, and a sewer and water utility.

### **West Cape May**

The West Cape May area has been experiencing a degree of development and expansion. The residential tax base should continue to increase; it does appear that the numbers of families with school aged children locating in the area will increase the average daily enrollment.

### **3. MAJOR INITIATIVES:**

The district continues to implement the tenets of the SREB “High Schools That Work” initiative. This includes the full implementation of an Advisory program, individual student learning plans, and additional supplemental math and English courses for students in academic jeopardy in both schools. At the High School we are also expanding dual college credit, career and technical education courses, and the expansion of community based career development experiences.

Educational and support technology access and systems continue to evolve. The district now requires 20mb bandwidth for managing a variety of web based applications and programs used throughout the 7-12 curriculums. A five year virtualization project has begun that will ensure the continued expansion of educational internet resources and tools while stemming recurring costs of devices. The addition of IOS devices such as ipads coupled with building out infrastructure to allow students to use their own devices (BYOD) also has costs but significant real world learning applications.

Staff development is more critical than ever as we transition to the new common core standards, a new teacher/Principal evaluation system, new state testing via PARCC, an increasingly diverse student population, and all the associated and rapidly changing technological demands of being an educator in the 21<sup>st</sup> Century.

The District continues to strive to solicit parent and community input on all matters pertaining to the schools. This initiative will continue into the future with an emphasis on developing goals, objectives, and priorities for the next five years.

#### 4. INTERNAL ACCOUNTING CONTROLS:

Management of the District is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the District are protected from loss, theft, or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles (GAAP). The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met.

The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

As part of the District's single audit described earlier, tests are made to determine the adequacy of the internal control structure, including that portion related to federal and state financial assistance programs, as well as to determine that the District has complied with applicable laws and regulations.

#### 5. BUDGETARY CONTROLS:

In addition to internal accounting controls, the District maintains budgetary controls. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the voters of the municipality. Annual appropriated budgets are adopted for the general fund, the special revenue fund, and the debt service fund. (Project length budgets are approved for the capital improvements accounted for in the capital projects fund). The final budget amount as amended for the fiscal year is reflected in the financial section.

An encumbrance accounting system is used to record outstanding purchase commitments on a line item basis. Open encumbrances at year-end are either canceled or are included as reappropriations of fund balance in the subsequent year. Those amounts to be reappropriated are reported as reservations of fund balance at June 30, 2013.

#### 6. ACCOUNTING SYSTEM AND REPORTS:

The District's accounting records reflect generally accepted accounting principles, as promulgated by the Governmental Accounting Standards Board (GASB). The accounting system of the District is organized on the basis of funds and account groups. These funds and account groups are explained in "Notes to the Financial Statements", Note 1.

#### 7. CASH MANAGEMENT:

The investment policy of the District is guided in large part by state statute as detailed in "Notes to the Financial Statements", Note 2. The District has adopted a cash management plan which requires it to deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (GUDPA). GUDPA was enacted in 1970 to protect Governmental Units from a loss of funds on deposit with a failed banking institution in New Jersey. The law required governmental units to deposit public funds only in public depositories located in New Jersey, where the funds are secured in accordance with the Act.

8. RISK MANAGEMENT:

The Board of Education carried various forms of insurance, including, but not limited to, general liability, automobile liability, and comprehensive/collision, hazard and theft insurance on property and contents, and fidelity bonds.

9. OTHER INFORMATION:

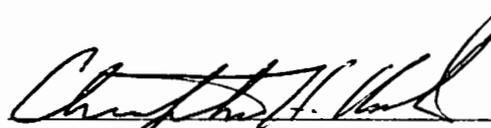
Independent Audit: State statutes require an annual audit by independent certified public accountants or registered municipal accountants. The accounting firm of Inverso & Stewart was selected by the Board of Education's audit committee. In addition to meeting the requirements set forth in state statutes, the audit also was designed to meet the requirements of the Single Audit Act of 1984 and the related OMB Circular A-128 and state Treasury Circular Letter 04-04 OMB. The auditor's report on the general purpose financial statements and combining and individual fund statements and schedules is included in the financial section of this report. The auditor's reports related specifically to the single audit are included in the single audit section of this report.

10. ACKNOWLEDGEMENTS:

We would like to express our appreciation to the members of the Lower Cape May Regional School District Board of Education for their concern in providing fiscal accountability to the citizens and taxpayers of the School District and thereby contributing their full support to the development and maintenance of our financial operation.

The preparation of this report could not have been accomplished without the efficient and dedicated services of our financial and accounting staff.

Respectfully submitted,



Christopher H. Kobik  
Superintendent



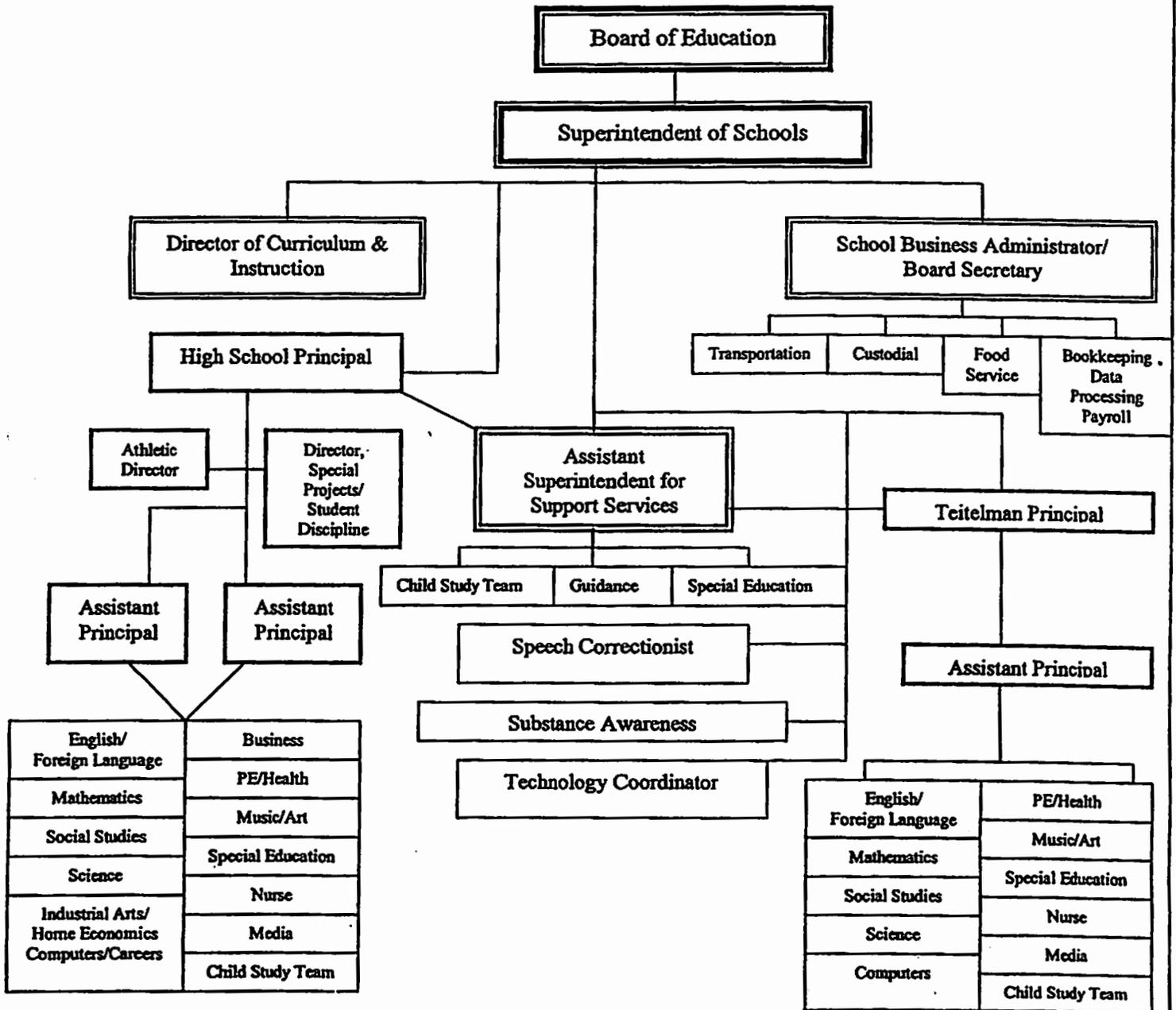
Mark G. Mallett  
Business Administrator/  
Board Secretary

# POLICY

## LOWER CAPE MAY REGIONAL SCHOOL DISTRICT

ADMINISTRATION  
1110/page 1 of 1  
Organizational Chart

### 1110 ORGANIZATIONAL CHART



Adopted: 21 October 2008



**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT  
CAPE MAY, NEW JERSEY 08204  
ROSTER OF OFFICIALS  
JUNE 30, 2013**

<u>Members of the Board of Education</u>	<u>Term Expires</u>
Richard J. Hooyman President	2015
Gary Playford Vice President	2015
Vicki Clark	2013
Thomas Connelly, Jr.	2014
Gary Douglass	2013
Kathleen Elwell	2014
Harry Sundstrom	2013 (unexpired term)
Robert Osborn	2014
Helen Wallace	2013

\*Note: School Election is now in November along with the General Election.

Other Officials

Christopher H. Kobik, Superintendent

Mark G. Mallett, Business Administrator/Board Secretary

Ruth J. Foley, Treasurer

Peter Tourison, Solicitor

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**

**Consultants and Advisors**

**Architect**

Garrison Architects  
406 Lippincott Drive, Suite M  
Marlton, NJ 08053

**Audit Firm**

Inverso and Stewart  
12000 Lincoln Drive West  
Suite 402  
Marlton, NJ 08053

**Attorney**

Peter Tourison  
P. O. Box 766  
North Cape May, NJ 08204

**Fiscal Agents**

The Bank of New York  
385 Rifle Camp Road, 3<sup>rd</sup> floor  
West Paterson, New Jersey 07424

J P Morgan Chase Bank  
2001 Bryan St., 10<sup>th</sup> Floor  
Dallas, TX 75201

TD Bank, National Association  
Corporate Trust Services  
101 Haddonfield Rd., 2<sup>nd</sup> Floor  
Cherry Hill, NJ 08002-4401

**Official Depository**

Sturdy Savings Bank  
3851 Bayshore Road  
North Cape May, NJ 08204

**Financial Section**

**INVERSO & STEWART, LLC**  
Certified Public Accountants

12000 Lincoln Drive West, Suite 402  
Marlton, New Jersey 08053  
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-Member of-  
American Institute of CPAs  
New Jersey Society of CPAs

**INDEPENDENT AUDITOR'S REPORT**

The Honorable President and Members  
of the Board of Education  
Lower Cape May Regional School District  
County of Cape May  
Cape May, New Jersey

***Report on the Financial Statements***

I have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Lower Cape May Regional School District, in the County of Cape May, State of New Jersey, as of and for the fiscal year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements as listed in the table of contents.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and in compliance with audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School District's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

***Opinions***

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Lower Cape May Regional School District, in the County of Cape May, State of New Jersey, as of June 30, 2013, and the respective changes in financial position and where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Other Matters**

**Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. I have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquires of management about the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.

**Other Information**

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Lower Cape May Regional School District's basic financial statements. The accompanying combining statements and related major fund supporting statements and schedules and Schedules of Expenditures of Federal Awards and State Financial Assistance, as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations and State of New Jersey OMB's Circular 04-04, Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid, are presented for purposes of additional analysis and are not a required part of the financial statements.

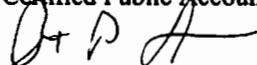
The accompanying combining statements and related major fund supporting statements and schedules and Schedules of Expenditures of Federal Awards and State Financial Assistance are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the information described in the previous paragraph is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

The introductory section and statistical section have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, I do not express an opinion or provide any assurance on them.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, I have also issued my report dated October 25, 2013 on my consideration of the Lower Cape May Regional School District's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Lower Cape May Regional School District's internal control over financial reporting and compliance.

**INVERSO & STEWART, LLC**  
Certified Public Accountants



Robert P. Inverso  
Certified Public Accountant  
Public School Accountant

Marlton, New Jersey  
October 25, 2013

**INVERSO & STEWART, LLC**  
**Certified Public Accountants**

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-Member of-  
 American Institute of CPAs  
 New Jersey Society of CPAs

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
 AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
 FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
 WITH GOVERNMENT AUDITING STANDARDS**

**INDEPENDENT AUDITOR'S REPORT**

The Honorable President and Members  
 of the Board of Education  
 Lower Cape May Regional School District  
 County of Cape May  
 Cape May, New Jersey

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Lower Cape May Regional School District, in the County of Cape May, State of New Jersey, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements, and have issued my report thereon dated October 25, 2013.

***Internal Control Over Financial Reporting***

In planning and performing my audit of the financial statements, I considered the Lower Cape May Regional School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School District's internal control. Accordingly, I do not express an opinion on the effectiveness of the Lower Cape May Regional School District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School District's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Lower Cape May Regional School District's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey.

I noted certain matters that I reported to management of the Lower Cape May Regional School District in a separate report entitled, *Auditors Management Report on Administrative Findings - Financial, Compliance and Performance* dated October 25, 2013.

***Purpose of this Report***

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey in considering the School District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

***INVERSO & STEWART, LLC***

Certified Public Accountants



Robert P. Inverso

Certified Public Accountant

Public School Accountant

Marlton, New Jersey  
October 25, 2013

**Required Supplementary Information - Part I**

**Management's Discussion and Analysis**

**Lower Cape May Regional School District  
Management's Discussion and Analysis  
For the Fiscal Year Ended June 30, 2013**

As management of the Board of Education of the Lower Cape May Regional School District in Cape May New Jersey, we offer readers of the School District's financial statements this narrative overview and analysis of the School District for the fiscal year ended June 30, 2013. We encourage readers to consider the information presented in conjunction with additional information that we have furnished in our letter of transmittal, which can be found in the introductory section of this report.

**Financial Highlights**

- The assets of the School District exceeded its liabilities at the close of the most recent fiscal year by \$13,366,406 (*net position*).
- Governmental activities have an unrestricted net position deficit of \$1,795,299. The accounting treatments in the governmental funds for compensated absences payable, and the June state aid payments, and the state statute that prohibits school districts from maintaining more than 2% of its adopted budget as unrestricted fund balance are primarily responsible for this deficit balance.
- The total net position of the School District increased by \$435,753, or a 3.37% increase from the prior fiscal year-end balance.
- Fund balance of the School District's governmental funds increased by \$61,771 resulting in an ending fund balance of \$2,178,229. This increase is largely due to the results of operations in the General Fund.
- Business-type activities have unrestricted net position of \$50,154, which may be used to meet the School District's ongoing obligations of the food service operations.
- The School District's long-term obligations decreased by \$927,000 which is the result of the reduction of certificates of participation and serial bond debt and the increase in compensated absences.

**Overview of the Basic Financial Statements**

This discussion and analysis is intended to serve as an introduction to the School District's basic financial statements. Comparison to the prior year's activity is provided in this document. The basic financial statements are comprised of three components: 1) District-wide financial statements, 2) Fund financial statements, and 3) Notes to the basic financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**District-wide Financial Statements**

The *district-wide financial statements* are designed to provide the reader with a broad overview of the financial activities in a manner similar to a private-sector business. The district-wide financial statements include the statement of net position and the statement of activities.

The *statement of net position* presents information about all of the School District's assets and liabilities. The difference between the assets and liabilities is reported as net position. Over time, changes in net position may serve as a useful indicator of whether the financial position of the School District is improving or deteriorating.

The *statement of activities* presents information showing how the net position of the School District changed during the current fiscal year. Changes in net position are recorded in the statement of activities when the underlying event occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement even though the resulting cash flows may be recorded in a future period.

Both of the district-wide financial statements distinguish functions of the School District that are supported from taxes and intergovernmental revenues (*governmental activities*) and other functions that are intended to recover all or most of their costs from user fees and charges (*business-type activities*). Governmental activities consolidate governmental funds including the General Fund, Special Revenue Fund, Capital Projects Fund, and Debt Service Fund. Business-type activities include the Food Service Fund.

### **Fund Financial Statements**

*Fund financial statements* are designed to demonstrate compliance with finance-related requirements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific objectives. All of the funds of the School District are divided into three categories: *governmental funds, proprietary funds* and *fiduciary funds*.

*Governmental funds* account for essentially the same information reported in the governmental activities of the district-wide financial statements. However, unlike the district-wide financial statements, the governmental fund financial statements focus on near-term financial resources and fund balances. Such information may be useful in evaluating the financing requirements in the near term.

Since the governmental funds and the governmental activities report information using the same functions, it is useful to compare the information presented. Because the focus of each report differs, a reconciliation is provided on the fund financial statements to assist the reader in comparing the near-term requirements with the long-term needs.

The School District maintains four individual governmental funds. The major funds are the General Fund, the Special Revenue Fund, the Capital Projects Fund, and the Debt Service Fund. They are presented separately in the fund financial statements.

The School District adopts an annual appropriated budget for the General Fund, Special Revenue Fund and the Debt Service Fund. A budgetary comparison statement has been provided for each of these funds to demonstrate compliance with budgetary requirements.

*Proprietary funds* are used to present the same functions as the business-type activities presented in the district-wide financial statements. The School District maintains one type of proprietary fund - the Enterprise Fund. The fund financial statements of the enterprise fund provides the same information as the district-wide financial statements, only in more detail.

The School District's enterprise fund is the Food Service Fund and is considered to be a major fund.

*Fiduciary funds* are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the district-wide financial statements because the resources of those funds are not available to support the School District's programs.

## **Notes to the Basic Financial Statements**

The notes to the basic financial statements provide additional information that is essential to a full understanding of the data provided in the basic financial statements.

### **Other Information**

In addition to the basic financial statements and accompanying notes, this report also contains other supplementary information and schedules required by the New Jersey Audit Program, issued by the New Jersey Department of Education.

### **District-wide Financial Analysis**

The assets of the School District are classified as current assets and capital assets. Cash, investments, receivables, inventories and prepaid expenses are current assets. These assets are available to provide resources for the near-term operations of the School District. The majority of the current assets are the results of the tax levy and state aid collection process.

Capital assets are used in the operations of the School District. These assets are land, buildings, improvements, equipment and vehicles. Capital assets are discussed in greater detail in the section titled, Capital Assets and Debt Administration, elsewhere in this analysis.

Current and long-term liabilities are classified based on anticipated liquidation either in the near-term or in the future. Current liabilities include accounts payable, accrued salaries and benefits, unearned revenues, and current debt obligations. The liquidation of current liabilities is anticipated to be either from currently available resources, current assets or new resources that become available during fiscal year 2013. Long-term liabilities such as long-term debt obligations and compensated absences payable will be liquidated from resources that will become available after fiscal year 2013.

The assets of the primary government activities exceeded liabilities by \$13,288,669 with an unrestricted deficit balance of \$1,795,299. The net position of the primary government does not include internal balances.

A net investment of \$12,766,618 in land, improvements, buildings, equipment and vehicles which provide the services to the School District's 1,462 public school students. Net position of \$11,979 have been restricted to provide resources for future capital expansion and renovation projects, \$267,367 is reserved for debt service, \$50,000 is reserved for maintenance, \$20,000 is reserved for scholarships, while \$1,968,004 has been restricted for budget appropriation.

As mentioned earlier, deficit unrestricted net position are primarily due to the accounting treatment for compensated absences payable and the June state aid payments, and state statutes that prohibit school districts from maintaining more than 2% of its adopted budget as unrestricted fund balance.

**Lower Cape May Regional School District  
Comparative Summary of Net Position  
As of June 30, 2013 and 2012**

	Governmental Activities		Business-Type Activities		District-Wide	
	2013	2012	2013	2012	2013	2012
<b>Assets:</b>						
Current assets	\$ 2,000,785	\$ 2,207,036	\$ 246,425	\$ 71,891	\$ 2,247,210	\$ 2,278,927
Capital assets	<u>19,516,618</u>	<u>20,062,168</u>	<u>27,583</u>	<u>32,836</u>	<u>19,544,201</u>	<u>20,095,004</u>
<b>Total assets</b>	<u>21,517,403</u>	<u>22,269,204</u>	<u>274,008</u>	<u>104,727</u>	<u>21,791,411</u>	<u>22,373,931</u>
<b>Liabilities:</b>						
Current Liabilities	974,973	1,164,402	196,271	13,328	1,171,244	1,177,730
Noncurrent Liabilities	<u>7,253,761</u>	<u>8,175,761</u>	<u></u>	<u></u>	<u>7,253,761</u>	<u>8,175,761</u>
<b>Total liabilities</b>	<u>8,228,734</u>	<u>9,340,163</u>	<u>196,271</u>	<u>13,328</u>	<u>8,425,005</u>	<u>9,353,491</u>
<b>Net position</b>	<u>\$ 13,288,669</u>	<u>\$ 12,929,041</u>	<u>\$ 77,737</u>	<u>\$ 91,399</u>	<u>\$ 13,366,406</u>	<u>\$ 13,020,440</u>
<b>Net position consist of:</b>						
<b>Net investment in</b>						
Capital assets	\$ 12,766,618	\$ 12,182,168	\$ 27,583	\$ 32,836	\$ 12,794,201	\$ 12,215,004
Restricted net position	2,317,350	2,369,665			2,317,350	2,369,665
Unrestricted net position	<u>(1,795,299)</u>	<u>(1,622,792)</u>	<u>50,154</u>	<u>58,563</u>	<u>(1,745,145)</u>	<u>(1,564,229)</u>
<b>Net position</b>	<u>\$ 13,288,669</u>	<u>\$ 12,929,041</u>	<u>\$ 77,737</u>	<u>\$ 91,399</u>	<u>\$ 13,366,406</u>	<u>\$ 13,020,440</u>

**Lower Cape May Regional School District  
Comparative Schedule of Changes in Net Position  
As of and for the Fiscal Year Ended June 30, 2013 and 2012**

	Governmental Activities		Business-Type Activities		District-Wide	
	2013	2012	2013	2012	2013	2012
<b>Revenues:</b>						
<b>Program Revenues</b>						
Charges for services			\$ 408,018	\$ 453,884	\$ 408,018	\$ 453,884
Operating grants and Contributions	\$ 3,568,375	\$ 2,983,149	361,430	399,491	3,929,805	3,382,640
Capital grants and Contributions						
<b>General Revenues:</b>						
Property Taxes	19,392,693	19,199,200			19,392,693	19,199,200
Unrestricted State Aid	9,135,635	9,730,774			9,135,635	9,730,774
Tuition	19,690	31,156			19,690	31,156
Other Revenues	160,010	180,202	42	87	160,052	180,289
<b>Total Revenues</b>	<b>32,276,403</b>	<b>32,124,481</b>	<b>769,490</b>	<b>853,462</b>	<b>33,045,893</b>	<b>32,977,943</b>
<b>Expenses:</b>						
<b>Governmental Activities:</b>						
Instruction	12,822,595	13,191,338			12,822,595	13,191,338
Tuition	2,903,704	2,023,446			2,903,704	2,023,446
Related Services	2,139,842	2,330,130			2,139,842	2,330,130
Administrative Services	1,663,637	1,592,794			1,663,637	1,592,794
Central Services	225,024	269,820			225,024	269,820
Operations and Maintenance	3,073,300	2,736,751			3,073,300	2,736,751
Transportation	1,490,083	1,393,584			1,490,083	1,393,584
Employee benefits	6,948,499	5,999,682			6,948,499	5,999,682
Special Schools	60,441	25,022			60,441	25,022
Charter Schools						
Interest on long-term Debt	282,100	328,873			282,100	328,873
Other	29,763	51,682			29,763	51,682
<b>Business-Type Activities:</b>						
Food Service Operations			971,152	979,085	971,152	979,085
<b>Total Expenses</b>	<b>31,638,988</b>	<b>29,943,122</b>	<b>971,152</b>	<b>979,085</b>	<b>32,610,140</b>	<b>30,922,207</b>
<b>Increase in net position</b>						
Before transfers	637,415	2,181,359	(201,662)	(125,623)	435,753	2,055,736
Transfers	(188,000)	(165,000)	188,000	165,000		
<b>Changes in net position</b>	<b>449,415</b>	<b>2,016,359</b>	<b>(13,662)</b>	<b>39,377</b>	<b>435,753</b>	<b>2,055,736</b>
Net position, July 1,	12,839,254	10,912,682	91,399	52,022	12,930,653	10,964,704
<b>Net position, June 30,</b>	<b>\$ 13,288,669</b>	<b>\$ 12,929,041</b>	<b>\$ 77,737</b>	<b>\$ 91,399</b>	<b>\$ 13,366,406</b>	<b>\$ 13,020,440</b>

## **Governmental Activities**

Governmental activities increased the net position of the School District by \$449,415 during the current fiscal year. Key elements of the increase in net position for governmental activities are as follows:

- Total Governmental Funds results of operation increased \$61,771.
- Serial bonds were reduced by principal payments of \$890,000.

## **Business-type Activities**

Business-type activities decreased the School District's net position slightly. Key elements of the decrease in net position for business-type activities are as follows:

- The Food Service Fund had a net loss of \$13,662.

## **Financial Analysis of the Governmental Funds**

As noted earlier, the School District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

*Governmental Funds* - The focus of the School District's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the School District's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the School District's governmental funds reported a combined ending fund balance of \$2,178,229, an increase of \$61,771 in comparison with the prior year. Most of this increase is the results of operations in the General Fund.

The unreserved fund balance for the School District at the end of the fiscal year includes a deficit unreserved fund balance for the General Fund of \$139,121. The remainder of the fund balance is reserved to indicate that it is not available for new spending because it has already been committed 1) as restricted cash reserved for future capital outlay expenditures of \$11,979, 2) \$706,423 reserved as excess surplus, 3) \$50,000 reserved for maintenance, 4) \$266,056 reserved for encumbrances, 5) \$1,262,892 assigned for subsequent years expenditures, and 6) \$20,000 reserved for the permanent fund.

The general fund is the chief operating fund of the School District. As discussed earlier, the balance in the unreserved fund balance is due, primarily, to the accounting treatment of the June state aid payments as discussed in Note 18 of the notes to the basic financial statements, and state statutes that prohibit New Jersey school districts from maintaining more than 2% of its adopted budget as unrestricted fund balance.

### General Fund Budgetary Highlights

There was no difference between the original budget and the final amended budget.

At the end of the current fiscal year, unreserved fund balance (budgetary basis) of the general fund was \$621,342 while total fund balance (budgetary basis) was \$2,651,325. As a measure of the general fund's liquidity, it may be useful to compare both unreserved fund balance (budgetary basis) and total fund balance (budgetary basis) to total general fund expenditures. Actual (budgetary basis) expenditures of the General Fund including other financing uses amounted to \$29,888,694 unreserved fund balance (budgetary basis) represents 2.08% of expenditures while total fund balance (budgetary basis) represents 8.87 % of that same amount.

### Capital Asset and Debt Administration

The School District's investment in capital assets for its governmental and business-type activities as of June 30, 2013, totaled \$19,544,201 (net of accumulated depreciation). This investment in capital assets includes land, improvements, buildings, equipment and vehicles. The total decrease in the District's investment in capital assets for the current fiscal year was \$ 550,803, or a 2.74% decrease. The decrease is primarily due to depreciation expense.

#### Capital Asset (net of accumulated depreciation) June 30, 2013 and 2012

	Governmental Activities		Business-Type Activities		District-Wide	
	2013	2012	2013	2012	2013	2012
Land	\$ 100	\$ 100			\$ 100	\$ 100
Site Improvements	390,000	420,000			390,000	420,000
Buildings and Building Improvements	17,405,095	17,865,105			17,405,095	17,865,105
Equipment	<u>1,721,423</u>	<u>1,776,963</u>	<u>\$ 27,583</u>	<u>\$ 32,836</u>	<u>1,749,006</u>	<u>1,809,799</u>
<b>Total</b>	<u>\$ 19,516,618</u>	<u>\$ 20,062,168</u>	<u>\$ 27,583</u>	<u>\$ 32,836</u>	<u>\$ 19,544,201</u>	<u>\$ 20,095,004</u>

Additional information on the School District's capital assets can be found in the notes to the basic financial statements (Note 5) of this report.

*Long-term debt* – During the fiscal year ended June 30, 2013, the School District had \$6,500,000 in serial bonds payable, \$250,000 in certificates of participation payable and \$1,628,761 in compensated absences.

State statutes limit the amount of general obligation debt that the District may issue. At the end of the current fiscal year, the legal debt limit was \$256,217,733. The available amount as of June 30, 2013 is \$249,717,733.

Additional information on the School District's long-term obligations can be found in the notes to the basic financial statements (Note 7) of this report.

### **Economic Factors and Next Year's Budgets and Rates**

The following factors were considered and incorporated into the preparation of the School District's budget for the 2013-14 fiscal year.

- For 2013-14 fiscal year the School District will be receiving an increase in state aid. The local tax levy in the General Fund increased by \$362,727 or 2.00%. Salaries continue to increase contractually; however, the District has managed to control costs. The 2013-14 General Fund Budget is \$817,693 greater than the previous year or a 2.91% increase.

### **For the Future**

The Lower Cape May Regional School District is in very good financial condition presently. However, a major concern is maintaining aging buildings of the district with an increased reliance on local property taxes as state aid has remained stagnant. Cape May City, Lower Township and West Cape May are primarily residential communities, with few large ratables; thus the burden is focused on homeowners to share the tax burden.

In conclusion, the Lower Cape May Regional School District has committed itself to financial excellence for many years. In addition, the School District's system for financial planning, budgeting and internal financial controls are well regarded. The School District plans to continue its sound fiscal management to meet the challenge of the future.

### **Requests for Information**

This financial report is designed to provide a general overview of the School District's finances for all those with an interest in the School District. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Lower Cape May Regional School District Business Administrator, 687 Route 9, Cape May, New Jersey, 08204.

**Basic Financial Statements**

**District-Wide Financial Statements**

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**  
**Statement of Net Position**  
**June 30, 2013**

	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total</u>
<b>ASSETS:</b>			
Cash and cash equivalents	\$ 1,702,948	\$ 220,258	\$ 1,923,206
Receivables, net	285,918	14,925	300,843
Inventory		11,242	11,242
Restricted assets:			
Capital reserve account	11,919		11,919
Capital assets, net (Note 5)	<u>19,516,618</u>	<u>27,583</u>	<u>19,544,201</u>
<b>Total assets</b>	<u><b>21,517,403</b></u>	<u><b>274,008</b></u>	<u><b>21,791,411</b></u>
<b>LIABILITIES:</b>			
Accounts payable		7,032	7,032
Scholarships payable	559		559
Unearned revenue	253	5,983	6,236
Internal balances	(178,256)	178,256	
Accrued Interest	27,417		27,417
Other liabilities		5,000	5,000
Noncurrent liabilities (Note 7):			
Due within one year	1,125,000		1,125,000
Due beyond one year	<u>7,253,761</u>		<u>7,253,761</u>
<b>Total liabilities</b>	<u><b>8,228,734</b></u>	<u><b>196,271</b></u>	<u><b>8,425,005</b></u>
<b>NET POSITION:</b>			
Net investment in capital assets	12,766,618	27,583	12,794,201
Restricted for:			
Debt Service	267,367		267,367
Capital Projects	11,979		11,979
Other purposes	2,038,004		2,038,004
Unrestricted	<u>(1,795,299)</u>	<u>50,154</u>	<u>(1,745,145)</u>
<b>Total net position</b>	<u><b>\$ 13,288,669</b></u>	<u><b>\$ 77,737</b></u>	<u><b>\$ 13,366,406</b></u>

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**  
**Statement of Activities**  
**For the Fiscal Year Ended June 30, 2013**

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Governmental Activities	Business-type Activities	Total
<b>Governmental activities:</b>						
<b>Instruction:</b>						
Regular	\$ 9,840,839		\$ 350,848	\$ (9,489,991)		\$ (9,489,991)
Special education	2,174,703		418,316	(1,756,387)		(1,756,387)
Other instruction	807,053			(807,053)		(807,053)
<b>Support Services:</b>						
Tuition	2,903,704			(2,903,704)		(2,903,704)
Student & instruction related services	2,139,842		44,628	(2,095,214)		(2,095,214)
General administrative services	663,435			(663,435)		(663,435)
School administrative services	1,000,202			(1,000,202)		(1,000,202)
Central services	225,024			(225,024)		(225,024)
Plant operations and maintenance	3,073,300		32,534	(3,040,766)		(3,040,766)
Pupil transportation	1,490,083			(1,490,083)		(1,490,083)
Unallocated employee benefits	6,948,499		2,570,093	(4,378,406)		(4,378,406)
Charter schools	60,441			(60,441)		(60,441)
Interest on long-term debt	282,100		151,956	(130,144)		(130,144)
Unallocated depreciation and amortization	29,763			(29,763)		(29,763)
<b>Total governmental activities</b>	<b>31,638,988</b>		<b>3,568,375</b>	<b>(28,070,613)</b>		<b>(28,070,613)</b>
<b>Business-type activities:</b>						
Food service program	971,152	\$ 408,018	361,430		\$ (201,704)	(201,704)
<b>Total business-type activities</b>	<b>971,152</b>	<b>408,018</b>	<b>361,430</b>		<b>(201,704)</b>	<b>(201,704)</b>
<b>Total primary government</b>	<b>\$ 32,610,140</b>	<b>\$ 408,018</b>	<b>\$ 3,929,805</b>	<b>\$(28,070,613)</b>	<b>\$ (201,704)</b>	<b>\$(28,272,317)</b>
<b>General revenues:</b>						
<b>Taxes:</b>						
				18,136,355		18,136,355
				1,256,338		1,256,338
				9,135,635		9,135,635
				19,690		19,690
				50,721		50,721
				109,289	42	109,331
				(188,000)	188,000	
				28,520,028	188,042	28,708,070
				449,415	(13,662)	435,753
				12,839,254	91,399	12,930,653
				\$ 13,288,669	\$ 77,737	\$ 13,366,406

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

**Fund Financial Statements**

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**  
**Balance Sheet**  
**Governmental Funds**  
**June 30, 2013**

<b>ASSETS</b>	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Capital Projects Fund</u>	<u>Debt Service Fund</u>	<u>Permanent Fund</u>	<u>Total Governmental Funds</u>
<b>Assets:</b>						
Cash and cash equivalents	\$ 1,410,022		\$ 267,362	\$ 5,005	\$ 20,559	\$ 1,702,948
Receivables, net	129,248	\$ 148,930				278,178
Interfund receivable	339,673			267,362		607,035
Restricted cash and cash equivalents	11,919					11,919
<b>Total assets</b>	<b><u>\$ 1,890,862</u></b>	<b><u>\$ 148,930</u></b>	<b><u>\$ 267,362</u></b>	<b><u>\$ 272,367</u></b>	<b><u>\$ 20,559</u></b>	<b><u>\$ 2,600,080</u></b>
<b>LIABILITIES AND FUND BALANCES</b>						
<b>Liabilities:</b>						
Scholarships payable					559	559
Interfund payable		148,677	267,362	5,000		421,039
Unearned revenues		253				253
<b>Total liabilities</b>	<b><u>---</u></b>	<b><u>148,930</u></b>	<b><u>267,362</u></b>	<b><u>5,000</u></b>	<b><u>559</u></b>	<b><u>421,851</u></b>
<b>Fund Balances:</b>						
<b>Restricted for:</b>						
Excess surplus	706,423					706,423
Excess surplus designated for Subsequent years expenditures	983,234					983,234
Capital reserve	11,979					11,979
Maintenance reserve	50,000					50,000
Permanent fund					20,000	20,000
<b>Assigned to:</b>						
Year-end encumbrances	266,056					266,056
Subsequent year's expenditures	12,291			267,367		279,658
Unassigned	(139,121)					(139,121)
<b>Total fund balances</b>	<b><u>1,890,862</u></b>			<b><u>267,367</u></b>	<b><u>20,000</u></b>	<b><u>2,178,229</u></b>
<b>Total liabilities and fund balances</b>	<b><u>\$ 1,890,862</u></b>	<b><u>\$ 148,930</u></b>	<b><u>\$ 267,362</u></b>	<b><u>\$ 272,367</u></b>	<b><u>\$ 20,559</u></b>	

Amounts reported for governmental activities in the statement of net position (A-1) are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. The cost of the assets is \$31,249,459 and the accumulated depreciation is \$11,732,841

19,516,618

Accrued interest is not due and payable in the current period and therefore is not reported as a liability in the funds.

(27,417)

Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported as liabilities in the funds.

(8,378,761)

Net position of governmental activities

\$ 13,288,669

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Governmental Funds**  
**for the Fiscal Year Ended June 30, 2013**

	General Fund	Special Revenue Fund	Capital Projects Fund	Debt Service Fund	Permanent Fund	Total Governmental Funds
<b>REVENUES:</b>						
Local sources:						
Local tax levy	\$ 18,136,355			\$ 1,256,338		\$ 19,392,693
Tuition	19,690					19,690
Transportation fees	50,721					50,721
Interest earned	60					60
Miscellaneous	109,229					109,229
<b>Total revenues-local sources</b>	<b>18,316,055</b>			<b>1,256,338</b>		<b>19,572,393</b>
State sources	11,583,950			151,956		11,735,906
Federal sources	50,461	\$ 917,143				967,604
Local sources		500				500
<b>Total revenues</b>	<b>29,950,466</b>	<b>917,643</b>		<b>1,408,294</b>		<b>32,276,403</b>
<b>EXPENDITURES:</b>						
Current expense:						
Regular instruction	8,870,310	350,848				9,221,158
Special education instruction	2,174,703					2,174,703
Other instruction	807,053					807,053
Support services and undistributed costs:						
Tuition	2,485,388	418,316				2,903,704
Student & instruction related services	2,095,214	44,628				2,139,842
General administrative services	603,909					603,909
School administrative services	1,000,202					1,000,202
Business services	225,024					225,024
Plant operations and maintenance	2,728,755					2,728,755
Pupil transportation	1,490,083					1,490,083
Unallocated employee benefits	6,877,182	71,317				6,948,499
Transfer to charter schools	60,441					60,441
Capital outlay	272,430	32,534				304,964
Debt service:						
Principal				1,130,000		1,130,000
Interest and other charges				288,295		288,295
<b>Total expenditures</b>	<b>29,690,694</b>	<b>917,643</b>		<b>1,418,295</b>		<b>32,026,632</b>
Excess (deficiency) of revenues over (under) expenditures	259,772			(10,001)		249,771
Other Financing Sources (Uses):						
Transfers in				10,000		10,000
Transfers out	(198,000)					(198,000)
<b>Total other financing sources (uses)</b>	<b>(198,000)</b>			<b>10,000</b>		<b>(188,000)</b>
Net change in fund balance	61,772			(1)		61,771
Fund balances, July 1	1,829,090			267,368	\$ 20,000	2,116,458
<b>Fund balances, June 30</b>	<b>\$ 1,890,862</b>	<b>-</b>	<b>-</b>	<b>\$ 267,367</b>	<b>\$ 20,000</b>	<b>\$ 2,178,229</b>

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT  
 Reconciliation of the Statement of Revenues, Expenditures  
 and Changes in Fund Balances of Governmental Funds  
 to the Statement of Activities  
 for the Fiscal Year Ended June 30, 2013**

Total net change in fund balances - governmental funds (from B-2)	\$	61,771
<p>Amounts reported for governmental activities in the statement of activities (A-2) .          are different because:</p>		
<p style="padding-left: 40px;">Capital outlays are reported in the governmental funds as expenditures.          However, on the statement of activities, the cost of those assets is allocated          over their estimated useful lives as depreciation expense. This is the amount          by which capital outlay exceeded depreciation in the current fiscal year.</p>		
Depreciation expense	\$ (595,259)	
Capital outlay	<u>49,709</u>	(545,550)
<p>Repayment of bond principal is an expenditure in the governmental funds, but          the repayment reduces long-term liabilities in the statement of net position and          is reported in the statement of activities.</p>		
		890,000
<p>Repayment of certificates of participation principal is an expenditure in the          governmental funds, but the repayment reduces long-term liabilities in the statement          of net position and is reported in the statement of activities.</p>		
		240,000
<p>In the statement of activities, interest on long-term debt is accrued, regardless of          when due. In the governmental funds, interest is reported when due. The accrued          interest is a reduction in the reconciliation.</p>		
		6,194
<p>In the statement of activities, certain operating expenses, e.g., compensated          absences (vacations) are measured by the amounts earned during the          year. In the governmental funds, however, expenditures for these items          are reported in the amount of financial resources used (paid). When the          earned amount exceeds the paid amount, the difference is a reduction in          the reconciliation (-); when the paid amount exceeds the earned amount          the difference is an addition to the reconciliation (+).</p>		
		<u>(203,000)</u>
Change in net position of governmental activities	\$	<u>449,415</u>

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**  
**Statement of Net Position**  
**Proprietary Funds**  
**for the Fiscal Year Ended June 30, 2013**

	<b>Business-type Activities Enterprise Funds</b>
	<b>Food Service Fund</b>
<b>ASSETS:</b>	
Current assets:	
Cash and cash equivalents	\$ 220,258
Accounts receivable	14,925
Inventories	11,242
Total current assets	246,425
Noncurrent assets:	
Equipment	184,814
Less accumulated depreciation	(157,231)
Total noncurrent assets	27,583
Total assets	\$ 274,008
 <b>LIABILITIES</b>	
Current liabilities:	
Accounts payable	\$ 7,032
Interfund payable	183,256
Unearned revenue	5,983
Total liabilities	196,271
 <b>NET POSITION</b>	
Net investment in capital assets	27,583
Unrestricted	50,154
Total net position	\$ 77,737

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**  
**Statement of Revenues, Expenses and Changes in Fund Net Position**  
**Proprietary Funds**  
**for the Fiscal Year Ended June 30, 2013**

	<b>Business-type Activities Enterprise Funds</b>
	<b>Food Service Fund</b>
<b>Operating revenues:</b>	
Charges for services:	
Daily sales-reimbursable programs	\$ 170,438
Daily sales-non-reimbursable programs	237,580
	408,018
<b>Total operating revenue</b>	<b>408,018</b>
<b>Operating expenses:</b>	
Salaries	395,638
Employee benefits	206,726
Supplies and materials	14,537
Depreciation	5,253
Purchased professional services	1,620
Cost of sales	344,894
Miscellaneous	2,484
	971,152
<b>Total operating expenses</b>	<b>971,152</b>
<b>Operating income (loss)</b>	<b>(563,134)</b>
<b>Nonoperating revenues (expenses):</b>	
State sources:	
State school lunch program	6,905
Federal sources:	
National school lunch program	243,992
National school breakfast program	63,341
U.S.D.A. commodities	47,192
Local sources:	
Operating transfer in	188,000
Interest revenue	42
	549,472
<b>Total nonoperating revenues (expenses)</b>	<b>549,472</b>
<b>Change in net position</b>	<b>(13,662)</b>
<b>Total net position - July 1</b>	<b>91,399</b>
<b>Total net position - June 30</b>	<b>\$ 77,737</b>

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**  
**Statement of Cash Flows**  
**Proprietary Funds**  
**for the Fiscal Year Ended June 30, 2013**

	<b>Business-type Activities Enterprise Funds</b>
	Food Service Fund
<b>Cash flows from operating activities:</b>	
Receipts from customers	\$ 415,901
Payments to employees for services	(424,108)
Payments to suppliers	(324,506)
Net cash used for operating activities	(332,713)
<b>Cash flows from noncapital financing activities:</b>	
Board contribution	188,000
State sources	6,933
Federal sources	304,847
Net cash provided by non-capital financing activities	499,780
<b>Cash flows from capital activities:</b>	
Purchases of fixed assets	-
<b>Cash flows from investing activities:</b>	
Interest and dividends	42
Net cash provided by investing activities	42
Net increase in cash and cash equivalents	167,109
Balances - July 1	53,149
Balances - June 30	\$ 220,258
<b>Reconciliation of operating loss to net cash provided (used) by operating activities:</b>	
Operating income (loss)	\$ (563,134)
Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities:	
Depreciation	5,253
Federal commodities	47,192
(Increase) decrease in inventories	(6,867)
(Increase) decrease in accounts receivable	1,900
Increase (decrease) in unearned revenue	5,983
Increase (decrease) in interfund payable	178,256
Increase (decrease) in accounts payable	(1,296)
Total adjustments	230,421
Net cash provided by (used for) operating activities	\$ (332,713)

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**  
**Statement of Fiduciary Net Position**  
**Fiduciary Funds**  
**For the Fiscal Year Ended June 30, 2013**

	Private Purpose Trusts	Unemployment Compensation Insurance Trust	Flexible Spending Account	Agency Funds
<b>ASSETS:</b>				
Cash and cash equivalents	\$ 5,325	\$ 134,088		\$ 229,242
Interfund receivable	5,000		---	
<b>Total assets</b>	<b>10,325</b>	<b>134,088</b>	---	<b>229,242</b>
 <b>LIABILITIES:</b>				
Accounts payable		9,610		
Payroll deductions and withholdings				28,347
Due to teacher's association				243
Interfund payable				7,740
Due to student groups			---	192,912
<b>Total liabilities</b>	---	9,610	---	\$ 229,242
 <b>NET POSITION:</b>				
Restricted for:				
Unemployment claims		124,478		
Scholarship payments	10,325		---	
	<b>\$ 10,325</b>	<b>\$ 124,478</b>	---	

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**  
**Statement of Changes in Fiduciary Net Position**  
**Fiduciary Funds**  
**For the Fiscal Year Ended June 30, 2013**

	Private Purpose Trust Funds <u>Scholarship Funds</u>	Unemployment Compensation Insurance Trust	Flexible Spending Account
<b>ADDITIONS:</b>			
Contributions:			
Employee withholdings		\$ 44,673	
Board contributions			\$ 210,003
Other contributions	\$ 1,895		
Total Contributions	<u>1,895</u>	<u>44,673</u>	<u>210,003</u>
Investment earnings:			
Interest	2	63	
Net investment earnings	<u>2</u>	<u>63</u>	---
Total additions	<u>1,897</u>	<u>44,736</u>	<u>210,003</u>
<b>DEDUCTIONS:</b>			
Unemployment claims		35,986	
Other expenses			210,003
Scholarships awarded	1,200		
Total deductions	<u>1,200</u>	<u>35,986</u>	<u>210,003</u>
Change in net position	697	8,750	
Net position - July 1	<u>9,628</u>	<u>115,728</u>	
Net position - June 30	<u>\$ 10,325</u>	<u>\$ 124,478</u>	---

**Lower Cape May Regional School District  
Notes to Basic Financial Statements  
For the Fiscal Year Ended June 30, 2013**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Description of the Reporting Entity** -The Lower Cape May Regional School District (District) is a Type II school district located in Cape May County, New Jersey and covers an area of approximately 34 square miles. As a Type II school district, it functions independently through a Board of Education. The Board is comprised of nine members elected to three-year terms. These terms are staggered so that three member's terms expire each year. The purpose of the School District is to provide educational services for all of Lower Cape May Regional's students in grades 7 through 12. The Lower Cape May Regional School District has an approximate enrollment at June 30, 2013 of 1,462 students.

The primary criteria for including activities within the School District's reporting entity, as set forth in Section 2100 of the Governmental Accounting Standards Board (GASB) *Codification of Governmental Accounting and Financial Reporting Standards* is the degree of oversight responsibility maintained by the School District. Oversight responsibility includes financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations and accountability for fiscal matters. The combined financial statements include all funds of the School district over which the Board exercises operating control.

**Component Units** – GASB Statement No. 14, *The Financial Reporting Entity* and GASB Statement No. 39, *Determining Whether Certain Organizations are Component Unit*, provide guidance that all entities associated with a primary government are potential component units and should be evaluated for inclusion in the financial reporting entity. A primary government is financially accountable not only for the organizations that make up its legal entity, but also for legally separate organizations that meet the criteria established by GASB Statements No. 14 and No. 39. In addition, GASB Statement No. 61, provides additional guidance for organizations that do not meet the financial accountability criteria for inclusion as component units but that nevertheless should be included because the primary government's management determines that it would be misleading to exclude them. There were no additional entities required to be included in the reporting entity under the criteria as described above. Furthermore, the School District is not includable in any other reporting entity on the basis of such criteria.

**Basis of Presentation**

The basic financial statements of the School District have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the School District's accounting policies are described below.

The School District's basic financial statements consists of government-wide statements, including a statement of net position and a statement of activities, and fund financial statements, which provide a more detailed level of financial information.

**Government-wide Statements** - The statement of net position and the statement of activities display information about the School District as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. The statements distinguish between those activities of the School District that are governmental and those that are considered business-type activities. The statement of net position presents the financial condition of the governmental and business-type activities of the School District at fiscal year-end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the School District's governmental activities and for the business-type activities of the School District. Direct expenses are those that are specifically associated with a service, program or department and, therefore, clearly identifiable to a particular function. The policy of the School District is to not allocate indirect expenses to functions in the statement of activities. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program and interest earned on grants that is required to be used to support a particular program. Revenues, which are not classified as program revenues, are presented as general revenues of the School District, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each business segment or governmental function is self-financing or draws from the general revenues of the School District.

**Lower Cape May Regional School District  
Notes to Basic Financial Statements  
For the Fiscal Year Ended June 30, 2013**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Fund Financial Statements** - During the fiscal year, the School District segregates transactions related to certain School District functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the School District at this more detailed level. The focus of governmental and enterprise fund financial statements is on major funds. Each major fund is presented in a single column. The fiduciary fund is reported by type. The School District uses funds to maintain its financial records during the fiscal year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. There are three categories of funds: governmental, proprietary, and fiduciary.

**Governmental Funds** - Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the School District's major governmental funds:

**General Fund** - The general fund is the general operating fund of the School District and is used to account for all financial resources except those required to be accounted for in another fund. Included are certain expenditures for vehicles and movable instructional or non-instructional equipment classified in the capital outlay sub-fund.

As required by the New Jersey State Department of Education, the School District includes budgeted capital outlay in this fund. Accounting principles generally accepted in the United States of America as they pertain to governmental entities state that general fund resources may be used to directly finance capital outlays for long-lived improvements as long as the resources in such cases are derived exclusively from unrestricted revenues.

Resources for budgeted capital outlay purposes are normally derived from State of New Jersey aid, district taxes and appropriated fund balance. Expenditures are those which result in the acquisition of or additions to capital assets for land, existing buildings, improvements of grounds, construction of buildings, additions to or remodeling of buildings and the purchase of built-in equipment.

**Special Revenue Fund** - The special revenue fund is used to account for and report the proceeds of specific revenues sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.

**Capital Projects Fund** - The capital projects fund is used to account and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets, other than those financed by proprietary funds. The financial resources are derived from New Jersey Economic Development Authority grants, temporary notes or serial bonds which are specifically authorized by the voters as a separate question on the ballot either during the annual election or at a special election.

**Debt Service Fund** - The debt service fund is used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

**Lower Cape May Regional School District  
Notes to Basic Financial Statements  
For the Fiscal Year Ended June 30, 2013**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Proprietary Funds** - Proprietary funds are used to account for the School District's ongoing activities, which are similar to those in the private sector.

**Enterprise Funds** – The enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the School District is that all costs (expenses, including depreciation) of providing goods or services to the students on a continuing basis be financed or recovered primarily through user charges; or, where the School District has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

The School District's enterprise funds are:

**Food Service Fund** - This fund accounts for the financial transactions related to the food service operations of the School District.

All proprietary funds are accounted for on a cost of services or "capital maintenance" measurement focus. This means that all assets and all liabilities, whether current or noncurrent, associated with their activity are included on their balance sheets. Their reported fund equity (net position) is segregated into investment in capital assets, net of related debt, and unrestricted net position, if applicable. Proprietary fund type operating statements present increases (revenues) and decreases (expenses) in net total position.

Depreciation of all exhaustive fixed assets used by proprietary funds is charged as an expense against their operations. Accumulated depreciation is reported on proprietary fund balance sheets. Depreciation has been provided over the estimated useful lives using the straight-line method. The estimated useful lives are as follows:

Equipment	12 Years
Light Trucks and Vehicles	4 Years
Heavy Trucks and Vehicles	6 Years

**Fiduciary Funds** - Fiduciary fund reporting focuses on net position and changes in net position. The fiduciary fund category is split into two classifications: trust funds and agency funds. Agency funds are used to account for assets held by the School District in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds (i.e. payroll and student activities). They are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. . The School District has four fiduciary funds; an unemployment compensation trust fund, a private purpose scholarship fund, a student activity fund, and a payroll fund.

**Measurement Focus**

**Government-wide Financial Statements** - The government-wide financial statements are prepared using the economic resources measurement focus. All assets and all liabilities associated with the operation of the School District are included on the statement of net position.

**Fund Financial Statements** – All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e. revenues and other financing sources) and uses (i.e. expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements, therefore, include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

**Lower Cape May Regional School District  
Notes to Basic Financial Statements  
For the Fiscal Year Ended June 30, 2013**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Fund Financial Statements (Continued)** - Like the government-wide statements, all proprietary fund types are accounted for on a flow of economic resources measurement focus. All assets and all liabilities associated with the operation of these funds are included on the statement of net position. The statement of changes in fund net position presents increases (i.e. revenues) and decreases (i.e. expenses) in net total position. The statement of cash flows provides information about how the School District finances and meets the cash flow needs of its proprietary activities. Fiduciary funds are reported using the economic resources measurement focus.

**Basis of Accounting**

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Proprietary and fiduciary funds also use the accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of unearned revenue, and in the presentation of expenses versus expenditures.

**Revenues - Exchange and Non-exchange Transactions** - Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. "Measurable" means the amount of the transaction can be determined and "available" means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the School District, available means expected to be received within sixty days after fiscal year end.

Non-exchange transactions, in which the School District receives value without directly giving equal value in return, include Ad Valorem (property) taxes, grants, entitlements, and donations. Ad Valorem (Property) Taxes are susceptible to accrual, as under New Jersey State Statute, a municipality is required to remit to its school district the entire balance of taxes in the amount voted upon or certified, prior to the end of the school year. The School District records the entire approved tax levy as revenue (accrued) at the start of the fiscal year since the revenue is both measurable and available. The School District is entitled to receive monies under the established payment schedule and the unpaid amount is considered to be an "accounts receivable". With the exception of restricted formula aids recorded in the special revenue fund, revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the fiscal year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the School District must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the School District on a reimbursement basis.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year-end; tuition, grants, fees, and rentals.

**Expenses/Expenditures** - On the accrual basis of accounting, expenses are recognized at the time they are incurred. The fair value of donated commodities used during the fiscal year is reported in the operating statement as an expense. Unused donated commodities are reported as unearned revenue. The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

**Lower Cape May Regional School District  
Notes to Basic Financial Statements  
For the Fiscal Year Ended June 30, 2013**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Budgets/Budgetary Control** - Annual appropriated budgets are prepared in the spring of each fiscal year for the general, special revenue, and debt service funds. The budgets are submitted to the county office for their approval. Budgets are prepared using the modified accrual basis of accounting. The legal level of budgetary control is established at line item accounts within each fund. Line item accounts are defined as the lowest (most specific) level of detail as established pursuant to the minimum chart of accounts referenced in N.J.A.C. 6:23A-16.2(f)1. Transfers of appropriations may be made by School Board resolution at any time during the fiscal year in accordance with N.J.A.C. 6A:23A-13.3.

Formal budgetary integration into the accounting system is employed as a management control device during the fiscal year. For governmental funds there are no substantial differences between the budgetary basis of accounting and accounting principles generally accepted in the United States of America with the exception of the legally mandated revenue recognition of the one or more June state aid payments for budgetary purposes only and the special revenue fund. Encumbrance accounting is also employed as an extension of formal budgetary integration in the governmental fund types. Unencumbered appropriations lapse at fiscal year end.

The accounting records of the special revenue fund are maintained on the budgetary basis. The budgetary basis differs from GAAP in that the budgetary basis recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not. Sufficient supplemental records are maintained to allow for the presentation of GAAP basis financial reports.

The budget, as detailed on Exhibit C-1, Exhibit C-2 and Exhibit I-3, includes all amendments to the adopted budget, if any.

Exhibit C-3 presents a reconciliation of the general fund revenues and special revenue fund revenues and expenditures from the budgetary basis of accounting as presented in the general fund budgetary comparison schedule and the special revenue fund budgetary comparison schedule to the GAAP basis of accounting as presented in the statement of revenues, expenditures and changes in fund balances – governmental funds. Note that the School District does not report encumbrances outstanding at year end as expenditures in the general fund since the general fund budget follows modified accrual basis with the exception of the revenue recognition policy for the one or more June state aid payments.

**Encumbrances** - Under encumbrance accounting purchase orders, contracts and other commitments for the expenditure of resources are recorded to reserve a portion of the applicable appropriation. Encumbrances are a component of fund balance at fiscal year end as they do not constitute expenditures or liabilities but rather commitments related to unperformed contracts for goods and services. Open encumbrances in governmental funds, other than the special revenue fund, which have not been previously restricted, committed, or assigned, should be included within committed or assigned fund balance, as appropriate.

Open encumbrances in the special revenue fund, however, for which the School District has received advances of grant awards, and all eligibility and time requirements satisfied are reflected on the balance sheet as unearned grant revenue at fiscal year end.

The encumbered appropriation authority carries over into the next fiscal year. An entry will be made at the beginning of the next fiscal year to increase the appropriation reflected in the certified budget by the outstanding encumbrance amount as of the current fiscal year end.

**Cash, Cash Equivalents and Investments** - Cash and cash equivalents, for all funds, include petty cash, change funds, cash in banks and all highly liquid investments with a maturity of three months or less at the time of purchase and are stated at cost plus accrued interest. Such is the definition of cash and cash equivalents used in the statement of cash flows for the proprietary funds. U.S. Treasury and agency obligations and certificates of deposit with maturities of one year or less when purchased are stated at cost. All other investments are stated at fair value.

**Lower Cape May Regional School District  
Notes to Basic Financial Statements  
For the Fiscal Year Ended June 30, 2013**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Cash, Cash Equivalents and Investments (Continued)** - New Jersey school districts are limited as to the types of investments and types of financial institutions they may invest in. N.J.S.A. 18A:20-37 provides a list of permissible investments that may be purchased by New Jersey school districts.

N.J.S.A. 17:9-41et seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Governmental Unit Deposit Protection Act (GUDPA), a multiple financial institution collateral pool, which was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. Public depositories include State or federally chartered banks, savings banks or associations located in or having a branch office in the State of New Jersey, the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of Governmental Units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the full amount of their deposits to the governmental units.

**Tuition Receivable** - Tuition charges were established by the School District based on estimated costs. The charges are subject to adjustment when the final costs are determined.

**Tuition Payable** - Tuition charges for the fiscal years ended June 30, 2013 and 2012 were based on rates established by the receiving school district. These rates are subject to change when the actual costs have been determined.

**Inventories** - Inventories are valued at cost, which approximates market. The costs are determined on a first-in, first-out basis.

The cost of inventories in governmental fund types is recorded as expenditures when purchased rather than when consumed, and is not recorded since any amounts are considered immaterial to the basic financial statements.

Inventories recorded in the government-wide financial statements and in the proprietary fund types are recorded as expenditures when consumed rather than when purchased.

**Prepaid Expenses** - Prepaid expenses recorded on the government-wide financial statements and in the proprietary fund types represent payments made to vendors for services that will benefit periods beyond June 30, 2013.

In the governmental fund types, however, payments for prepaid items are fully recognized as an expenditure in the fiscal year of payment. No asset for the prepayment is created, and no expenditure allocation to future accounting periods is required (*non-allocation method*). This is consistent with the basic governmental concept that only expendable financial resources are reported by a specific fund.

**Short-Term Interfund Receivables / Payables** - Short-term interfund receivables / payables represent amounts that are owed, other than charges for goods or services rendered to / from a particular fund in the School District and that are due within one year. These amounts are eliminated in the governmental and business-type columns of the statement of net position, except for the net residual amounts due between governmental and business-type activities, which are presented as internal balances.

**Capital Assets** - General capital assets are those assets not specifically related to activities reported in the proprietary funds. These assets generally result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net position but are not reported in the fund financial statements. Capital assets utilized by the proprietary funds are reported both in the business-type activities column of the government-wide statement of net position and the proprietary fund statement of net position.

**Lower Cape May Regional School District  
Notes to Basic Financial Statements  
For the Fiscal Year Ended June 30, 2013**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Capital Assets (Continued)** - All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the fiscal year. Donated fixed assets are recorded at their fair market value as of the date received. The School District maintains a capitalization threshold of \$2,000. The School District does not possess any infrastructure. Improvements are capitalized; the cost of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not. All reported capital assets except land and construction in progress are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets.

Depreciation is computed using the straight-line method over the following useful lives:

<u>Description</u>	<u>Governmental Activities Estimated Lives</u>	<u>Business-Type Activities Estimated Lives</u>
Land and Improvements	10-20 years	N/A
Buildings and Improvements	10-50 years	N/A
Furniture and Equipment	5-20 years	12 years
Vehicles	5-10 years	4-6 years

**Compensated Absences** - Compensated absences are those absences for which employees will be paid, such as vacation, sick leave, and sabbatical leave. A liability for compensated absences that are attributable to services already rendered, and that are not contingent on a specific event that is outside the control of the School District and its employees, is accrued as the employees earn the rights to the benefits. Compensated absences that relate to future services, or that are contingent on a specific event that is outside the control of the School District and its employees, are accounted for in the period in which such services are rendered or in which such events take place.

The entire compensated absence liability is reported on the government-wide financial statements.

For governmental funds, the current portion of unpaid compensated absences is the amount that is normally expected to be paid with expendable available financial resources. In proprietary funds, the entire amount of compensated absences is recorded as a fund liability.

**Unearned Revenue** - Unearned revenue arises when assets are recognized before revenue recognition criteria have been satisfied and are recorded as a liability until the revenue is both measurable and the School District is eligible to realize the revenue.

**Accrued Liabilities and Long-Term Obligations** - All payables, accrued liabilities, and long-term obligations are reported on the government-wide financial statements, and all payables, accrued liabilities and long-term obligations payable from proprietary funds are reported on the proprietary fund financial statements. In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources are reported as obligations of the funds. However, claims and judgments, compensated absences, special termination benefits and contractually required pension contributions that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are normally expected to be paid with expendable available financial resources. Bonds are recognized as a liability on the fund financial statements when due.

**Net Position** - Net position represents the difference between the summation of assets and deferred outflows of resources, and the summation of liabilities and deferred inflows of resources. Net position is classified into the following three components:

**Net Investment in Capital Assets** - This component represents capital assets, net of accumulated depreciation, net of outstanding balances of borrowings used for the acquisition, construction, or improvement of those assets.

**Lower Cape May Regional School District  
Notes to Basic Financial Statements  
For the Fiscal Year Ended June 30, 2013**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Restricted** – Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the School District or through external restrictions imposed by creditors, grantors or law or regulations of other governments.

**Unrestricted** – Net position is reported as unrestricted when it does not meet the criteria of the other two components of net position.

It is the School District's policy to apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted assets are available.

**Fund Balance** – The School District reports fund balance in classifications that comprise a hierarchy based primarily on the extent to which the School District is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. The School District's classifications, and policies for determining such classifications, are as follows:

**Nonspendable** – The nonspendable fund balance classification includes amounts that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact. The "not in spendable form" criteria includes items that are not expected to be converted to cash, such as inventories and prepaid amounts. The School District had no nonspendable fund balance at June 30, 2013.

**Restricted** – This fund balance classification includes amounts that are restricted to specific purposes. Such restrictions, or constraints, are placed on the use of resources either by being (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

**Committed** – This fund balance classification includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the School District's highest level of decision making authority, which for the School District is the Board of Education. Once committed, amounts cannot be used for any other purpose unless the Board of Education removes, or changes, the specified use by taking the same type of action imposing the commitment.

**Assigned** – This fund balance classification includes amounts that are constrained by the School District's *intent* to be used for specific purposes, but are neither restricted nor committed. *Intent* is expressed by either the Board of Education or by the Business Administrator, to which the Board of Education has delegated the authority to assign amounts to be used for specific purposes.

**Unassigned** – This fund balance classification is the residual classification for the General Fund. It represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund. The general fund is the only fund that reports a positive unassigned fund balance amount. In other governmental funds, if expenditures incurred for specific purposes exceed the amounts restricted, committed, or assigned to those purposes, it may be necessary to report a negative unassigned fund balance.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balances are available, it is the School District's policy to spend restricted fund balances first. Likewise, when an expenditure is incurred for purposes for which amounts in any of the unrestricted fund balance classifications can be used, it is the policy of the School District to spend fund balances, if appropriate, in the following order: committed, assigned, then unassigned.

**Operating and Non-Operating Revenues and Expenses** - Operating revenues are those revenues that are generated directly from the primary activity of the proprietary funds. For the School District, these revenues are sales for the food service program. Non-operating revenues principally consist of interest income earned on various interest bearing accounts and federal and state subsidy reimbursements for the food service program.

Operating expenses are necessary costs incurred to provide the goods or services that are the primary activity of the fund. There are no non-operating expenses.

**Lower Cape May Regional School District  
Notes to Basic Financial Statements  
For the Fiscal Year Ended June 30, 2013**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Interfunds** – Interfund receivables and payables that arise from transactions between funds are recorded by all funds affected by such transactions in the period in which the transaction is executed.

**Estimates** - The preparation of financial statements in conformity with accounting principles generally accepted in the United State of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

**New Accounting Standards Adopted** - During the fiscal year ended June 30, 2013, the School District adopted the following new accounting standards issued by the Government Accounting Standards Board (GASB):

**GASB Statement No. 63, Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position**

This Statement provides financial reporting guidance for deferred outflows of resources and deferred inflows of resources. Concepts Statement No. 4, *Elements of Financial Statements*, introduced and defined those elements as a consumption of net assets by the government that is applicable to a future reporting period, and an acquisition of net assets by the government that is applicable to a future reporting period, respectively. Previous financial reporting standards do not include guidance for reporting those financial statement elements, which are distinct from assets and liabilities. This Statement also identifies net position as the residual of all other elements presented in a statement of financial position and amends the net asset reporting requirements in Statement No. 34, and other pronouncements by incorporating deferred outflows of resources and deferred inflows of resources into the definitions of the required components of the residual measure and by naming that measure as net position, rather than net assets.

This statement only impacted financial terminology as opposed to financial statement reporting for the fiscal year ended June 30, 2013.

**GASB Statement No. 65, Items Previously Reported as Assets and Liabilities**

This Statement establishes accounting and financial reporting standards that reclassify, as deferred outflows of resources or deferred inflows of resources, certain items that were previously reported as assets and liabilities and recognizes, as outflows of resources or inflows of resources, certain items that were previously reported as assets and liabilities. This Statement also provides other financial reporting guidance related to the impact of the financial statement elements deferred outflows of resources and deferred inflows of resources, such as limiting the use of the term deferred in financial statement presentations.

Implementation of this statement affected the financial statements as noted in Note 21.

**2. CASH AND CASH EQUIVALENTS**

**Custodial Credit Risk Related to Deposits** – Custodial credit risk refers to the risk that, in the event of a bank failure, the School District’s deposits might not be recovered. Although the School District does not have a formal policy regarding custodial credit risk, N.J.S.A. 17:9-41et seq. requires that governmental units shall deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Unit (GUDPA). Under the Act, the first \$250,000 of governmental deposits in each insured depository is protected by the Federal Deposit Insurance Corporation (FDIC). Public funds owned by the School district in excess of FDIC insured amounts are protected by GUDPA. However, GUDPA does not protect intermingled trust funds such as salary withholdings of funds that pass to the School District relative to the happening of a future condition. Such funds are classified as uninsured and uncollateralized. Of the School District’s amount on deposit of \$3,244,013 as of June 30, 2013, \$500,000 was insured under FDIC and the remaining balance of \$2,744,013 was collateralized under GUDPA.

**Lower Cape May Regional School District  
Notes to Basic Financial Statements  
For the Fiscal Year Ended June 30, 2013**

**3. CAPITAL RESERVE ACCOUNT**

A capital reserve account was established by the School District for the accumulation of funds for use as capital outlay expenditures in subsequent fiscal years. The capital reserve account is maintained in the general fund and its activity is included in the general fund annual budget.

Funds placed in the capital reserve account are restricted to capital projects in the School District's approved Long Range Facilities Plan (LRFP). Upon submission of the LRFP to the New Jersey Department of Education, a school district may increase the balance in the capital reserve by appropriating funds in the annual general fund budget certified for taxes or by transfer by board resolution at fiscal year-end (June 1 to June 30) of any unanticipated revenue or unexpended line-item appropriation amounts, or both. A school district may also appropriate additional amounts when the express approval of the voters has been obtained either by a separate proposal at budget time or by a special question at one of the four special elections authorized pursuant to N.J.S.A. 19:60-2. Pursuant to N.J.A.C. 6:23A-14.1(g), the balance in the account cannot at any time exceed the local support costs of uncompleted capital projects in its approved LRFP.

The activity of the capital reserve for the July 1, 2012 to June 30, 2013 fiscal year is as follows:

Balance – July 1, 2012	\$	21,919
Increased by:		
Interest earned		60
		21,979
Increased by:		
Transfer to Debt Service Fund		10,000
		10,000
Balance – June 30, 2013	\$	11,979

The June 30, 2013 capital reserve balance does not exceed the LRFP balance of local support costs of uncompleted capital projects.

**4. RECEIVABLES**

Receivables at June 30, 2013 consisted of tuition fees charged other governmental units and governmental grants. All receivables are considered collectible in full due to the stable condition of the other governmental units, State programs and the current fiscal year guarantee of federal funds.

Receivables as of year-end for the School District's individual major and fiduciary funds, in the aggregate, are as follows:

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Proprietary Funds</u>	<u>Total</u>
State Aid	\$ 120,791		\$ 225	\$ 121,016
Federal Aid	867	\$ 148,930	14,630	164,427
Other	7,590		70	7,660
Total	\$ 129,248	\$ 148,930	\$ 14,925	\$ 293,103

**Lower Cape May Regional School District  
Notes to Basic Financial Statements  
For the Fiscal Year Ended June 30, 2013**

**5. CAPITAL ASSETS**

Capital asset activity for the fiscal year ended June 30, 2013, was as follows:

	<u>Balance June 30, 2012</u>	<u>Additions</u>	<u>Disposals</u>	<u>Balance June 30, 2013</u>
<b><u>Governmental Activities:</u></b>				
<i>Capital Assets, not being depreciated:</i>				
Land	\$ 100			\$ 100
Construction in progress				
Total capital assets, not being Depreciated	<u>100</u>			<u>100</u>
<i>Capital Assets, being depreciated:</i>				
Site Improvements	600,000			600,000
Building and Building Improvements	26,396,361			26,396,361
Equipment	4,208,189	\$ 49,709	\$ 4,900	4,252,998
Totals at historical cost	<u>31,204,550</u>	<u>49,709</u>	<u>4,900</u>	<u>31,249,359</u>
<i>Less Accumulated Depreciation:</i>				
Site Improvements	(180,000)	(30,000)		(210,000)
Building and Building Improvements	(8,531,256)	(460,010)		(8,991,266)
Equipment	(2,431,226)	(105,249)	(4,900)	(2,531,575)
Totals accumulated depreciation	<u>(11,142,482)</u>	<u>(595,259)</u>	<u>(4,900)</u>	<u>(11,732,841)</u>
Total Capital Assets, being depreciated, net	<u>20,062,068</u>	<u>(545,550)</u>		<u>19,516,518</u>
Governmental Activities Capital Assets, Net	<u>\$ 20,062,168</u>	<u>\$ (545,550)</u>	<u>-</u>	<u>\$ 19,516,618</u>
	<u>Balance June 30, 2012</u>	<u>Additions</u>	<u>Disposals</u>	<u>Balance June 30, 2013</u>
<b><u>Business-Type Activities:</u></b>				
<i>Capital Assets, being depreciated:</i>				
Equipment	\$ 184,814			\$ 184,814
Less accumulated depreciation	<u>(151,978)</u>	<u>\$ (5,253)</u>		<u>(157,231)</u>
Business-Type Activities Capital Assets, Net	<u>\$ 32,836</u>	<u>\$ (5,253)</u>	<u>-</u>	<u>\$ 27,583</u>

Depreciation expense in the amount of \$595,259 was charged to governmental functions as follows:

<u>Function</u>	<u>Amount</u>
Regular Instruction	\$ 416,681
Administration	59,526
Plant Operations and Maintenance	89,289
Unallocated	<u>29,763</u>
Total depreciation expense	<u>\$ 595,259</u>

**Lower Cape May Regional School District  
Notes to Basic Financial Statements  
For the Fiscal Year Ended June 30, 2013**

**6. INVENTORY**

Inventory in the Proprietary Funds at June 30, 2013 consisted of the following:

	<u>Food Service</u>
Food Supplies	\$ 11,242
	<u>\$ 11,242</u>

**7. LONG-TERM OBLIGATIONS**

During the fiscal year ended June 30, 2013, the following changes occurred in long-term obligations:

<u>Governmental Activities:</u>	<u>Principal Outstanding July 1, 2012</u>	<u>Additions</u>	<u>Reductions</u>	<u>Principal Outstanding June 30, 2013</u>	<u>Amounts Due Within One Year</u>
Compensated Absences	\$ 1,425,761	\$ 203,000		\$ 1,628,761	
Certificates of Part. Payable	490,000		\$ 240,000	250,000	\$ 250,000
General Obligation Bonds	<u>7,390,000</u>		<u>890,000</u>	<u>6,500,000</u>	<u>875,000</u>
<b>Total Governmental Activity</b>	<u>\$ 9,305,761</u>	<u>\$ 203,000</u>	<u>\$ 1,130,000</u>	<u>\$ 8,378,761</u>	<u>\$ 1,125,000</u>

**Bonds Payable** - Bonds and loans are authorized in accordance with State law by the voters of the School District through referendums. All bonds are retired in serial installments within the statutory period of usefulness. Bonds issued by the School District are as follows:

2001 Refunding Bonds dated October 1, 2001 in the amount of \$615,000 due in annual installments through March 1, 2015, bearing interest rates ranging from 4.125% - 4.250%.

2009 Refunding Bonds dated October 15, 2009 in the amount of \$5,885,000 due in annual installments through June 1, 2022, bearing interest rates ranging from 2.00% - 4.00%.

**Debt Service Requirements**

Principal and interest due on bonds outstanding is as follows:

<u>Year ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	\$ 875,000	\$ 238,900	\$ 1,113,900
2015	930,000	215,025	1,145,025
2016	600,000	187,800	787,800
2017	600,000	163,800	763,800
2018	645,000	139,800	784,800
2018-2022	<u>2,850,000</u>	<u>288,200</u>	<u>3,138,200</u>
	<u>\$ 6,500,000</u>	<u>\$ 1,233,525</u>	<u>\$ 7,733,525</u>

**Lower Cape May Regional School District  
Notes to Basic Financial Statements  
For the Fiscal Year Ended June 30, 2013**

**7. LONG-TERM OBLIGATIONS (CONT'D)**

**Advance Refunding**

The Board of Education adopted a resolution on August 23, 2001 for the purpose of issuing Refunding Bonds in order to advance refund up to all of the callable School Bonds dated March 1, 1995. The prior bonds were issued to finance various capital improvements to the District's facilities.

On October 1, 2001 the Board of Education issued \$2,985,000 Refunding Bonds and the proceeds of the Refunding Bonds were used to pay certain issuance costs and the remainder deposited in an escrow fund which will be used to pay the principal and interest of the refunded bonds when due.

Under the Refunding Bonds, the Board is required to pay principal in annual installments and interest in semi-annual installments through July 15, 2014. The Refunding Bonds carry interest rates in the range of 2.20% to 4.25%. As a result of this transaction, the prior refunded bonds are considered to be defeased and accordingly, the related liability has been removed from the general long-term debt account group. This advance refunding was undertaken to reduce the total payments over the next 17 years by \$176,507 and to obtain an economic gain of \$137,289 which resulted in a net present value cost savings of 5.368%.

The Board of Education also adopted a resolution on February 11, 2009 for the purpose of issuing Refunding Bonds in order to advance refund up to all of the callable School Bonds dated October 15, 2009. The prior bonds were issued to finance various capital improvements to the District's facilities.

On October 15, 2009 the Board of Education issued \$7,215,000 Refunding Bonds and the proceeds of the Refunding Bonds were used to pay certain issuance costs and the remainder deposited in an escrow fund which will be used to pay the principal and interest of the refunded bonds when due.

Under the Refunding Bonds, the Board is required to pay principal in annual installments and interest in semi-annual installments through June 1, 2022. The Refunding Bonds carry interest rates in the range of 2.00% to 4.00%.

As a result of this transaction, the prior refunded bonds are considered to be defeased and accordingly, the related liability has been removed from the general long-term debt account group. This advance refunding was undertaken to reduce the total payments over the next 13 years by \$457,293 and to obtain a net present value savings of \$393,681 which resulted in a net present value cost savings of 5.6039%.

**Certificates of Participation Payable**

On June 18, 1999 pursuant to N.J.S.A. 18A:20-4.2(f) the District entered into a school building lease purchase agreement with the American-East, Inc. (the Lessor) to finance roof repairs to the High School and Middle School. The approval was obtained from the Commissioner of Education of the State of New Jersey and the New Jersey Local Finance Board in the Department of Community Affairs on May 28, 1998. The buildings are located on land owned by the District that has been leased to the American East, Inc. pursuant to a ground lease agreement dated June 18, 1999. Certificates of Participation (the Certificates) in the par amount of \$2,760,000 were issued and the proceeds budgeted as follows:

Project Construction Fund	\$	2,405,172
Reserve Account		267,362
Cost of Certificates Issuance		87,466
	\$	2,760,000

Under the lease, the District is required to pay basic rent, due on each July 1st and December 1st. Basic rent is composed of a principal component and an interest component. The Certificates carry interest rates in the range of 3.875% to 5.000%; and the Certificates mature on June 1, 2014. The Bank of New York has been appointed to serve as a trustee in the agreement.

**Lower Cape May Regional School District  
Notes to Basic Financial Statements  
For the Fiscal Year Ended June 30, 2013**

**7. LONG-TERM OBLIGATIONS (CONT'D)**

**Certificates of Participation Payable**

The following is a schedule of the future minimum rent payments for the certificates of participation as of June 30, 2013:

<u>Year ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	\$ 250,000	\$ 12,813	\$ 262,813

**8. OPERATING LEASES**

At June 30, 2013, the District had operating lease agreements in effect for copiers.

Total operating lease payments made during the year ended June 30, 2013 and June 30, 2012 were \$62,731 and \$40,620 respectively. Future minimum lease payments are as follows:

<u>Year Ended</u>	<u>Amount</u>
June 30, 2014	\$ 63,331
June 30, 2015	54,774
June 30, 2016	<u>22,440</u>
Total future minimum lease payments	<u>\$ 140,545</u>

**9. PENSION PLANS**

**Description of Plans** – Substantially all of the School District's employees participate in one of the following pension plans which have been established by State statute, and are administered by the New Jersey Division of Pensions and Benefits (Division): the Teachers' Pension and Annuity Fund (TPAF), the Public Employees' Retirement System (PERS) or the Defined Contribution Retirement Program (DCRP). Each plan has a Board of Trustees that is primarily responsible for its administration. The Division issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the State of New Jersey, Division of Pensions and Benefits, P.O. Box 295, Trenton, New Jersey, 08625-0295.

***Teachers' Pension and Annuity Fund (TPAF)***

The Teachers' Pension and Annuity Fund is a cost-sharing contributory defined benefit pension plan which was established on January 1, 1955, under the provisions of N.J.S.A. 18A:66. The TPAF provides retirement, death and disability, and medical benefits to qualified members. Vesting and benefit provisions are established by N.J.S.A. 18A:66.

The contribution requirements of plan members are determined by State statute. In accordance with Chapter 92 and Chapter 103, P.L. 2007, plan members were required to contribute 5.5% of their annual covered salary. Chapter 78 P.L. 2011 changed the employee contribution rate as follows: Effective with the first payroll check to be paid on or after October 1, 2011 plan members rate will increase to 6.5% with an additional increase of .14% beginning in July 2012 and continuing each year until the rate reaches 7.5% in July 2018. The State Treasurer has the right under the current law to make temporary reductions in rates based on the existence of surplus pension assets in the retirement system; however, statute also requires the return to the normal rate when such surplus pension assets no longer exists.

Under current statute, all employer contributions are made by the State of New Jersey on-behalf of the School District and all other related non-contributing employers. No normal or accrued liability contribution by the School District has been required over the several preceding fiscal years.

**Lower Cape May Regional School District  
Notes to Basic Financial Statements  
For the Fiscal Year Ended June 30, 2013**

**9. PENSION PLANS(CONTINUED)**

***Public Employees' Retirement System (PERS)***

The Public Employees' Retirement System is a cost-sharing multiple-employer defined benefit pension plan which was established on January 1, 1955. The PERS provides retirement, death and disability, and medical benefits to certain qualified members. Vesting and benefit provisions are established by N.J.S.A. 43:15A and 43:3B.

The contribution requirements of plan members are determined by State statute. In accordance with Chapter 92 and Chapter 103, P.L. 2007, plan members were required to contribute 5.5% of their annual covered salary. Chapter 78 P.L. 2011 changed the employee contribution rate as follows: Effective with the first payroll check to be paid on or after October 1, 2011 plan members rate will increase to 6.5% with an additional increase of .14% beginning in July 2012 and continuing each year until the rate reaches 7.5% in July 2018. The State Treasurer has the right under the current law to make temporary reductions in rates based on the existence of surplus pension assets in the retirement system; however, statute also requires the return to the normal rate when such surplus pension assets no longer exists.

The School District is billed annually for its normal contribution plus any accrued liability. The School District's contributions, equal to the required contribution for each fiscal year, were as follows:

<u>Fiscal Year</u>	<u>Public Employees Retirement System</u>			<u>Total Liability</u>	<u>Paid by District</u>
	<u>Normal Contribution</u>	<u>Accrued Liability</u>	<u>Non-Contr Group Ins</u>		
2013	\$ 122,667	\$ 293,299	\$ 24,757	\$ 440,723	\$ 440,723
2012	136,878	273,756	26,162	436,796	436,796
2011	146,716	233,783	28,899	409,398	409,395

***Defined Contribution Retirement Program (DCRP)***

The Defined Contribution Retirement Program is a cost-sharing multiple-employer defined contribution pension plan which was established on July 1, 2007, under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007 (N.J.S.A.43:15C-1 et. seq), and expanded under the provisions of Chapter 89, P.L. 2008 and Chapter 1, P.L. 2010. The Defined Contribution Retirement Program Board oversees the DCRP, which is administered for the Divisions of Pensions and Benefits by Prudential Financial. The DCRP provides eligible members, and their beneficiaries, with a tax-sheltered, defined contribution retirement benefit, along with life insurance and disability coverage. Vesting and benefit provisions are established by N.J.S.A. 43:15C-1 et. seq.

The contribution requirements of plan members are determined by State statute. In accordance with Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, plan members are required to contribute 5.5% of their annual covered salary. Chapter 78 P.L. 2011 changed the employee contribution rate as follows: Effective with the first payroll check to be paid on or after October 1, 2011 plan members rate will increase to 6.5% with an additional increase of .14% beginning in July 2012 and continuing each year until the rate reaches 7.5% in July 2018. The State Treasurer has the right under the current law to make temporary reductions in rates based on the existence of surplus pension assets in the retirement system; however, state statute also requires the return to the normal rate when such surplus pension assets no longer exist. The employee contributions along with the School District's contribution for each pay period are transmitted to Prudential Financial not later than the fifth business day after the date on which the employee is paid for that pay period. The School District's contributions to the DCRP were as follows:

<u>Year</u>	<u>Total Liability</u>	<u>Paid by District</u>
2013	\$ 2,605	\$ 2,605
2012	1,833	1,833
2011	1,757	1,757

**Related Party Investments** – The Division of Pensions and Benefits does not invest in securities issued by the School District.

**Lower Cape May Regional School District  
Notes to Basic Financial Statements  
For the Fiscal Year Ended June 30, 2013**

**10. POST-RETIREMENT BENEFITS**

The School District contributes to the New Jersey State Health Benefits Program (SHBP), a cost-sharing multiple-employer defined benefit post-employment healthcare plan administered by the State of New Jersey Division of Pension and Benefits. SHBP was established to provide medical, prescription drug, mental health/substance abuse and Medicare Part B reimbursement to retirees and their covered dependents. The State Health Benefits Program Act is found in New Jersey Statutes Annotated, Title 52, Article 17.25 et seq. Rules governing the operation and administration of the program are found in Title 17, Chapter 9 of the New Jersey Administrative Code. The State of New Jersey Division of Pension issues a publicly available financial report that includes financial statements and required supplementary information for SHBP. That report may be obtained by writing to the Division of Pension and Benefits, PO Box 295, Trenton, NJ 08625-0295.

P.L. 1987, c.384 and P.L. 1990, c.6 required Teachers' Pensions and Annuity Fund (TPAF) and the Public Employees' Retirement System (PERS), respectively, to fund post-retirement medical benefits for those State employees who retire after accumulating 25 years of credited service or on a disability retirement. P.L. 2007, c. 103 amended the law to eliminate the funding of post-retirement medical benefits through the TPAF and PERS. It created separate funds outside of the pension plans for the funding and payment of post-retirement medical benefits for retired State employees and retired educational employees. As of June 30, 2012 there were 97,661 retirees eligible for post-retirement medical benefits. The cost of these benefits is funded through contributions by the State in accordance with P.L. 1994, c.62. Funding of post-retirement medical premiums changed from a pre-funding basis to a pay-as-you-go basis beginning in fiscal year 1994.

The State is also responsible for the cost attributable to P.L. 1992 c.126, which provides free health benefits to members of PERS and Alternate Benefit Program who retired from a board of education or county college with 25 years of service. The State paid \$146.6 million toward Chapter 126 benefits for 16,618 eligible retired members in fiscal year 2012.

The State establishes the contribution rate based on the annual required contribution of the employers (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents the level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) of the plan over a period not to exceed thirty years. The State's contribution to the SHBP Fund for TPAF retirees' post-retirement benefits on behalf of the School District for the year ended June 30, 2013 was \$871,540 which equaled the required contributions. The State's contribution to the SHBP Fund for PERS retirees' post-retirement benefits on behalf of the School District was not determined or made available by the State of New Jersey.

**11. ON-BEHALF PAYMENTS**

For the fiscal year ended June 30, 2013, the School District has recognized as revenues and expenditures \$770,764 of on-behalf payments made by the State of New Jersey for normal retirement costs related to TPAF and \$856,472 for employer's share of social security contributions for TPAF members, as calculated on their base salaries.

**12. RISK MANAGEMENT**

**Property and Liability Insurance** – The District is a member of the Atlantic and Cape May Counties Association of School Business Officials Joint Insurance Fund (ACCASBOJIF), a public entity risk pool currently operating as a common risk management and insurance program. The District pays an actuarial determined annual assessment to ACCASBOJIF for its insurance coverage. Supplemental assessments may be levied to supplement the fund. The District has not been notified of any supplemental assessments.

In addition, the District carries commercial insurance for all other risks of loss, including employee health, accident insurance and public official surety bonds. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

A complete schedule of insurance coverage can be found in the "Statistical Section" of this report.

**Lower Cape May Regional School District  
Notes to Basic Financial Statements  
For the Fiscal Year Ended June 30, 2013**

**12. RISK MANAGEMENT (CONTINUED)**

**New Jersey Unemployment Compensation Insurance** - The District has elected to fund its New Jersey Unemployment Compensation Insurance under the "Business Reimbursement Method". Under this plan, the District is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The District is billed quarterly for amounts due to the State.

The following is a summary of District contributions, employee contributions, reimbursements to the State for benefits paid and the ending balance of the District's expendable trust fund for the current and prior four years:

<u>Fiscal Year</u>	<u>District Contributions</u>	<u>Employee Contributions</u>	<u>Interest Earned</u>	<u>Amount Reimbursed</u>	<u>Ending Balance</u>
2012-2013		\$ 44,673	\$ 63	\$ 35,986	\$ 124,478
2011-2012	\$ 25,000	45,484	133	54,584	115,728
2010-2011		44,190	287	77,844	99,695
2009-2010		58,266	778	70,023	133,062
2008-2009		46,509	1,620	38,169	144,041

**13. DEFERRED COMPENSATION**

The School District offers its employees a choice of various deferred compensation plans created in accordance with Internal Revenue Code Section 403(b). The plans, available to all permanent School District employees, permit participants to defer a portion of their current salary to future years. Participation in the plans is optional. The deferred compensation is not available to the participants until termination, retirement, death, or an unforeseeable emergency occurs. The plan assets are held in trust for the benefit of the employee and are administered by a third party therefore they are not reflected on the financial statements of the School District.

**14. COMPENSATED ABSENCES**

The School District accounts for compensated absences (e.g. unused vacation, sick leave) as directed by Governmental Accounting Standards Board Statement No. 16 (GASB 16), "Accounting for Compensated Absences". A liability for compensated absences attributable to services already rendered and not contingent on a specific event that is outside the control of the employer and employee is accrued as employees earn the rights to the benefits.

School District employees are granted vacation and sick leave in varying amounts in accordance with the School District's personnel policies. Unused sick leave may be accumulated carried forward to the subsequent years. Employees who retire from the School District shall be paid for unused sick leave in accordance with the School District's agreement or personnel policy.

The liability for vested compensated absences is recorded within those funds as the benefits accrued to the employees. As of June 30, 2013, the liability for compensated absences in the governmental and proprietary funds was \$1,628,761 and \$-0-, respectively.

**Lower Cape May Regional School District  
Notes to Basic Financial Statements  
For the Fiscal Year Ended June 30, 2013**

**15. INTERFUND RECEIVABLES AND PAYABLES**

The following interfund balances were recorded on the various balance sheets as of June 30, 2013:

<u>Fund</u>	<u>Interfund Receivable</u>	<u>Interfund Payable</u>
General	\$ 339,673	
Special Revenue		\$ 148,677
Capital		267,362
Debt Service	267,362	5,000
Proprietary		183,256
Fiduciary	5,000	7,740
	<u>\$ 612,035</u>	<u>\$ 612,035</u>

**16. CONTINGENCIES**

The School District participates in a number of federal and state programs that are fully or partially funded by grants received from other governmental units. Expenditures financed by grants are subject to audit by the appropriate grantor government. If expenditures are disallowed due to noncompliance with grant program regulations, the School District may be required to reimburse the grantor government.

At June 30, 2013, significant amounts of grant expenditures have not been audited by the granting agency, but the School District believes that disallowed expenditures discovered in subsequent audits, if any, will not have a material effect on any of the individual funds or the overall financial position of the School District. Additionally, deferred revenues are recognized in those funds that have received grant monies in advance of future, reimbursable expenditures.

**17. DEFICIT UNASSIGNED FUND BALANCE**

The School District has a deficit unassigned fund balance of \$139,121 in the General Fund as of June 30, 2013 as reported in the fund statements (modified accrual basis). N.J.S.A. 18A:22-44.2 provides that in the event a state school aid payment is not made until the following school budget year, school districts must record the delayed one or more June state aid payments as revenues, for budget purposes only, in the current school budget year. The statute provides legal authority for school districts to recognize this revenue in the current budget year. For intergovernmental transactions, GASB Statement No. 33 requires that recognition (revenue, expenditure, asset, liability) should be in symmetry, i.e., if one government recognizes an asset, the other government recognizes a liability. Since the State is recording the June state aid payments in the subsequent fiscal year, the School District cannot recognize the June state aid payment on the GAAP financial statements until the year the State records the payable. Due to the timing difference of recording the June state aid payments, the general and special revenue fund balance deficit does not alone indicate that the School District is facing financial difficulties.

Pursuant to N.J.S.A. 18A:22-44.2 any negative unassigned general fund balance that is reported as a direct result from a delay in the June payments of state aid until the following fiscal year, is not considered in violation of New Jersey statute and regulation nor in need of corrective action. The School District deficit in the GAAP funds statements of \$139,121 is equal to or less than the June state aid payment.

**Lower Cape May Regional School District  
Notes to Basic Financial Statements  
For the Fiscal Year Ended June 30, 2013**

**18. FLEXIBLE BENEFITS PROGRAM**

The School District offers its employees a Flexible Benefits Program. The purpose of the program is to provide a tax incentive for plan participants incurring dependent care expenses and medical, dental or prescription expenses not covered by other insurance. The School District, who is the plan administrator, has contracted with a third party administrator to act as its agent to furnish reimbursement services. Because of Internal Revenue Service regulations, if at the end of any plan year unexpended funds remain, these funds will be forfeited by the participants and returned to the School District.

The following is a summary of School District contributions, reimbursements to the plan participants for benefits paid and the ending balance of the School District's fiduciary fund for the current and prior two years.

<u>Fiscal Year</u>	<u>Interest Earnings</u>	<u>Contributions</u>	<u>Amount Reimbursed</u>	<u>Ending Balance</u>
2012-2013	\$	\$	210,003	\$ 210,003
2011-2012			219,817	\$ 219,817
2010-2011				\$ -

**19. DEFICIT UNRESTRICTED NET POSITION**

As of June 30, 2013, a deficit of \$1,795,299 existed in the Unrestricted Net Position of the Governmental Activities. A reconciliation of Unreserved Fund Balance reported on Exhibit B-1 to Unrestricted Net Position reported on Exhibited A-1 as follows:

Balances June 30, 2013		
Fund Balance (Deficit)		
(Exclusive of Capital Projects and Debt Service Funds):		
Fund Balance – Unassigned	\$	(139,121)
Liabilities:		
Accrued interest Payable		(27,417)
Compensated Absences		(1,628,761)
		<hr/>
Unrestricted Net Position (Deficit)	\$	<u>(1,795,299)</u>

**20. FUND BALANCES**

*RESTRICTED*

As stated in Note 1, the restricted fund balance classification includes amounts that are restricted to specific purposes. Such restrictions, or constraints, are placed on the use of resources by either of the following: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation. Specific restrictions of the School District's fund balance are summarized as follows:

**General Fund:**

**Excess Surplus** – In accordance with N.J.S.A. 18A:7F-7, as amended, the designation of restricted fund balance - excess surplus is the result of a required calculation pursuant to the New Jersey Comprehensive Educational Improvement and Financing Act of 1996 (CEIFA). New Jersey school districts are required to restrict general fund, fund balance at the fiscal year end of June 30 if they did not appropriate a required minimum amount as budgeted fund balance in their subsequent years' budget. The excess fund balance at June 30, 2013 is \$706,423 presented on the budgetary basis of accounting (Exhibit C-1). Additionally, \$983,234 of excess fund balance generated during the 2011-2012 fiscal year has been restricted and designated for utilization in the 2013-2014 budget.

**Lower Cape May Regional School District  
Notes to Basic Financial Statements  
For the Fiscal Year Ended June 30, 2013**

**20. FUND BALANCES (CONTINUED)**

**Capital Reserve** – As of June 30, 2013, the balance in the capital reserve account is \$11,979. This amount is restricted for future capital outlay expenditures for capital projects in the School District’s approved Long Range Facilities Plan.

**Maintenance Reserve Account** – As of June 30, 2013, the balance in the maintenance reserve account is \$50,000. These funds are restricted for the required maintenance of school facilities in accordance with the Educational Facilities Construction and Financing Act (EFCFA) (N.J.S.A. 18A:7G-9) as amended by P.L. 2004, c. 73 (S1701).

**Debt Service Fund** – As of June 30, 2013, the restricted fund balance amount was \$267,367 of which \$267,367 has been designated for utilization in the 2013-2014 budget.

**Permanent Fund** – As of June 30, 2013, the restricted fund balance amount was \$20,000 of which is restricted for future scholarships.

**ASSIGNED**

As stated in Note 1, the assigned fund balance classification includes amounts that are constrained by the School District’s intent to be used for specific purposes, but are neither restricted nor committed. Specific assignments of the School District’s fund balance are summarized as follows:

**General Fund:**

**Other Purposes** – At June 30, 2013 the School District has \$266,056 of encumbrances outstanding for purchase orders and contracts signed by the School District, but not completed, as of the close of the fiscal year.

**Designated for Subsequent Year’s Expenditures** – The School District has appropriated \$12,291 as anticipated revenue for the 2013-2014 budget

**UNASSIGNED**

As stated in Note 1, the unassigned fund balance classification represents fund balance that has not been restricted, committed, or assigned to specific purposes. The School District’s unassigned fund balance is summarized as follows:

**General Fund** – As of June 30, 2013, the fund balance of the general fund was a deficit of \$139,121. The deficit is a result of the delay in the recording of the payment of state aid until the following fiscal year (See Note 17).

**21. RESTATEMENT OF NET POSITION**

As a result of the implementation of GASB Statement No. 65, Items Previously Reported as Assets and Liabilities, net position as of June 30, 2012 has been restated as follows:

Net Position, June 30, 2012	\$	12,929,041
Expense of Bond Issuance Costs (1)		<u>(89,787)</u>
Net Position, June 30, 2012 (Restated)	\$	<u>12,839,254</u>

(1) Formerly reported as a deferred asset and amortized over the life of the related debt.

**Required Supplementary Information - Part II**

**Budgetary Comparison Schedules**

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**  
**Budgetary Comparison Schedule**  
**General Fund**  
**Fiscal Year Ended June 30, 2013**

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
<b>REVENUES:</b>					
<b>Local sources:</b>					
Local tax levy	\$ 18,136,355	\$ -	\$ 18,136,355	\$ 18,136,355	\$ -
Tuition from other LEAs	3,690		3,690	3,690	
Tuition from individuals				16,000	16,000
Transportation fees from other LEAs	85,000		85,000	50,721	(34,279)
Interest earned on capital reserve funds	125		125	60	(65)
Unrestricted miscellaneous revenue	80,000		80,000	109,229	29,229
<b>Total local sources</b>	<b>18,305,170</b>		<b>18,305,170</b>	<b>18,316,055</b>	<b>10,885</b>
<b>State sources:</b>					
Categorical Special Education Aid	839,161		839,161	839,161	
Equalization Aid	94,719		94,719	94,719	
Categorical Security Aid	346,234		346,234	346,234	
Adjustment Aid	6,463,835		6,463,835	6,463,835	
Categorical Transportation Aid	1,198,964		1,198,964	1,198,964	
Additional non-public transportation aid				10,614	10,614
Extraordinary aid				66,890	66,890
On-behalf TPAF Pension (non-budgeted)				770,764	770,764
On-behalf TPAF Post Retirement Medical contributions (non-budgeted)				871,540	871,540
Reimbursed TPAF social security contributions (non-budgeted)				856,472	856,472
<b>Total state sources</b>	<b>8,942,913</b>		<b>8,942,913</b>	<b>11,519,193</b>	<b>2,576,280</b>
<b>Federal sources:</b>					
Education Jobs Fund		867	867	867	
Medicaid Assistance Program	62,731		62,731	49,594	(13,137)
<b>Total federal sources</b>	<b>62,731</b>	<b>867</b>	<b>63,598</b>	<b>50,461</b>	<b>(13,137)</b>
<b>TOTAL REVENUES</b>	<b>27,310,814</b>	<b>867</b>	<b>27,311,681</b>	<b>29,885,709</b>	<b>2,574,028</b>
<b>EXPENDITURES:</b>					
<b>CURRENT EXPENSE:</b>					
<b>Regular Programs - Instruction:</b>					
Salaries of teachers					
Grades 6-8	2,413,530	248,200	2,661,730	2,656,212	5,518
Grades 9-12	4,936,947	(85,825)	4,851,122	4,850,390	732
<b>Total Instruction</b>	<b>7,350,477</b>	<b>162,375</b>	<b>7,512,852</b>	<b>7,506,602</b>	<b>6,250</b>
<b>Regular Programs - Home Instruction:</b>					
Salaries of teachers	180,000	(18,175)	161,825	161,808	17
<b>Total Home Instruction</b>	<b>180,000</b>	<b>(18,175)</b>	<b>161,825</b>	<b>161,808</b>	<b>17</b>

See Management's Discussion and Analysis section of this report for explanation of significant budget variances, original and final.

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**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**  
**Budgetary Comparison Schedule**  
**General Fund**  
**Fiscal Year Ended June 30, 2013**

(Continued from prior page)	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
<b>Regular Programs - Undistributed Instruction:</b>					
Other salaries for instruction	\$ 739,204	\$ -	\$ 739,204	\$ 738,897	\$ 307
Purchased professional - educ services	10,000	(10,000)			
Purchased technical services	34,000	4,825	38,825	38,509	316
Other purchased services	11,000	13,300	24,300	24,154	146
General supplies	410,000	(41,125)	368,875	356,346	12,529
Textbooks	80,416	(36,000)	44,416	43,994	422
<b>Total Undistributed Instruction</b>	<b>1,284,620</b>	<b>(69,000)</b>	<b>1,215,620</b>	<b>1,201,900</b>	<b>13,720</b>
<b>Total - Regular Programs - Instruction</b>	<b>8,815,097</b>	<b>75,200</b>	<b>8,890,297</b>	<b>8,870,310</b>	<b>19,987</b>
<b>Special Educ Instruction: Multiple Disabilities</b>					
Salaries of teachers	137,585	(36,600)	100,985		100,985
<b>Total Multiple Disabilities</b>	<b>137,585</b>	<b>(36,600)</b>	<b>100,985</b>		<b>100,985</b>
<b>Special Educ Instruction: Res. Room/Res. Center</b>					
Salaries of teachers	2,116,140	(400)	2,115,740	2,115,694	46
Other salaries for instruction	122,925	(117,400)	5,525	3,430	2,095
Purchased professional - educ services	1,000		1,000		1,000
General supplies	40,263	15,900	56,163	55,579	584
Textbooks	7,250		7,250		7,250
<b>Total Resource Room/Resource Center</b>	<b>2,287,578</b>	<b>(101,900)</b>	<b>2,185,678</b>	<b>2,174,703</b>	<b>10,975</b>
<b>Total Special Education - Instruction</b>	<b>2,425,163</b>	<b>(138,500)</b>	<b>2,286,663</b>	<b>2,174,703</b>	<b>111,960</b>
<b>Bilingual Education - Instruction</b>					
Salaries of teachers	18,000	10,700	28,700	28,651	49
<b>Total Bilingual Education - Instruction</b>	<b>18,000</b>	<b>10,700</b>	<b>28,700</b>	<b>28,651</b>	<b>49</b>
<b>Vocational Programs - Local - Instruction</b>					
Salaries of teachers	30,000		30,000		30,000
<b>Total Vocational Programs - Local - Instruction</b>	<b>30,000</b>		<b>30,000</b>		<b>30,000</b>
<b>School-Sponsored Cocurricular Act - Inst.</b>					
Salaries	182,647	15,900	198,547	198,436	111
Supplies and materials	27,000	(16,500)	10,500	10,450	50
<b>Total School-Sponsored Cocurr. Act. - Inst</b>	<b>209,647</b>	<b>(600)</b>	<b>209,047</b>	<b>208,886</b>	<b>161</b>
<b>School-Sponsored Athletics - Inst.</b>					
Salaries	418,348	24,405	442,753	442,660	93
Purchased services	20,000	(18,700)	1,300	1,271	29
Supplies and materials	65,000	16,400	81,400	80,205	1,195
Other objects	35,000	(14,600)	20,400	20,380	20
Transfers to cover deficit (agency funds)	25,000		25,000	25,000	
<b>Total School-Sponsored Athletics - Inst</b>	<b>563,348</b>	<b>7,505</b>	<b>570,853</b>	<b>569,516</b>	<b>1,337</b>

See Management's Discussion and Analysis section of this report for explanation of significant budget variances, original and final.

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**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**  
**Budgetary Comparison Schedule**  
**General Fund**  
**Fiscal Year Ended June 30, 2013**

(Continued from prior page)	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
<b>Other Instructional Programs - Instruction</b>					
Salaries	\$ 5,000	\$ (5,000)	\$ -	\$ -	\$ -
Supplies and materials	5,000	(1,905)	3,095		3,095
<b>Total Other Instructional Programs - Inst.</b>	<b>10,000</b>	<b>(6,905)</b>	<b>3,095</b>		<b>3,095</b>
<b>Undistributed Expenditures - Instruction</b>					
Tuition to other LEAs within the state - regular	62,000	255,200	317,200	309,300	7,900
Tuition county voc. school dist. - regular	708,166		708,166	708,166	
Tuition county voc. school dist. - special	105,136		105,136	105,136	
Tuition to CSSD & reg. day schools	1,172,890	(339,525)	833,365	831,498	1,867
Tuition to priv. sch. for the disabled w/ state	530,556	(151,275)	379,281	379,262	19
Tuition - state facilities	67,230		67,230	62,730	4,500
Tuition - other	10,000	80,000	90,000	89,296	704
<b>Total Undistributed Expenditures - Instruction</b>	<b>2,655,978</b>	<b>(155,600)</b>	<b>2,500,378</b>	<b>2,485,388</b>	<b>14,990</b>
<b>Undistributed Expenditures - Attendance &amp; Social Work</b>					
Salaries	39,440		39,440	33,863	5,577
Other purchased services (400-500)	100		100		100
Supplies and materials	1,000		1,000		1,000
<b>Total Undistributed Expenditures - Attendance &amp; Soc.</b>	<b>40,540</b>		<b>40,540</b>	<b>33,863</b>	<b>6,677</b>
<b>Undistributed Expenditures - Health Services</b>					
Salaries	210,334		210,334	200,207	10,127
Purchased Professional Technical Services	24,922		24,922	23,520	1,402
Other purchased services	250		250		250
Supplies and materials	7,000		7,000	5,085	1,915
<b>Total Undistributed Expenditures - Health Svcs.</b>	<b>242,506</b>		<b>242,506</b>	<b>228,812</b>	<b>13,694</b>
<b>Undist. Expend. - Speech, OT, PT &amp; Related Services</b>					
Salaries	48,247	125	48,372	32,411	15,961
Supplies and materials	1,000	(125)	875		875
<b>Total Undst. Expend. - Speech, OT, PT &amp; Related Services</b>	<b>49,247</b>		<b>49,247</b>	<b>32,411</b>	<b>16,836</b>
<b>Undist. Expend. - Guidance</b>					
Salaries of other professional staff	455,902		455,902	442,003	13,899
Salaries of secretarial and clerical assistants	108,386		108,386	99,197	9,189
Other purchased prof. and tech. services	5,000	1,000	6,000	5,685	315
Supplies and materials	24,000	(13,225)	10,775	7,152	3,623
<b>Total Undst. Expend. - Guidance</b>	<b>593,288</b>	<b>(12,225)</b>	<b>581,063</b>	<b>554,037</b>	<b>27,026</b>
<b>Undist. Expend. - Child Study Team</b>					
Salaries of other professional staff	512,382	(15,600)	496,782	487,680	9,102
Salaries of secretarial and clerical assistants	75,716		75,716	16,553	59,163
Purchased professional - educ services	100,000	10,100	110,100	110,081	19
Supplies and materials	8,500	6,450	14,950	14,946	4
Other objects	2,500	(950)	1,550		1,550
<b>Total Undst. Expend. - Child Study Team</b>	<b>699,098</b>		<b>699,098</b>	<b>629,260</b>	<b>69,838</b>

See Management's Discussion and Analysis section of this report for explanation of significant budget variances, original and final.

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**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**  
**Budgetary Comparison Schedule**  
**General Fund**  
**Fiscal Year Ended June 30, 2013**

(Continued from prior page)	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
Undist. Expend. - Improvement of Instr. Services					
Salaries of supervisor of instruction	\$ 265,490	\$ 35,000	\$ 300,490	\$ 300,438	\$ 52
Salaries of secretarial and clerical assistants	52,976	1,650	54,626	54,617	9
<b>Total Undst. Expend. - Improvement of Instr. Services</b>	<b>318,466</b>	<b>36,650</b>	<b>355,116</b>	<b>355,055</b>	<b>61</b>
Undist. Expend. - Educ. Media Serv./Sch. Library					
Salaries	241,144	(36,650)	204,494	177,737	26,757
Purchased professional and technical services	12,500		12,500		12,500
Supplies and materials	80,597		80,597	71,242	9,355
<b>Total Undst. Expend. - Educ. Media Serv./Sch. Library</b>	<b>334,241</b>	<b>(36,650)</b>	<b>297,591</b>	<b>248,979</b>	<b>48,612</b>
Undist. Expend. - Instructional Staff Training Services					
Salaries of supervisor of instruction	30,000	(800)	29,200		29,200
Purchased professional - educ services	12,000	800	12,800	12,797	3
<b>Total Undst. Expend. - Instructional Staff Training Svcs.</b>	<b>42,000</b>		<b>42,000</b>	<b>12,797</b>	<b>29,203</b>
Undist. Expend. - Supp. Serv. General Admin.					
Salaries	259,254		259,254	241,883	17,371
Legal services	30,000	4,300	34,300	34,287	13
Audit Fee	28,000	700	28,700	27,000	1,700
Architectural/Engineering Fees	10,000	(10,000)			
Purchased technical services	41,000	(4,000)	37,000	36,347	653
Communications / telephone	40,000	31,200	71,200	71,119	81
Misc. Purchased Services	65,000	(800)	64,200	63,476	724
General Supplies	22,500	52,000	74,500	74,438	62
BOE In-House Training/Meeting Supplies	1,500	(1,200)	300		300
Miscellaneous expenditures	40,821	(14,275)	26,546	26,546	
BOE Membership Dues and Fees	30,000	(1,125)	28,875	28,813	62
<b>Total Undst. Expend. - Supp. Serv. General Admin.</b>	<b>568,075</b>	<b>56,800</b>	<b>624,875</b>	<b>603,909</b>	<b>20,966</b>
Undist. Expend. - Supp. Serv. School Admin.					
Salaries of principals/assist. principals	755,437	(61,550)	693,887	613,047	80,840
Salaries of secretarial and clerical assistants	279,572	(6,750)	272,822	271,179	1,643
Purchased professional and technical services	11,000	30,500	41,500	40,850	650
Supplies and materials	56,000	(550)	55,450	55,418	32
Other objects	18,000	3,050	21,050	19,708	1,342
<b>Total Undst. Expend. - Supp. Serv. School Admin.</b>	<b>1,120,009</b>	<b>(35,300)</b>	<b>1,084,709</b>	<b>1,000,202</b>	<b>84,507</b>
Undist. Expend. - Central Services					
Salaries	233,340		233,340	220,454	12,886
Purchased technical services	12,000	(5,500)	6,500	4,570	1,930
Supplies and materials	10,000	(10,000)			
Miscellaneous expenditures	4,500	(4,000)	500		500
<b>Total Undst. Expend. - Central Services</b>	<b>259,840</b>	<b>(19,500)</b>	<b>240,340</b>	<b>225,024</b>	<b>15,316</b>

See Management's Discussion and Analysis section of this report for explanation of significant budget variances, original and final.

(CONTINUED TO NEXT PAGE)

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**  
**Budgetary Comparison Schedule**  
**General Fund**  
**Fiscal Year Ended June 30, 2013**

(Continued from prior page)	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
Undist. Expend. - Admin. Info. Tech.					
Purchased technical services	\$ 1,000	\$ (1,000)	\$ -	\$ -	\$ -
Supplies and materials	2,000	(2,000)			
<b>Total Undst. Expend. - Admin. Info. Tech.</b>	<b>3,000</b>	<b>(3,000)</b>			
Undist. Expend. - Required Maint. Sch. Facilities					
Salaries	250,055	(32,200)	217,855	217,772	83
General supplies	400,323	116,017	516,340	513,298	3,042
Other objects	70,000	(70,000)			
<b>Total Undst. Expend. - Required Maint. Sch. Facilities</b>	<b>720,378</b>	<b>13,817</b>	<b>734,195</b>	<b>731,070</b>	<b>3,125</b>
Undist. Expend. - Custodial Services					
Salaries	751,769	49,600	801,369	801,274	95
Purchased professional & tech. services		2,050	2,050	2,038	12
Other purchased property services	576,000	23,000	599,000	598,929	71
Insurance	165,000	47,900	212,900	209,869	3,031
General supplies	100,000	4,700	104,700	104,691	9
Energy (Electricity)	225,000	(225,000)			
Other objects	5,000	4,150	9,150	9,106	44
<b>Total Undst. Expend. - Custodial Services</b>	<b>1,822,769</b>	<b>(93,600)</b>	<b>1,729,169</b>	<b>1,725,907</b>	<b>3,262</b>
Undist. Expend. - Care and Upkeep of Grounds					
Salaries	108,388	(17,300)	91,088	91,040	48
General supplies	10,000	(10,000)			
<b>Total Undst. Expend. - Care and Upkeep of Grounds</b>	<b>118,388</b>	<b>(27,300)</b>	<b>91,088</b>	<b>91,040</b>	<b>48</b>
Undist. Expend. - Security					
Salaries	114,243	(5,783)	108,460	107,548	912
Purchased professional & tech. services	63,000	11,000	74,000	73,190	810
<b>Total Undst. Expend. - Security</b>	<b>177,243</b>	<b>5,217</b>	<b>182,460</b>	<b>180,738</b>	<b>1,722</b>
<b>Total Undst. Expend. - Oper. &amp; Maint. of Plant Services</b>	<b>2,838,778</b>	<b>(101,866)</b>	<b>2,736,912</b>	<b>2,728,755</b>	<b>8,157</b>
Undist. Expend. - Student Transportation Services					
Salaries on Non-Instructional Aids		794,793	794,793	794,686	107
Salaries for pupil trans. (bet home & sch) - regular	594,793	(449,832)	144,961	144,831	130
Salaries for pupil trans. (bet home & sch) - spec ed.	277,961	(277,811)	150		150
Salaries for pupil trans. (other than bet home & sch)	75,000	(75,000)			
Other purchased professional and technical services	4,000	(4,000)			
Cleaning, repair, and maintenance services	105,292	850	106,142	106,134	8
Aide in Lieu - NonPublic Students					
Aide in Lieu - Charter Schools		3,572	3,572	3,536	36
Contr. serv. (bet. home & sch.) - vendors	18,000	(13,199)	4,801	4,701	100
Contr. serv. (other than bet. home & sch.) - vendors	47,000	(47,000)			
Contr. serv. (bet. home & sch.) - joint agrmts.	1,500	(1,500)			
Contr. serv. (sp ed stds) - vendors	1,500	100,600	102,100	102,062	38
Miscellaneous purchased services - transportation	30,000	4,977	34,977	34,965	12
Supplies and materials	251,000	50,100	301,100	299,168	1,932
Other objects	6,500	(6,500)			
<b>Total Undst. Expend. - Student Transportation Services</b>	<b>1,412,546</b>	<b>80,050</b>	<b>1,492,596</b>	<b>1,490,083</b>	<b>2,513</b>

See Management's Discussion and Analysis section of this report for explanation of significant budget variances, original and final.

(CONTINUED TO NEXT PAGE)

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**  
**Budgetary Comparison Schedule**  
**General Fund**  
**Fiscal Year Ended June 30, 2013**

(Continued from prior page)	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
<b>Unallocated Benefits - Employee Benefits</b>					
Social security contributions	\$ 465,000	\$ -	\$ 465,000	\$ 422,070	\$ 42,930
Other retirement contributions - PERS	481,298	(33,000)	448,298	447,426	872
Unemployment compensation	30,000	(28,000)	2,000		2,000
Health benefits	3,212,492	178,400	3,390,892	3,271,773	119,119
Tuition reimbursement	55,000	(38,000)	17,000	16,484	516
Other employee benefits	240,828	(13,800)	227,028	220,653	6,375
<b>Total Unallocated Benefits - Employee Benefits</b>	<b>4,484,618</b>	<b>65,600</b>	<b>4,550,218</b>	<b>4,378,406</b>	<b>171,812</b>
On-behalf TPAF NCGI pension contributions (non-budgeted)				770,764	(770,764)
On-behalf TPAF Post Retirement Medical contributions (non-budgeted)				871,540	(871,540)
Reimbursed TPAF social security contributions (non-bud.)				856,472	(856,472)
<b>Total Undistributed Expenditures - TPAF</b>				<b>2,498,776</b>	<b>(2,498,776)</b>
<b>Total Undistributed Expenditures</b>	<b>15,662,230</b>	<b>(125,041)</b>	<b>15,537,189</b>	<b>17,505,757</b>	<b>(1,968,568)</b>
<b>Total General Current Expense</b>	<b>27,733,485</b>	<b>(177,641)</b>	<b>27,555,844</b>	<b>29,357,823</b>	<b>(1,801,979)</b>
<b>EXPENDITURES:</b>					
<b>CAPITAL OUTLAY:</b>					
Equipment:					
Grades 6-8					
Grades 9-12					
Multiple Disabilities					
Undist. expenditures - instruction	42,450	116,000	158,450	65,973	92,477
School buses - regular	338,293	4,225	342,518	168,292	174,226
<b>Total Equipment</b>	<b>380,743</b>	<b>120,225</b>	<b>500,968</b>	<b>234,265</b>	<b>266,703</b>
Facilities acquisition and construction services:					
Construction Services					
Assessment for Debt Service on SDA funding	38,165		38,165	38,165	
<b>Total Facilities acquisition and construction services</b>	<b>38,165</b>		<b>38,165</b>	<b>38,165</b>	
<b>Total Capital Outlay</b>	<b>418,908</b>	<b>120,225</b>	<b>539,133</b>	<b>272,430</b>	<b>266,703</b>
<b>SPECIAL SCHOOLS:</b>					
<b>ADULT SCHOOL:</b>					
Adult Education - Local - Instruction:					
Salaries of teachers					
General supplies					
<b>Total Adult Education - Local - Instruction</b>					
<b>Total Special Schools</b>					
Transfer of funds to charter schools	60,441		60,441	60,441	
<b>Total Expenditures</b>	<b>\$ 28,212,834</b>	<b>\$ (57,416)</b>	<b>\$ 28,155,418</b>	<b>\$ 29,690,694</b>	<b>\$ (1,535,276)</b>

See Management's Discussion and Analysis section of this report for explanation of significant budget variances, original and final.

(CONTINUED TO NEXT PAGE)

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**  
**Budgetary Comparison Schedule**  
**General Fund**  
**Fiscal Year Ended June 30, 2013**

(Continued from prior page)	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
Excess (Deficiency) of Revenues Over (Under) Expenditures:	\$ (902,020)	\$ 58,283	\$ (843,737)	\$ 195,015	\$ 1,038,752
Other Financing Sources (Uses):					
Operating transfer out - Debt Service Fund Fund				(10,000)	(10,000)
Operating transfer out - Enterprise Fund	(125,000)	(63,000)	(188,000)	(188,000)	
Total Other Financing Sources	(125,000)	(63,000)	(188,000)	(198,000)	(10,000)
Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Sources (Uses):	(1,027,020)	(4,717)	(1,031,737)	(2,985)	1,028,752
Fund Balance, July 1	2,654,310		2,654,310	2,654,310	
Fund Balance, June 30	\$ 1,627,290	\$ (4,717)	\$ 1,622,573	\$ 2,651,325	\$ 1,028,752
Recapitulation of Fund Balance:					
Restricted Fund Balance:					
Excess Surplus				\$ 706,423	
Excess Surplus - Designated for Subsequent Years Expenditures				983,234	
Capital Reserve				11,979	
Maintenance Reserve Account				50,000	
Assigned Fund Balance					
Year-end Encumbrances				266,056	
Designated for Subsequent Years Expenditures				12,291	
Unassigned Fund Balance				621,342	
				2,651,325	
Last State Aid Payment not Recognized on a GAAP Basis				(760,463)	
Fund Balance per Governmental Funds (GAAP)				\$ 1,890,862	

See Management's Discussion and Analysis section of this report for explanation of significant budget variances, original and final.

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**  
**Budgetary Comparison Schedule**  
**General Fund**  
**Education Jobs Fund**  
**Fiscal Year Ended June 30, 2013**

	<u>Original Budget</u>	<u>Budget Transfers</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Final to Actual</u>
<b>REVENUES:</b>					
Federal sources:					
Education Jobs Fund	\$ -	\$ 867	\$ 867	\$ 867	
Total Government Services Fund		867	867	867	
<b>EXPENDITURES:</b>					
<b>CURRENT EXPENSE:</b>					
Undistributed Expenditures					
Security:					
Salaries		867	867	867	
Total Undst. Expend. - Security		867	867	867	
Total General Current Expense		867	867	867	
Excess (Deficiency) of Revenues Over (Under) Expenditures:					
Fund Balance, July 1					
Fund Balance, June 30	-	-	-	-	-

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**  
**Budgetary Comparison Schedule**  
**Special Revenue Fund**  
**Fiscal Year Ended June 30, 2013**

	<u>Original Budget</u>	<u>Budget Transfers</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Final to Actual</u>
<b>REVENUES:</b>					
Local sources	\$ 500		\$ 500	\$ 500	
State sources					
Federal sources	<u>698,592</u>	<u>\$ 284,940</u>	<u>983,532</u>	<u>917,143</u>	<u>\$ (66,389)</u>
<b>Total revenues</b>	<u>699,092</u>	<u>284,940</u>	<u>984,032</u>	<u>917,643</u>	<u>(66,389)</u>
<b>EXPENDITURES:</b>					
Instruction:					
Salaries of teachers	280,276	3,061	283,337	254,997	28,340
Other salaries					
Purchased professional - educ. services					
Purchased professional - tech. services		2,028	2,028		2,028
Other purchased services					
Tuition	418,316		418,316	418,316	
General supplies	500	93,296	93,796	80,293	13,503
Textbooks					
Other objects					
<b>Total instruction</b>	<u>699,092</u>	<u>98,385</u>	<u>797,477</u>	<u>753,606</u>	<u>43,871</u>
Support services:					
Other salaries		36,873	36,873	24,074	12,799
Salaries of secretarial and clerical asst.					
Personal services - employee benefits		74,464	74,464	71,317	3,147
Other purchased professional services					
Purchased professional - educ. services					
Purchased professional and technical services		27,080	27,080	23,274	3,806
Travel		5,400	5,400	5,400	
Other purchased services		3,807	3,807	3,807	
Supplies and materials		6,397	6,397	3,631	2,766
Miscellaneous					
<b>Total support services</b>		<u>154,021</u>	<u>154,021</u>	<u>131,503</u>	<u>22,518</u>
Facilities acquisition and construction services:					
Equipment					
Instructional equipment		32,534	32,534	32,534	
Non-Instructional equipment					
<b>Total facilities acq. and const. services</b>		<u>32,534</u>	<u>32,534</u>	<u>32,534</u>	
Transfer to charter schools					
<b>Total expenditures</b>	<u>699,092</u>	<u>284,940</u>	<u>984,032</u>	<u>917,643</u>	<u>66,389</u>
<b>Total outflows</b>	<u>699,092</u>	<u>284,940</u>	<u>984,032</u>	<u>917,643</u>	<u>66,389</u>
<b>Excess (Deficiency) of revenues over (under) expenditures and other financing sources (uses)</b>					

**Lower Cape May Regional School District  
Notes to Required Supplementary Information  
Budgetary Comparison**

**Explanation of Differences between Budgetary Inflows and Outflows and GAAP  
Revenues and Expenditures**

	<b>General Fund</b>	<b>Special Revenue Fund</b>
<b>Sources/inflows of resources</b>		
Actual amounts (budgetary basis) "revenue" from the budgetary comparison schedules	\$ 29,885,709	\$ 917,643
Difference - budget to GAAP:		
Grant accounting budgetary basis differs from GAAP in that encumbrances are recognized as expenditures, and the related revenue is recognized.		
State aid payment recognized for GAAP statements in current year, previously recognized for budgetary purposes.	825,220	
State aid payment recognized for budgetary purposes, not recognized for GAAP statements until the subsequent year.	(760,463)	
Total revenues as reported on the statement of revenues, expenditures, and changes in fund balances - governmental funds.	\$ 29,950,466	\$ 917,643
<b>Uses/outflows of resources</b>		
Actual amounts (budgetary basis) "total expenditures" from the budgetary comparison schedule	\$ 29,690,694	\$ 917,643
Differences - budget to GAAP		
Encumbrances for supplies and equipment ordered but not received is reported in the year the order is placed for budgetary purposes, but in the year the supplies are received for financial reporting purposes.		
Total expenditures as reported on the statement of revenues, expenditures, and changes in fund balances - governmental funds	\$ 29,690,694	\$ 917,643

**Other Supplementary Information**

**Special Revenue Fund  
Detail Statements**

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**  
**Special Revenue Fund**  
**Combining Statement of Revenues and Expenditures**  
**Budgetary Basis**  
**for the Fiscal Year Ended June 30, 2013**

	Brought Forward (Exh. E-1B)	Brought Forward (Exh. E-1C)	Totals
<b>REVENUES:</b>			
State sources			
Federal sources	\$ 404,063	\$ 513,080	\$ 917,143
Local sources		500	500
<b>Total Revenues</b>	<b>404,063</b>	<b>513,580</b>	<b>917,643</b>
<b>EXPENDITURES:</b>			
<b>Instruction:</b>			
Salaries of teachers	254,997		254,997
Other salaries for instruction			
Purchase professional educational services			
Purchase professional and technical services	11,927		11,927
Other purchased services			
Travel			
General supplies	25,001	58,923	83,924
Tuition		418,316	418,316
Other objects			
Textbooks			
<b>Total Instruction</b>	<b>291,925</b>	<b>477,239</b>	<b>769,164</b>
<b>Support services:</b>			
Other salaries	24,074		24,074
Salaries of secretarial and clerical asst.			
Personal services-employee benefits	71,317		71,317
Purchased prof. and educational services			
Purchase professional and technical services	11,347		11,347
Other purchased professional and technical serv.			
Travel	5,400		5,400
Other purchased services (400-500)		3,807	3,807
Supplies and materials			
Miscellaneous			
<b>Total support services</b>	<b>112,138</b>	<b>3,807</b>	<b>115,945</b>
<b>Facilities acquisition and const. serv.:</b>			
Equipment			
Instructional equipment		32,534	32,534
Non-Instructional equipment			
<b>Total facilities acquisition and const. serv.:</b>		<b>32,534</b>	<b>32,534</b>
<b>Total Expenditures</b>	<b>404,063</b>	<b>513,580</b>	<b>917,643</b>
<b>Excess (Deficiency) of revenues over (under) expenditures and other financing sources (uses)</b>			

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**  
**Special Revenue Fund**  
**Combining Statement of Revenues and Expenditures**  
**Budgetary Basis**  
**for the Fiscal Year Ended June 30, 2013**

	<u>E. S. E. A. as amended by No Child Left Behind (N.C.L.B.)</u>				Totals
	<u>Title I</u> Current Yr.	<u>Title I</u> Prior Yr.	<u>Title II - Part A</u> Current Yr.	<u>Race To</u> <u>The Top</u>	
<b>REVENUES:</b>					
State sources					
Federal sources	\$ 270,038	\$ 44,692	\$ 73,775	\$ 15,558	\$ 404,063
Local sources					
<b>Total Revenues</b>	<u>270,038</u>	<u>44,692</u>	<u>73,775</u>	<u>15,558</u>	<u>404,063</u>
<b>EXPENDITURES:</b>					
Instruction:					
Salaries of teachers	176,199	17,319	61,479		254,997
Other salaries for instruction					
Other purchased services (400-500)					
Purchase professional educational services				11,927	11,927
Purchase professional and technical services					
Travel					
General supplies	15,511	5,859		3,631	25,001
Tuition					
Textbooks					
<b>Total instruction</b>	<u>191,710</u>	<u>23,178</u>	<u>61,479</u>	<u>15,558</u>	<u>291,925</u>
Support services:					
Salaries of principals/asst.					
Salaries of other professional staff					
Salaries of secretarial and clerical asst.					
Other salaries	4,885	19,189			24,074
Personal services-employee benefits	57,696	1,325	12,296		71,317
Purchased prof. and educational services					
Purchase professional and technical services	10,347	1,000			11,347
Other purchased professional and technical serv.					
Travel	5,400				5,400
Other purchased services (400-500)					
Supplies and materials					
Miscellaneous					
<b>Total support services</b>	<u>78,328</u>	<u>21,514</u>	<u>12,296</u>		<u>112,138</u>
Facilities acquisition and const. serv.:					
Equipment					
Instructional equipment					
Non-instructional equipment					
<b>Total facilities acquisition and const. serv.:</b>					
<b>Total Expenditures</b>	<u>270,038</u>	<u>44,692</u>	<u>73,775</u>	<u>15,558</u>	<u>404,063</u>
<b>Excess (Deficiency) of revenues over (under) expenditures and other financing sources (uses)</b>					

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**  
**Special Revenue Fund**  
**Combining Statement of Revenues and Expenditures**  
**Budgetary Basis**  
**for the Fiscal Year Ended June 30, 2013**

	<u>IDEA Basic</u> Current Yr.	<u>Carl Perkins</u> Grant	<u>Fish Rod</u> Const. Proj.	<u>Totals</u>
<b>REVENUES:</b>				
State sources				
Federal sources	\$ 418,316	\$ 94,764		\$ 513,080
Local sources			\$ 500	500
<b>Total Revenues</b>	<u>418,316</u>	<u>94,764</u>	<u>500</u>	<u>513,580</u>
<b>EXPENDITURES:</b>				
Instruction:				
Salaries of teachers				
Other salaries for instruction				
Other purchased services (400-500)				
Purchase professional educational services				
Purchase professional and technical services				
Travel				
General supplies		58,423	500	58,923
Tuition	418,316			418,316
Textbooks				
<b>Total Instruction</b>	<u>418,316</u>	<u>58,423</u>	<u>500</u>	<u>477,239</u>
Support services:				
Other salaries				
Personal services-employee benefits				
Purchased prof. and educational services				
Purchase professional and technical services				
Other purchased professional and technical serv.				
Travel				
Other purchased services (400-500)		3,807		3,807
Supplies and materials				
Miscellaneous				
<b>Total support services</b>		<u>3,807</u>		<u>3,807</u>
Facilities acquisition and const. serv.:				
Instructional Equipment		32,534		32,534
Non-instructional equipment				
<b>Total facilities acquisition and const. serv.:</b>		<u>32,534</u>		<u>32,534</u>
<b>Total Expenditures</b>	<u>418,316</u>	<u>94,764</u>	<u>500</u>	<u>513,580</u>
<b>Excess (Deficiency) of revenues over (under) expenditures and other financing sources (uses)</b>				

**Proprietary Funds  
Detail Statements**

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**  
**Enterprise Funds**  
**Statement of Net Position**  
**as of June 30, 2013**

	<u>Total</u>
<b>ASSETS:</b>	
Current assets:	
Cash and cash equivalents	\$ 220,258
Accounts receivable:	
State	225
Federal	14,630
Other	70
Inventories	11,242
Total current assets	246,425
Fixed assets:	
Equipment	184,814
Less Accumulated depreciation	(157,231)
Total fixed assets	27,583
Total assets	\$ 274,008
 <b>LIABILITIES:</b>	
Current liabilities:	
Accounts payable	\$ 7,032
Interfund payable	183,256
Unearned revenue	5,983
Total current liabilities	196,271
 <b>NET POSITION:</b>	
Net investment in capital assets	27,583
Unrestricted	50,154
Total net position	\$ 77,737

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**  
**Enterprise Funds**  
Statement of Revenues, Expenses and Changes in Fund Net Position  
for the Fiscal Year ended June 30, 2013

	<u>Total</u>
<b>OPERATING REVENUES:</b>	
Local sources:	
Daily sales-reimbursable programs:	
School lunch program	\$ 170,438
Total-daily sales-reimbursable programs	170,438
Daily sales non-reimbursable programs:	
Adult and AlaCarte meals	<u>237,580</u>
Total operating revenue	<u>408,018</u>
<b>OPERATING EXPENSES:</b>	
Salaries	395,638
Employee benefits	206,726
Supplies and materials	14,537
Depreciation	5,253
Purchased Professional Services	1,620
Cost of sales	344,894
Miscellaneous	<u>2,484</u>
Total operating expenses	<u>971,152</u>
Operating income (loss)	<u>(563,134)</u>
<b>Non-operating revenues:</b>	
State sources:	
State school lunch program	6,905
Federal sources:	
National school lunch program	243,992
National school breakfast program	63,341
U.S.D.A. commodities	47,192
Operating transfer in	188,000
Interest revenue	<u>42</u>
Total non-operating revenues	<u>549,472</u>
Change in net position	(13,662)
Total net position - July 1	<u>91,399</u>
Total net position - June 30	<u>\$ 77,737</u>

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**  
**Enterprise Funds**  
**Statement of Cash Flows**  
**for the Fiscal Year ended June 30, 2013**

	Total
<b>Cash flows from operating activities:</b>	
Cash receipts from customers	\$ 415,901
Cash payments to employees for services	(424,108)
Cash payments to suppliers for goods and services	(324,506)
	(332,713)
<b>Net cash used by operating activities</b>	<b>(332,713)</b>
<b>Cash flows from noncapital financing activities:</b>	
Interfund advance	
Board contribution	188,000
Cash received from state and federal reimbursements	311,780
	499,780
<b>Net cash provided by noncapital financing activities</b>	<b>499,780</b>
<b>Cash flows from capital financing activities:</b>	
Purchases of fixed assets	
<b>Net cash used by capital financing activities</b>	
<b>Cash flows from investing activities:</b>	
Interest on investments	42
	42
<b>Net cash provided by investing activities</b>	<b>42</b>
<b>Net increase (decrease) in cash and cash equivalents</b>	<b>167,109</b>
<b>Cash and cash equivalents, July 1</b>	<b>53,149</b>
<b>Cash and cash equivalents, June 30</b>	<b>\$ 220,258</b>
<b>Reconciliation of operating income (loss) to net cash provided (used) by operating activities:</b>	
Operating income (loss)	\$ (563,134)
Adjustments to reconcile operating income (loss) to cash provided (used) by operating activities:	
Depreciation	5,253
Federal commodities	47,192
Change in assets and liabilities:	
(Increase)/decrease in inventory	(6,867)
(Increase)/decrease in accounts receivable	1,900
Increase/(decrease) in unearned revenue	5,983
Increase/(decrease) in interfund payable	178,256
Increase/(decrease) in accounts payable	(1,296)
	(332,713)
<b>Net cash used by operating activities</b>	<b>\$ (332,713)</b>

**Fiduciary Funds  
Detail Statements**

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**  
**Fiduciary Funds**  
 Combining Statement of Net Position  
 June 30, 2013

	<u>Agency Funds</u>		<u>Private Purpose Trust Fund</u>	Unemployment Compensation Insurance Trust	Flexible Spending Account	<u>Total</u>
	<u>Student Activity</u>	<u>Payroll</u>	<u>Scholarship Funds</u>			
<b>ASSETS:</b>						
Cash and cash equivalents	\$ 192,912	\$ 36,330	\$ 5,325	\$ 134,088		\$ 368,655
Interfund receivable			5,000			5,000
<b>TOTAL ASSETS</b>	<u>\$ 192,912</u>	<u>\$ 36,330</u>	<u>\$ 10,325</u>	<u>\$ 134,088</u>	<u>---</u>	<u>\$ 373,655</u>
<b>LIABILITIES:</b>						
Accounts payable				\$ 9,610		\$ 9,610
Payroll deductions and withholdings		\$ 28,347				28,347
Due to teachers' association		243				243
Interfund payable		7,740				7,740
Due to student groups	\$ 192,912					192,912
<b>Total liabilities</b>	<u>192,912</u>	<u>36,330</u>	<u>---</u>	<u>9,610</u>		<u>238,852</u>
<b>NET POSITION:</b>						
Restricted for:						
Unemployment claims				124,478		124,478
Scholarship payments			\$ 10,325			10,325
<b>Total net position</b>	<u>---</u>	<u>---</u>	<u>\$ 10,325</u>	<u>\$ 124,478</u>	<u>---</u>	<u>\$ 134,803</u>

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**  
**Fiduciary Fund**  
**Combining Statement of Changes in Fiduciary Net Position**  
**for the Fiscal Year ended June 30, 2013**

	<u>Private Purpose Trust Fund Scholarship Funds</u>	<u>Unemployment Compensation Insurance Trust Fund</u>	<u>Flexible Spending Account</u>	<u>Total</u>
<b>REVENUES:</b>				
Local sources:				
Board Contributions			\$ 210,003	\$ 210,003
Employee withholdings		\$ 44,673		44,673
Other Contributions	\$ 1,895			1,895
Interest on Investments	2	63		65
<b>Total Revenues</b>	<u>1,897</u>	<u>44,736</u>	<u>210,003</u>	<u>256,636</u>
<b>EXPENDITURES:</b>				
Current Expense:				
Undistributed Expenditures:				
Unemployment claims		\$ 35,986		\$ 35,986
Other expenses			\$ 210,003	210,003
Scholarship payments	\$ 1,200			1,200
<b>Total Expenditures</b>	<u>1,200</u>	<u>35,986</u>	<u>210,003</u>	<u>247,189</u>
Change in net position	697	8,750		9,447
<b>Total net position - July 1</b>	<u>9,628</u>	<u>115,728</u>		<u>125,356</u>
<b>Total net position - June 30</b>	<u>\$ 10,325</u>	<u>\$ 124,478</u>	---	<u>\$ 134,803</u>

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**  
**Student Activity Agency Fund**  
**Schedule of Receipts and Disbursements**  
**for the Fiscal Year ended June 30, 2013**

	<u>Balance July 1, 2012</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Accounts Payable June 30, 2013</u>	<u>Balance June 30, 2013</u>
<b>JUNIOR/SENIOR HIGH SCHOOLS:</b>					
Lower Cape May Regional:					
Activities	\$ 207,600	\$ 329,299	\$ 345,883		\$ 191,016
Athletic	<u>2,976</u>	<u>62,421</u>	<u>63,501</u>		<u>1,896</u>
<b>Total</b>	<u>\$ 210,576</u>	<u>\$ 391,720</u>	<u>\$ 409,384</u>	<u>—</u>	<u>\$ 192,912</u>

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**  
**Payroll Agency Fund**  
 Schedule of Receipts and Disbursements  
 for the Fiscal Year ended June 30, 2013

	<u>Balance July 1, 2012</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance June 30, 2013</u>
<b>ASSETS:</b>				
Cash and cash equivalents	\$ 54,348	\$ 19,256,322	\$ 19,274,340	\$ 36,330
<b>Total assets</b>	<u>\$ 54,348</u>	<u>\$ 19,256,322</u>	<u>\$ 19,274,340</u>	<u>\$ 36,330</u>
<b>LIABILITIES:</b>				
Payroll deductions and withholdings	\$ 46,508	\$ 8,233,420	\$ 8,251,581	\$ 28,347
Summer pay		413,622	413,622	
Net payroll		10,609,070	10,609,070	
Due to teachers' association	177	66		243
Interfund payable	<u>7,663</u>	<u>77</u>		<u>7,740</u>
<b>Total liabilities</b>	<u>\$ 54,348</u>	<u>\$ 19,256,255</u>	<u>\$ 19,274,273</u>	<u>\$ 36,330</u>

## Long-Term Debt Schedules

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**  
**General Long-Term Debt Account Group**  
**Statement of Serial Bonds**  
**June 30, 2013**

Issue	Date of Issue	Amount of Issue	Annual Maturities		Rate of Interest	Balance July 1, 2012	Issued	Retired	Balance June 30, 2013
			Date	Amount					
Refunding Bonds	10/01/2001	\$ 2,985,000	03/01/2014	\$ 300,000	4.125%	\$ 920,000		\$ 305,000	\$ 615,000
			03/01/2015	315,000	4.250%				
Refunding Bonds	10/15/2009	7,215,000	06/01/2014	575,000	2.000%	6,470,000		585,000	5,885,000
			06/01/2015	615,000	2.250%				
			06/01/2016	600,000	4.000%				
			06/01/2017	600,000	4.000%				
			06/01/2018	645,000	4.000%				
			06/01/2019	665,000	4.000%				
			06/01/2020	735,000	4.000%				
			06/01/2021	730,000	4.000%				
			06/01/2022	720,000	4.000%				
<b>Total</b>						<b>\$ 7,390,000</b>	<b>-</b>	<b>\$ 890,000</b>	<b>\$ 6,500,000</b>

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**  
**Budgetary Comparison Schedule**  
**Debt Service Fund**  
**Fiscal Year Ended June 30, 2013**

	<u>Original Budget</u>	<u>Budget Transfers</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Final to Actual</u>
<b>REVENUES:</b>					
Local sources:					
Local tax levy	\$ 1,256,338		\$ 1,256,338	\$ 1,256,338	
Miscellaneous					
Total revenues - local sources	<u>1,256,338</u>		<u>1,256,338</u>	<u>1,256,338</u>	
State sources:					
Debt service aid type II	151,956		151,956	151,956	
Total revenues - state sources	<u>151,956</u>		<u>151,956</u>	<u>151,956</u>	
Total Revenues	<u>1,408,294</u>		<u>1,408,294</u>	<u>1,408,294</u>	
<b>EXPENDITURES:</b>					
Regular debt service:					
Principal on lease purchase agreement	240,000		240,000	240,000	
Interest on lease purchase agreement	25,113		25,113	25,113	
Interest	263,182		263,182	263,182	
Redemption of principal	<u>890,000</u>		<u>890,000</u>	<u>890,000</u>	
Total Expenditures	<u>1,418,295</u>		<u>1,418,295</u>	<u>1,418,295</u>	
Excess (Deficiency) of revenues over (under) expenditures	(10,001)		(10,001)	(10,001)	
Other Financing Sources (Uses):					
Operating transfer in				10,000	\$ 10,000
Total Other Financing Sources (Uses)				<u>10,000</u>	<u>10,000</u>
Excess (Deficiency) of revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Sources (Uses)	(10,001)		(10,001)	(1)	10,000
Fund Balances, July 1	<u>267,368</u>		<u>267,368</u>	<u>267,368</u>	
Fund Balances, June 30	<u>\$ 257,367</u>		<u>\$ 257,367</u>	<u>\$ 267,367</u>	<u>\$ 10,000</u>
Recapitulation of Excess (Deficiency) or revenues over (under) expenditures					
Budgeted Fund Balance	<u>\$ (10,001)</u>		<u>\$ (10,001)</u>	<u>\$ (1)</u>	<u>\$ 10,000</u>

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**  
**General Long-Term Debt Account Group**  
**Statement of Certificates of Participation**  
**June 30, 2013**

<u>Issue</u>	<u>Date of Issue</u>	<u>Amount of Issue</u>	<u>Annual Maturities</u>		<u>Rate of Interest</u>	<u>Balance July 1, 2012</u>	<u>Issued</u>	<u>Retired</u>	<u>Balance June 30, 2013</u>
			<u>Date</u>	<u>Amount</u>					
School District Improvements	06/15/1999	\$2,760,000	06/01/2014	\$ 250,000	5.125%	\$ 490,000		\$ 240,000	\$ 250,000
						<u>\$ 490,000</u>		<u>\$ 240,000</u>	<u>\$ 250,000</u>

**Statistical Section**

**Lower Cape May Regional School District**  
**Net Position by Component,**  
**Last Ten Fiscal Years**  
*(accrual basis of accounting)*

Exhibit J-1

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
<b>Governmental activities:</b>										
Net investment in capital assets	\$ 9,356,882	\$ 10,093,434	\$ 10,294,625	\$ 10,399,170	\$ 10,434,446	\$ 10,542,318	\$ 11,364,603	\$ 11,495,947	\$ 12,182,188	\$ 12,766,818
Restricted for:										
Capital projects	498,652	391,617	482,676	404,960	11,617	11,704	11,764	11,824	21,919	11,979
Special revenue		(60,880)	(76,589)	(76,589)	(91,239)					
Debt service	389,293	13,966	(479)	11,392	397,651	226,175	265,456	268,362	267,368	267,367
Other purposes	2,070,559	1,687,652	1,424,376	1,301,106	1,144,627	900,670	566,181	622,639	2,080,378	2,038,004
Unrestricted	(1,373,628)	(1,395,560)	(1,590,131)	(1,493,847)	(1,716,588)	(1,813,362)	(1,824,797)	(1,486,090)	(1,622,782)	(1,795,299)
Total governmental activities not position	\$ 10,941,758	\$ 10,730,229	\$ 10,534,478	\$ 10,546,192	\$ 10,160,514	\$ 9,667,505	\$ 10,383,207	\$ 10,912,682	\$ 12,929,041	\$ 13,288,669
<b>Business-type activities:</b>										
Net investment in capital assets	\$ 81,912	\$ 73,961	\$ 62,213	\$ 44,780	\$ 56,034	\$ 49,059	\$ 44,048	\$ 38,089	\$ 32,836	\$ 27,583
Unrestricted	35,128	21,082	25,325	31,825	17,888	37,078	21,527	13,933	58,563	50,154
Total business-type activities not position	\$ 117,040	\$ 95,043	\$ 87,538	\$ 76,605	\$ 73,922	\$ 86,137	\$ 65,575	\$ 52,022	\$ 91,399	\$ 77,737
<b>District-wide:</b>										
Net investment in capital assets	\$ 9,438,794	\$ 10,167,395	\$ 10,356,838	\$ 10,443,950	\$ 10,490,480	\$ 10,591,377	\$ 11,408,651	\$ 11,534,036	\$ 12,215,004	\$ 12,794,201
Restricted:										
Capital projects	498,652	391,617	482,676	404,960	11,617	11,704	11,764	11,824	21,919	11,979
Special revenue		(60,880)	(76,589)	(76,589)	(91,239)					
Debt service	389,293	13,966	(479)	11,392	397,651	226,175	265,456	268,362	267,368	267,367
Other purposes	2,070,559	1,687,652	1,424,376	1,301,106	1,144,627	900,670	566,181	622,639	2,080,378	2,038,004
Unrestricted	(1,338,500)	(1,374,478)	(1,564,806)	(1,462,022)	(1,698,700)	(1,776,284)	(1,803,270)	(1,472,157)	(1,564,229)	(1,745,145)
Total district not position	\$ 11,058,798	\$ 10,825,272	\$ 10,622,016	\$ 10,622,797	\$ 10,254,438	\$ 9,953,642	\$ 10,448,782	\$ 10,964,704	\$ 13,020,440	\$ 13,366,406

Lower Cape May Regional School District  
 Changes in Net Position, Last Ten Fiscal Years  
 (accrual basis of accounting)

Exhibit J-2

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
<b>Expenses:</b>										
<b>Governmental activities:</b>										
Instruction:										
Regular	\$ 10,979,145	\$ 11,014,560	\$ 9,546,437	\$ 10,212,659	\$ 10,788,022	\$ 10,340,318	\$ 10,213,080	\$ 10,002,765	\$ 9,542,650	\$ 9,840,839
Special education	2,633,253	2,710,593	2,337,919	2,337,351	2,561,306	2,681,873	2,956,499	3,409,275	2,846,667	2,174,703
Other instruction	692,273	666,738	592,636	640,461	679,185	749,364	827,748	703,005	602,021	607,053
Support Services:										
Tuition	1,890,367	2,085,072	2,270,776	2,517,262	2,650,051	2,905,570	2,816,501	2,253,954	2,023,446	2,903,704
Student & instruction related services	2,343,363	2,318,444	2,015,259	1,982,729	2,069,659	2,302,930	2,240,724	2,249,542	2,330,130	2,139,842
School administrative services	1,052,120	992,591	864,713	870,868	907,368	916,903	971,450	975,310	909,336	1,000,202
General and business administrative services	705,421	720,640	943,029	916,194	993,832	1,073,802	893,075	1,085,092	954,278	888,459
Plant operations and maintenance	2,381,168	2,753,568	2,029,431	2,375,248	2,513,071	2,224,952	2,675,579	2,494,661	2,736,751	3,073,300
Pupil transportation	1,287,846	1,494,774	1,276,871	1,210,771	1,277,827	1,295,841	1,248,046	1,321,877	1,393,584	1,490,083
Business and other support services	425,531	443,118								
Unallocated employee benefits			4,711,470	5,844,789	5,812,286	4,735,922	5,254,751	5,410,186	5,099,682	6,948,499
Special schools	9,651	14,380	23,569	29,334	20,866	4,660	2,421	19,225	25,022	60,441
Charter schools	11,161	40,091	19,853	8,950	-	15,925	-	-	-	-
Interest on long-term debt	715,331	677,279	630,482	604,952	545,536	555,632	335,461	381,877	328,673	282,100
Unallocated depreciation	55,630	48,716	40,724	67,126	69,035	96,914	29,206	139,056	51,682	29,763
<b>Total governmental activities expenses</b>	<b>25,162,260</b>	<b>25,980,564</b>	<b>27,303,169</b>	<b>29,618,696</b>	<b>30,886,044</b>	<b>30,100,606</b>	<b>30,464,541</b>	<b>30,445,825</b>	<b>29,943,122</b>	<b>31,638,988</b>
<b>Business-type activities:</b>										
Food service	933,576	902,042	1,057,006	1,083,694	1,101,589	1,099,231	1,078,694	1,021,039	979,085	971,152
<b>Total business-type activities expense</b>	<b>933,576</b>	<b>902,042</b>	<b>1,057,006</b>	<b>1,083,694</b>	<b>1,101,589</b>	<b>1,099,231</b>	<b>1,078,694</b>	<b>1,021,039</b>	<b>979,085</b>	<b>971,152</b>
<b>Total district expenses</b>	<b>\$ 26,095,836</b>	<b>\$ 26,882,606</b>	<b>\$ 28,360,175</b>	<b>\$ 30,702,390</b>	<b>\$ 31,987,633</b>	<b>\$ 31,199,837</b>	<b>\$ 31,543,235</b>	<b>\$ 31,466,864</b>	<b>\$ 30,922,207</b>	<b>\$ 32,610,140</b>
<b>Program Revenues:</b>										
<b>Governmental activities:</b>										
Operating grants and contributions	\$ 4,011,309	\$ 3,880,288	\$ 2,691,000	\$ 4,918,702	\$ 5,298,181	\$ 2,764,272	\$ 3,106,174	\$ 3,099,000	\$ 2,983,149	\$ 3,568,375
<b>Total governmental activities program revenues</b>	<b>4,011,309</b>	<b>3,880,288</b>	<b>2,691,000</b>	<b>4,918,702</b>	<b>5,298,181</b>	<b>2,764,272</b>	<b>3,106,174</b>	<b>3,099,000</b>	<b>2,983,149</b>	<b>3,568,375</b>

(Continued)

**Lower Copo May Regional School District**  
**Changes in Net Position, Last Ten Fiscal Years**  
*(accrual basis of accounting)*

Exhibit J-2

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
<b>Business-type activities:</b>										
Charges for services:										
Food service	\$ 442,040	\$ 442,350	\$ 428,975	\$ 480,980	\$ 482,674	\$ 482,692	\$ 474,616	\$ 443,652	\$ 453,884	\$ 408,018
Operating grants and contributions	297,609	278,057	422,821	429,284	444,702	507,187	408,454	370,726	399,491	361,430
Capital grants and contributions										
Total business-type activities program revenues	<u>739,649</u>	<u>720,407</u>	<u>851,796</u>	<u>910,244</u>	<u>907,376</u>	<u>969,879</u>	<u>883,070</u>	<u>814,378</u>	<u>853,375</u>	<u>769,448</u>
Total district program revenues	<u>\$ 4,760,958</u>	<u>\$ 4,800,695</u>	<u>\$ 3,542,796</u>	<u>\$ 6,828,946</u>	<u>\$ 6,205,557</u>	<u>\$ 3,734,151</u>	<u>\$ 3,989,244</u>	<u>\$ 3,913,378</u>	<u>\$ 3,836,524</u>	<u>\$ 4,337,823</u>
<b>Net (Expense)/Revenue:</b>										
Governmental activities	\$ (21,150,951)	\$ (22,100,276)	\$ (24,612,169)	\$ (24,699,994)	\$ (25,587,863)	\$ (27,336,334)	\$ (27,358,367)	\$ (27,346,825)	\$ (26,959,973)	\$ (28,070,613)
Business-type activities	(193,927)	(181,635)	(205,210)	(173,450)	(194,213)	(129,352)	(195,824)	(206,661)	(125,710)	(201,704)
Total district-wide net expense	<u>\$ (21,344,878)</u>	<u>\$ (22,281,911)</u>	<u>\$ (24,817,379)</u>	<u>\$ (24,873,444)</u>	<u>\$ (25,782,076)</u>	<u>\$ (27,465,686)</u>	<u>\$ (27,554,191)</u>	<u>\$ (27,553,486)</u>	<u>\$ (27,085,683)</u>	<u>\$ (28,272,317)</u>
<b>General Revenues and Other Changes in Net Position:</b>										
Governmental activities:										
Property taxes levied for general purposes, net	\$ 12,196,179	\$ 12,420,691	\$ 13,600,629	\$ 16,107,882	\$ 15,497,072	\$ 16,116,955	\$ 16,761,633	\$ 17,432,098	\$ 17,780,740	\$ 18,136,355
Taxes levied for debt service	1,303,316	1,144,222	1,251,185	1,391,106	1,400,984	1,212,021	1,401,784	1,427,947	1,416,460	1,256,338
Unrestricted grants and contributions	7,616,732	8,066,895	9,533,173	7,904,209	8,117,950	9,614,151	9,721,599	8,977,954	9,730,774	9,135,635
Miscellaneous income	376,558	406,839	196,431	469,511	373,179	221,358	164,053	231,301	211,358	179,700
Transfers	(205,000)	(150,000)	(165,000)	(161,000)	(167,000)	(141,160)	(175,000)	(193,000)	(165,000)	(188,000)
Total governmental activities	<u>21,287,785</u>	<u>21,868,747</u>	<u>24,418,418</u>	<u>24,711,708</u>	<u>25,222,185</u>	<u>27,023,325</u>	<u>27,874,069</u>	<u>27,878,300</u>	<u>28,976,332</u>	<u>28,520,028</u>
Business-type activities:										
Investment earnings	148	157	1,092	1,517	24,530	407	262	108	87	42
Miscellaneous income		9,481	31,613	-	-	-	-	-	-	-
Transfers	205,000	150,000	165,000	161,000	167,000	141,160	175,000	193,000	165,000	188,000
Total business-type activities	<u>205,148</u>	<u>159,638</u>	<u>197,705</u>	<u>162,517</u>	<u>191,530</u>	<u>141,567</u>	<u>175,262</u>	<u>193,108</u>	<u>165,087</u>	<u>188,042</u>
Total district-wide	<u>\$ 21,492,933</u>	<u>\$ 22,048,385</u>	<u>\$ 24,614,123</u>	<u>\$ 24,874,225</u>	<u>\$ 25,413,715</u>	<u>\$ 27,164,892</u>	<u>\$ 28,049,331</u>	<u>\$ 28,069,408</u>	<u>\$ 29,141,419</u>	<u>\$ 28,708,070</u>
<b>Change in Net Position:</b>										
Governmental activities	\$ 136,834	\$ (211,529)	\$ (195,751)	\$ 11,714	\$ (365,678)	\$ (313,009)	\$ 515,702	\$ 529,475	\$ 2,016,359	\$ 449,415
Business-type activities	11,221	(21,997)	(7,505)	(10,933)	(2,683)	12,215	(20,562)	(13,553)	39,377	(13,662)
Total district-wide	<u>\$ 148,055</u>	<u>\$ (233,526)</u>	<u>\$ (203,256)</u>	<u>\$ 781</u>	<u>\$ (368,361)</u>	<u>\$ (300,794)</u>	<u>\$ 495,140</u>	<u>\$ 515,922</u>	<u>\$ 2,055,736</u>	<u>\$ 435,753</u>

**Lower Cape May Regional School District  
Fund Balances, Governmental Funds,  
Last Ten Fiscal Years  
(modified accrual basis of accounting)**

**Exhibit J-3**

	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
<b>General Fund:</b>										
Reserved for:										
Encumbrances	\$ 35,497	\$ 31,967	\$ 130,610	\$ 1,512	\$ -	\$ -	\$ -	\$ 79,120	\$ 226,887	\$ 266,056
Capital reserve	10,829	10,954	11,284	11,392	11,617	11,704	11,764	11,824	21,919	11,979
Maintenance reserve									50,000	50,000
Legally restricted	18,488									
Excess surplus	1,858,887	1,422,730	1,273,766	1,229,594	805,547	795,670	532,959	523,519	983,233	706,423
Designated for Subsequent Years Expd.									800,258	995,525
Unreserved	457,418	337,334	149,535	247,919	489,739	(212,370)	(442,194)	(204,434)	(253,207)	(139,121)
<b>Total general fund</b>	<b>\$ 2,381,117</b>	<b>\$ 1,802,985</b>	<b>\$ 1,565,195</b>	<b>\$ 1,490,417</b>	<b>\$ 1,306,903</b>	<b>\$ 595,004</b>	<b>\$ 102,529</b>	<b>\$ 410,029</b>	<b>\$ 1,829,090</b>	<b>\$ 1,890,862</b>
<b>All Other Governmental Funds</b>										
Reserved:										
Encumbrances										
Debt service reserve	\$ 267,362	\$ 267,363	\$ 267,363	\$ 267,363	\$ 267,363	\$ 267,363	\$ 267,363	\$ 267,363	\$ 267,363	\$ 267,367
Unreserved, reported in:										
Special revenue fund		(80,880)	(76,589)	(76,589)	(91,239)	-	-	-	-	-
Capital projects fund	487,823	113,300	204,029							
Permanent fund	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Debt service fund	211,859	97,135	67,935	201,203	200,585	27,610	52,364	45,203	5	-
<b>Total all other governmental funds</b>	<b>\$ 987,044</b>	<b>\$ 436,918</b>	<b>\$ 482,738</b>	<b>\$ 411,977</b>	<b>\$ 396,709</b>	<b>\$ 314,973</b>	<b>\$ 339,727</b>	<b>\$ 332,568</b>	<b>\$ 287,368</b>	<b>\$ 287,367</b>

**Lower Cape May Regional School District**  
**Changes in Fund Balances, Governmental Funds,**  
**Last Ten Fiscal Years**  
*(modified accrual basis of accounting)*

Exhibit J-4

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
<b>Revenues</b>										
Tax levy	\$ 13,499,495	\$ 13,564,913	\$ 14,851,814	\$ 16,498,988	\$ 16,898,056	\$ 17,328,976	\$ 18,163,417	\$ 18,860,045	\$ 19,199,200	\$ 19,392,693
Tuition charges	31,945	72,717	68,516	27,592	4,754	4,389	-	57,576	31,156	19,890
Transportation fees	194,136	174,605	179,044	148,383	120,865	98,095	82,531	82,301	76,611	50,721
Interest earnings	101,437	74,265	149,863	183,733	120,270	37,146	18,096	5,681	95	60
Miscellaneous	49,040	85,845	46,568	110,233	145,315	81,921	68,556	90,743	103,496	109,729
State sources	10,502,858	10,939,460	11,336,098	11,906,033	12,480,354	11,524,275	11,433,595	10,748,638	11,473,290	11,735,906
Federal sources	1,125,183	1,007,230	889,585	916,448	917,752	853,955	1,389,048	1,323,316	1,240,633	967,604
<b>Total revenue</b>	<b>25,504,094</b>	<b>25,919,035</b>	<b>27,501,488</b>	<b>29,791,410</b>	<b>30,687,366</b>	<b>29,928,757</b>	<b>31,155,243</b>	<b>31,168,300</b>	<b>32,124,481</b>	<b>32,276,403</b>
<b>Expenditures</b>										
<b>Instruction</b>										
Regular Instruction	8,417,895	8,651,378	8,884,577	9,448,767	9,752,046	9,482,761	9,804,829	8,939,499	8,933,128	9,221,158
Special education instruction	2,124,915	2,219,860	2,337,919	2,337,351	2,561,306	2,881,873	2,956,499	3,409,275	2,846,667	2,174,703
Other special instruction	558,633	546,030	592,636	640,461	679,185	749,364	827,748	703,005	802,021	807,053
<b>Support Services:</b>										
Tuition	1,890,367	2,085,072	2,270,776	2,517,262	2,650,051	2,905,570	2,816,501	2,253,954	2,023,446	2,903,704
Student & instruction related services	1,891,182	1,898,717	2,015,259	1,982,729	2,069,659	2,302,930	2,240,724	2,249,542	2,330,130	2,139,842
School administrative services	849,013	812,890	864,713	870,868	907,368	916,903	971,450	975,310	908,336	1,000,202
General and business admin.services	849,516	900,343	878,648	799,005	872,828	897,038	851,729	837,514	873,360	828,933
Plant operations and maintenance	1,774,237	2,037,571	2,014,209	2,133,114	2,161,272	2,524,800	2,686,824	2,610,777	2,687,255	2,728,755
Pupil transportation	1,039,233	1,145,068	1,180,300	1,210,771	1,277,827	1,295,841	1,248,046	1,321,877	1,393,584	1,490,083
Other support services	3,988,267	4,215,933	4,711,470	5,844,789	5,812,286	4,735,922	5,254,751	5,410,186	5,999,682	6,948,499
Special Schools	9,851	14,380	23,569	29,334	20,866	4,860	2,421	1,716	-	-
Charter Schools	11,161	40,091	19,853	8,950	15,925	-	-	17,509	25,022	60,441
Capital outlay	854,313	830,923	247,071	1,067,787	350,440	295,513	234,514	352,853	143,521	304,984
<b>Debt service:</b>										
Principal	810,000	815,000	845,000	870,000	990,000	1,015,000	1,210,000	1,200,000	1,280,000	1,130,000
Interest and other charges	722,382	684,037	645,239	609,761	614,014	557,132	428,221	391,944	339,466	288,295
<b>Total expenditures</b>	<b>25,790,765</b>	<b>26,897,293</b>	<b>27,531,239</b>	<b>30,370,949</b>	<b>30,719,148</b>	<b>30,581,232</b>	<b>31,532,257</b>	<b>30,674,961</b>	<b>30,585,618</b>	<b>32,026,832</b>
<b>Excess (Deficiency) of revenues over (under) expenditures</b>	<b>(286,671)</b>	<b>(978,258)</b>	<b>(29,751)</b>	<b>(579,539)</b>	<b>(31,782)</b>	<b>(652,475)</b>	<b>(377,014)</b>	<b>493,339</b>	<b>1,538,863</b>	<b>249,771</b>
<b>Other Financing sources (uses)</b>										
Proceeds from borrowing				595,000			7,665,786	-	-	-
Payment to escrow agent							(7,581,493)	-	-	-
Transfers in	206,375	8,145	21,066	35,872	285,520	6,144	115	-	-	10,000
Transfers out	(411,375)	(158,145)	(188,066)	(198,872)	(452,520)	(147,304)	(175,115)	(193,000)	(165,000)	(198,000)
<b>Total other financing sources (uses)</b>	<b>(205,000)</b>	<b>(150,000)</b>	<b>(165,000)</b>	<b>434,000</b>	<b>(167,000)</b>	<b>(141,160)</b>	<b>(90,707)</b>	<b>(193,000)</b>	<b>(165,000)</b>	<b>(188,000)</b>
<b>Net change in fund balances</b>	<b>\$ (491,671)</b>	<b>\$ (1,128,258)</b>	<b>\$ (194,751)</b>	<b>\$ (145,539)</b>	<b>\$ (198,782)</b>	<b>\$ (793,635)</b>	<b>\$ (467,721)</b>	<b>\$ 300,339</b>	<b>\$ 1,373,863</b>	<b>\$ 61,771</b>
<b>Debt service as a percentage of noncapital expenditures</b>	<b>6.15%</b>	<b>5.75%</b>	<b>5.46%</b>	<b>5.05%</b>	<b>5.28%</b>	<b>5.19%</b>	<b>5.23%</b>	<b>5.25%</b>	<b>5.32%</b>	<b>4.47%</b>

Source: District records

Note: Noncapital expenditures are total expenditures less capital outlay.

Lower Cape May Regional School District  
 General Fund - Other Local Revenue by Source  
 Last Ten Fiscal Years  
 (modified accrual basis of accounting)

Exhibit J-5

24

Fiscal Year Ending June 30,	Interest on Investments	Tuition	Insurance Refunds	Transportaion	Other Refunds	Use of Facilities	Adult Education Program Fees	Sale of Assets	Miscellaneous	Total
2004	\$ 50,587	\$ 31,945	\$ 570	\$ 194,136			\$ 6,740		\$ 41,730	\$ 325,708
2005	66,065	72,717		174,605			10,812		35,817	360,016
2006	127,878	68,516		179,044	\$ 8,592	\$ 20,175	11,054		6,747	422,006
2007	146,656	27,592	18,704	148,383	31,819	17,879	14,067		27,334	432,434
2008	101,531	4,754	49,667	120,865	28,224	26,423	12,503		10,473	354,440
2009	30,668	4,389	40,533	98,095	3,194	34,617	2,981		403	214,880
2010	18,096	-	21,285	82,531	5,237	29,623	1,536		5,630	163,938
2011	5,621	57,576	5,798	82,301	50,919	22,696	761		5,569	231,241
2012	4,779	31,156	27,060	76,611	55,311	10,985			5,361	211,263
2013	1,943	16,690	13,226	50,721	56,675	21,696		\$ 10,046	5,703	176,700
	<u>\$ 553,824</u>	<u>\$ 315,335</u>	<u>\$ 176,843</u>	<u>\$ 1,207,292</u>	<u>\$ 239,971</u>	<u>\$ 184,094</u>	<u>\$ 60,454</u>	<u>\$ 10,046</u>	<u>\$ 144,767</u>	<u>\$ 2,892,626</u>

Source: District records

**Lower Cape May Regional School District  
Assessed Value and Actual Value of Taxable Property,  
Last Ten Fiscal Years**

**Exhibit J-6**

Fiscal Year Ended June 30,	<u>Borough of West Cape May</u>							Total Assessed Value	Public Utilities a	Not Valuation Taxable	Tax- Exempt Property	Total Direct School Tax Rate b	Estimated Actual (County Equalized) Value
	Vacant Land	Residential	Farm Reg.	Qfarm	Commercial	Industrial	Apartment						
2004	\$ 18,928,500	\$ 255,094,500	\$ 938,100	\$ 158,400	\$ 28,944,900		\$ 746,700	\$ 304,809,100	\$ 299,552	\$ 305,108,652	\$ 6,957,100	\$ 0.266	\$ 262,776,052
2005	19,493,000	256,750,500	938,100	158,400	28,934,400		746,700	307,019,100	260,603	307,279,703	6,957,100	0.275	330,629,238
2006	19,000,900	258,645,700	1,295,400	160,300	28,934,400		746,700	309,783,400	193,518	309,976,918	6,967,000	0.334	398,452,287
2007	29,117,700	432,355,900	3,610,600	239,600	40,776,000		1,189,500	507,289,300	249,741	507,539,041	8,686,100	0.171	465,437,929
2008	33,282,200	433,366,600	2,591,600	73,700	40,370,900		1,189,500	510,874,500	257,281	511,131,780	9,484,500	0.176	492,160,703
2009	29,943,600	439,225,500	3,463,600	165,800	41,342,300		1,189,500	515,330,300	274,134	515,604,434	9,484,500	0.174	550,005,474
2010	26,223,300	443,515,200	3,582,300	216,100	40,695,500		1,189,500	515,431,900	266,363	515,698,263	9,970,200	0.173	469,807,800
2011	20,996,200	385,812,600	3,828,600	205,800	35,180,700		1,066,100	448,090,000	225,357	448,315,357	9,143,300	0.202	490,883,238
2012	19,404,000	389,387,800	3,828,600	205,800	36,215,900		1,066,100	450,108,200	210,266	450,318,466	9,445,000	0.191	494,415,656
2013	19,596,100	391,522,000	3,301,300	210,200	35,430,600		1,066,100	451,126,300	226,124	451,352,424	9,445,000	0.194	455,908,033

Source: Municipal Tax Assessor

**Note:**

Real property is required to be assessed at some percentage of true value (fair or market value) established by each county board of taxation.

Reassessment occurs when ordered by the County Board of Taxation

a Taxable Value of Machinery, Improvements and Equipment of Telephone, Telegraph and Messenger System Companies

b Tax rates are per \$100

Continued

Lower Cape May Regional School District  
 Assessed Value and Actual Value of Taxable Property,  
 Last Ten Fiscal Years

Exhibit J-6

Fiscal Year Ended June 30,	City of Cape May								Public Utilities a	Net Valuation Taxable	Tax- Exempt Property	Total Direct School Tax Rate b	Estimated Actual (County Equalized) Value
	Vacant Land	Residential	Farm Reg.	Qfarm	Commercial	Industrial	Apartment	Total Assessed Value					
2004	\$ 57,373,400	\$ 1,509,757,200			\$ 368,225,000		\$ 139,371,000	\$ 2,074,726,600	\$ 908,795	\$ 2,075,693,395	\$ 327,039,200	\$ 0.079	\$ 1,661,837,252
2005	52,899,800	1,567,400,100			352,860,500		137,853,100	2,110,813,500	916,197	2,111,729,697	327,039,200	0.072	1,942,639,285
2006	45,893,000	1,647,701,200			349,082,000		131,993,800	2,174,670,000	813,297	2,175,483,297	326,172,100	0.062	2,242,649,910
2007	45,603,600	1,678,813,200			351,105,400		127,779,200	2,203,301,400	748,057	2,204,049,457	326,895,200	0.068	2,503,152,723
2008	43,644,800	1,693,968,100			350,790,200		125,900,300	2,214,303,400	728,282	2,215,031,682	327,656,700	0.067	2,688,901,384
2009	41,928,800	1,722,295,200			352,884,200		121,649,800	2,238,758,000	765,569	2,239,523,569	327,747,900	0.067	2,782,533,630
2010	57,139,000	2,138,841,000			453,981,300		148,999,800	2,798,961,100	952,965	2,799,914,065	420,382,900	0.053	2,793,454,421
2011	58,125,700	2,149,223,600			439,858,800		143,882,000	2,791,090,100	796,181	2,791,886,281	420,630,400	0.054	2,848,404,511
2012	57,451,900	2,160,163,500			435,731,100		143,061,100	2,796,407,600	750,281	2,797,157,881	419,138,600	0.054	2,904,884,781
2013	53,163,900	2,168,319,400			435,883,300		139,510,400	2,796,857,000	815,630	2,797,672,630	429,768,200	0.054	2,812,671,567

Source: Municipal Tax Assessor

**Note:**

Real property is required to be assessed at some percentage of true value (fair or market value) established by each county board of taxation.

Reassessment occurs when ordered by the County Board of Taxation

a Taxable Value of Machinery, Improvements and Equipment of Telephone, Telegraph and Messenger System Companies

b Tax rates are per \$100

Continued

**Lower Cape May Regional School District  
Assessed Value and Actual Value of Taxable Property,  
Last Ten Fiscal Years**

Fiscal Year Ended June 30,	Township of Lower								Total Assessed Value	Public Utilities a	Net Valuation Taxable	Tax-Exempt Property	Total Direct School Tax Rate b	Estimated Actual (County Equalized) Value
	Vacant Land	Residential	Farm Reg.	Qfarm	Commercial	Industrial	Apartment							
2004	\$ 31,868,200	\$ 1,292,620,600	\$ 3,200,800	\$ 890,000	\$ 130,204,600	\$ 1,124,800	\$ 6,059,200	\$ 1,465,968,200	\$ 4,245,714	\$ 1,470,213,914	\$ 109,210,500	\$ 0.847	\$ 2,348,825,587	
2005	30,765,500	1,320,048,900	3,564,400	946,700	131,287,900	1,124,800	6,059,200	1,493,797,400	3,535,783	1,497,333,183	110,162,100	0.852	2,913,105,728	
2006	29,777,500	1,347,706,100	3,489,700	899,200	130,801,500		6,059,200	1,518,733,200	2,738,571	1,521,471,771	114,453,300	0.905	3,530,553,715	
2007	139,128,300	4,221,414,400	10,553,100	1,188,000	310,577,500		13,262,500	4,696,123,800	6,437,653	4,702,561,453	324,196,400	0.297	4,114,474,564	
2008	133,431,600	4,217,537,900	9,472,800	1,092,000	309,843,800		13,262,500	4,684,640,600	6,343,694	4,690,984,294	325,244,700	0.301	4,919,878,070	
2009	135,540,800	4,238,864,100	5,612,600	951,900	309,691,200		14,165,900	4,702,826,500	6,790,522	4,709,617,022	319,776,100	0.306	4,503,993,506	
2010	98,832,700	3,693,867,300	6,757,300	967,900	275,537,400		13,375,400	4,089,338,000	6,782,972	4,096,120,972	261,510,700	0.351	4,418,591,951	
2011	91,427,900	3,694,390,400	6,219,800	942,300	278,275,900		13,375,400	4,084,631,700	5,957,340	4,090,589,040	268,718,900	0.355	4,227,524,473	
2012	87,921,400	3,705,980,700	4,460,700	911,900	276,929,100		13,161,400	4,089,365,200	6,102,592	4,095,467,792	268,066,300	0.362	4,034,131,771	
2013	86,948,300	3,684,519,500	5,236,800	953,300	275,766,100		13,161,400	4,066,585,400	5,339,934	4,071,925,334	270,144,600	0.371	3,773,894,430	

Source: Municipal Tax Assessor

- Note:**  
 Real property is required to be assessed at some percentage of true value (fair or market value) established by each county board of taxation.  
 Reassessment occurs when ordered by the County Board of Taxation  
 a Taxable Value of Machinery, Improvements and Equipment of Telephone, Telegraph and Messenger System Companies  
 b Tax rates are per \$100

**Lower Cape May Regional School District  
Direct and Overlapping Property Tax Rates  
Last Ten Fiscal Years  
(rate per \$100 of assessed value)**

Exhibit J-7

**Borough of West Cape May**

Fiscal Year Ended June 30,	West Cape May School District Direct Rate			Overlapping Rates			Total Direct and Overlapping Tax Rate
	Basic Rate	General Obligation Debt Service	Total Direct	Borough of West Cape May	Regional School	Cape May County	
2004	\$ 0.250	\$ 0.016	\$ 0.266	\$ 0.253	\$ 0.313	\$ 0.248	\$ 1.080
2005	0.260	0.015	0.275	0.254	0.384	0.267	1.180
2006	0.317	0.017	0.334	0.271	0.443	0.272	1.320
2007	0.160	0.011	0.171	0.236	0.317	0.176	0.900
2008	0.167	0.009	0.176	0.279	0.306	0.184	0.945
2009	0.165	0.009	0.174	0.273	0.335	0.197	0.979
2010	0.164	0.009	0.173	0.283	0.333	0.202	0.991
2011	0.112	0.090	0.202	0.337	0.389	0.242	1.170
2012	0.180	0.011	0.191	0.346	0.356	0.256	1.149
2013	0.184	0.010	0.194	0.331	0.294	0.248	1.067

**City of Cape May**

Fiscal Year Ended June 30,	Cape May City School District Direct Rate			Overlapping Rates			Total Direct and Overlapping Tax Rate
	Basic Rate	General Obligation Debt Service	Total Direct	Regional School	City of Cape May	Cape May County	
2004	\$ 0.079		\$ 0.079	\$ 0.215	\$ 0.233	\$ 0.233	\$ 0.760
2005	0.072		0.072	0.224	0.234	0.230	0.760
2006	0.062		0.062	0.247	0.245	0.216	0.770
2007	0.068		0.068	0.207	0.274	0.221	0.770
2008	0.067		0.067	0.226	0.307	0.233	0.833
2009	0.067		0.067	0.215	0.320	0.251	0.853
2010	0.053		0.053	0.196	0.277	0.214	0.740
2011	0.054		0.054	0.220	0.283	0.227	0.784
2012	0.054		0.054	0.237	0.294	0.242	0.827
2013	0.054		0.054	0.226	0.310	0.248	0.838

**Township of Lower**

Fiscal Year Ended June 30,	Lower Township School District Direct Rate			Overlapping Rates			Total Direct and Overlapping Tax Rate
	Basic Rate	General Obligation Debt Service	Total Direct	Township of Lower	Regional School	Cape May County	
2004	\$ 0.797	\$ 0.050	\$ 0.847	\$ 0.772	\$ 0.557	\$ 0.464	\$ 2.640
2005	0.791	0.061	0.852	0.799	0.599	0.480	2.730
2006	0.874	0.031	0.905	0.844	0.642	0.489	2.880
2007	0.287	0.010	0.297	0.324	0.229	0.170	1.020
2008	0.291	0.010	0.301	0.349	0.230	0.181	1.061
2009	0.296	0.010	0.306	0.366	0.247	0.193	1.112
2010	0.351		0.351	0.433	0.285	0.230	1.299
2011	0.355		0.355	0.443	0.277	0.231	1.306
2012	0.362		0.362	0.443	0.273	0.229	1.307
2013	0.371		0.371	0.473	0.291	0.227	1.362

Source: Municipal Tax Collector

**Note:** NJSA 18A:7F-5d limits the amount that the district can submit for a general fund tax levy. The levy when added to other components of the district's net budget may not exceed the prebudget year net budget by more than the spending growth limitation calculated as follows: the prebudget year net budget increased by the cost of living or 2.5 percent, whichever is greater, plus any spending growth adjustments.

a The district's basic tax rate is calculated from the A4F form which is submitted with the budget and the Net Valuation Taxable.

b Rates for debt service are based on each year's requirements.

**Lower Cape May Regional School District  
Principal Property Tax Payers,  
Current Year and Nine Years Ago**

**Exhibit J-8**

**Borough of West Cape May**

Taxpayer	2012-2013		Taxpayer	2003-2004	
	Taxable Assessed Value	% of Total District Net Assessed Value		Taxable Assessed Value	% of Total District Net Assessed Value
Rayson Property Management	\$3,382,200	0.75%	Raysun Property Management	\$ 3,347,400	1.10%
Wilbraham Mansion, LLC	2,854,600	0.63%	CVS Property Management	2,149,900	0.70%
The Depot Travel Park, Inc.	2,729,900	0.60%	Depot Travel Park, Inc.	2,520,300	0.83%
CVS, Inc.	2,479,000	0.55%	Individual #1	1,817,800	0.60%
Cape May Lumber Company	2,138,900	0.47%	Cape May Lumber	1,807,400	0.59%
Individual #1	2,058,200	0.46%	Individual #2	1,353,400	0.44%
Cape West Associates, Inc.	1,862,800	0.41%	Cape West Associates Inc.	1,353,400	0.44%
Individual #2	1,594,300	0.35%	Wilbraham Partnership	1,207,600	0.40%
SPE Labrusciano, LLC	1,114,800	0.25%	Individual #3	1,113,600	0.36%
Individual #3	1,018,500	0.23%	CMC Development Inc.	1,186,700	0.39%
<b>Total</b>	<b>\$ 21,233,200</b>	<b>4.70%</b>		<b>\$17,857,500</b>	<b>5.85%</b>

**City of Cape May**

Taxpayer	2012-2013		Taxpayer	2003-2004	
	Taxable Assessed Value	% of Total District Net Assessed Value		Taxable Assessed Value	% of Total District Net Assessed Value
Congress Hall LLC	\$28,418,200	1.02%	Congress Hall LLC	\$22,972,500	1.11%
Oceanfront Properties LLC	25,310,200	0.90%	Oceanfront Properties LLC	20,379,500	0.98%
ADIS Inc.	21,787,600	0.78%	ADIS Inc.	9,766,400	0.47%
Ocean Club Hotel CM, LLC	13,000,000	0.46%	Statt Corporation	9,756,100	0.47%
Osprey Landing Development Co. LLC	12,476,300	0.45%	Sandpiper Beach Associates, LLC	8,358,300	0.40%
Cape Coachman Realty, LLC	11,989,500	0.43%	CIRJ Inc.	8,330,200	0.40%
Kejzman Hospitality, LLC	11,473,100	0.41%	Montreal Inn	7,889,700	0.38%
Montreal Inn	10,089,700	0.36%	Keystone Enterprises Inc.	775,580	0.37%
Individual #1	8,812,600	0.32%	JPR Enterprises	5,758,500	0.28%
Cape Jetty, LLC	8,074,700	0.29%	Cape Motels Inc.	5,758,500	0.28%
<b>Total</b>	<b>\$151,431,900</b>	<b>5.42%</b>		<b>\$99,745,280</b>	<b>6.29%</b>

**Township of Lower**

Taxpayer	2012-2013		Taxpayer	2003-2004	
	Taxable Assessed Value	% of Total District Net Assessed Value		Taxable Assessed Value	% of Total District Net Assessed Value
Jenio Corp. & Hario Inc.	\$10,408,800	0.26%	Diamond Beach Resort, LLC	\$ 6,570,000	0.45%
Achristavest Pier 6600, LLC	9,350,000	0.23%	Bayshore May	5,500,000	0.37%
Bayshore Mall 1A, LLC	8,795,000	0.22%	Masciarella Family Partnership	5,100,000	0.35%
Lake Laurie RV Resort, LLC	7,133,800	0.18%	North Cape Convalescent Center	4,927,000	0.34%
Seashore Composites Inc.	6,500,000	0.16%	Victoria Health Corp.	4,700,000	0.32%
Channels Apartments	6,242,600	0.15%	Bell Atlantic	4,245,714	0.29%
Victoria Health Corp.	6,203,800	0.15%	Ponderlodge	3,844,500	0.25%
Beachcomber Campground Inc.	5,932,800	0.15%	Snows/Doxsee, Inc.	3,591,000	0.24%
North Cape Convalescent Center	5,890,000	0.14%	Harbortown Rescrt Marina, Inc.	3,435,300	0.23%
McKee Marinas, LLC	5,714,000	0.14%	Shaw Limited Partnership	3,229,400	0.22%
<b>Total</b>	<b>\$72,170,800</b>	<b>1.78%</b>		<b>\$44,942,914</b>	<b>3.06%</b>

Source: Municipal Tax Assessor

**Lower Cape May Regional School District  
Property Tax Levies and Collections,  
Last Ten Fiscal Years**

**Exhibit J-9**

Fiscal Year Ended June 30,	Taxes Levied for the Calendar Year	Collected within the Fiscal Year of the Levy <sup>a</sup>		Collections in Subsequent Years
		Amount	Percentage of Levy	
2004	\$ 13,499,495	\$ 13,499,495	100.00%	-
2005	13,564,913	13,564,913	100.00%	-
2006	14,851,814	14,851,814	100.00%	-
2007	16,498,988	16,498,988	100.00%	-
2008	16,898,058	16,898,058	100.00%	-
2009	17,328,976	17,328,976	100.00%	-
2010	18,163,417	18,163,417	100.00%	-
2011	18,860,045	18,860,045	100.00%	-
2012	19,199,200	19,194,200	99.97%	\$ 5,000
2013	19,392,693	19,397,693	100.03%	-

**Source: District records including the Certificate and Report of School Taxes (A4F form)**

- a School taxes are collected by the Municipal Tax Collector. Under New Jersey State Statute, a municipality is required to remit to the school district the entire property tax balance, in the amount voted upon or certified prior to the end of the school year.

**Lower Cape May Regional School District**  
**Ratios of Outstanding Debt by Type**  
**Last Ten Fiscal Years**  
*(dollars in thousands, except per capita)*

**Exhibit J-10**

Fiscal Year Ended June 30,	Governmental Activities				Business-Type Activities		Percentage of Personal Income (a)			Per Capita (b)		
	General Obligation Bonds	Certificates of Participation	Capital Leases	Bond Anticipation Notes (BANs)	Capital Leases	Total District	Borough of West Cape May	City of Cape May	Township of Lower	Borough of West Cape May	City of Cape May	Township of Lower
2004	\$ 13,280,000	\$ 2,040,000	\$ -	\$ -	\$ -	\$ 15,320,000	37.64%	10.39%	1.83%	\$ 14,494	\$ 4,002	703
2005	12,630,000	1,875,000	-	-	-	14,505,000	35.23%	9.70%	1.71%	14,096	3,881	684
2006	11,955,000	1,705,000	-	-	-	13,660,000	32.39%	8.54%	1.57%	13,579	3,580	659
2007	11,860,000	1,525,000	-	-	-	13,385,000	30.54%	8.06%	1.48%	13,548	3,577	658
2008	11,060,000	1,335,000	-	-	-	12,395,000	26.92%	7.14%	1.30%	12,584	3,338	609
2009	10,245,000	1,135,000	-	-	-	11,380,000	25.11%	6.69%	1.22%	11,553	3,077	562
2010	9,425,000	935,000	-	-	-	10,360,000	21.32%	6.05%	0.95%	10,127	2,872	453
2011	8,440,000	720,000	-	-	-	9,160,000	18.50%	5.24%	0.83%	9,007	2,554	403
2012	7,390,000	490,000	-	-	-	7,880,000	(c)	(c)	(c)	7,710	2,207	349
2013	6,500,000	250,000	-	-	-	6,750,000	(c)	(c)	(c)	(c)	(c)	(c)

Note: Details regarding the district's outstanding debt can be found in the notes to the financial statements.

(a) Based on Per Capita Income for Cape May County

(b) Based on School District Population as of July 1,

(c) Not available

**Lower Cape May Regional School District**  
**Ratios of Net General Bonded Debt Outstanding**  
**Last Ten Fiscal Years**  
*(dollars in thousands, except per capita)*

**Exhibit J-11**

Fiscal Year Ended June 30,	General Bonded Debt Outstanding			Percentage of Actual Taxable Value of Property(a)			Per Capita(b)		
	General Obligation Bonds	Deductions	Net General Bonded Debt Outstanding	Borough of West Cape May	City of Cape May	Township of Lower	Borough of West Cape May	City of Cape May	Township of Lower
2004	\$ 13,280,000		\$ 13,280,000	4.35%	0.64%	0.90%	\$ 12,564	\$ 3,469	\$ 610
2005	12,630,000		12,630,000	4.11%	0.60%	0.84%	12,274	3,380	595
2006	11,955,000		11,955,000	3.86%	0.55%	0.79%	11,884	3,133	577
2007	11,860,000		11,860,000	2.34%	0.54%	0.25%	12,004	3,169	583
2008	11,060,000		11,060,000	2.16%	0.50%	0.24%	11,228	2,979	543
2009	10,245,000		10,245,000	1.99%	0.46%	0.22%	10,401	2,770	506
2010	9,425,000		9,425,000	1.83%	0.34%	0.23%	9,213	2,613	412
2011	8,440,000		8,440,000	1.88%	0.30%	0.21%	8,299	2,353	372
2012	7,390,000		7,390,000	1.64%	0.26%	0.18%	7,231	2,070	327
2013	6,500,000		6,500,000	0.00%	0.00%	0.00%	(c)	(c)	(c)

**Note:** Details regarding the district's outstanding debt can be found in the notes to the financial statements.

- (a) See Exhibit J-6 for property tax data.
- (b) Population data can be found in Exhibit J-14.
- (c) Not available.

**Lower Cape May Regional School District  
 Ratios of Overlapping Governmental Activities Debt  
 As of December 31, 2012**

**Exhibit J-12**

<u>Governmental Unit</u>	<u>Debt Outstanding</u>	<u>Estimated Percentage Applicable <sup>a</sup></u>	<u>Estimated Share of Overlapping Debt</u>
Debt repaid with property taxes:			
Borough of West Cape May	\$ 367,202	100.000%	\$ 367,202
Township of Lower	18,143,480	100.000%	18,143,480
City of Cape May	\$41,275,937	100.000%	41,275,937
Cape May County General Obligation Debt	140,732,491	15.067%	<u>21,204,164</u>
Subtotal, overlapping debt			80,623,581
<b>Lower Cape May Regional School District Direct Debt</b>			<u>7,390,000</u>
<b>Total direct and overlapping debt</b>			<u><u>\$ 88,013,581</u></u>

**Sources:** Assessed value data used to estimate applicable percentages provided by the Cape May County Board of Taxation.

**Note:** Debt outstanding data provided by each governmental unit.  
 Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the District.  
 This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of Lower Cape May Regional. This process recognizes that, when considering the District's ability to issue and repay the long-term debt, the entire debt burden borne by the residents and businesses should be taken into account. However this does not imply that every taxpayer is a resident, and therefore responsible for repaying the debt, of each overlapping payment.

**a** For debt repaid with property taxes, the percentage of overlapping debt applicable is estimated using taxable assessed property values. Applicable percentages were estimated by determining the portion of another governmental unit's taxable value that is within the district's boundaries and dividing it by each unit's total taxable value.

Lower Cape May Regional School District  
 Legal Debt Margin Information,  
 Last Ten Fiscal Years  
 (dollars in thousands)

Exhibit J-13

Legal Debt Margin Calculation for Fiscal Year 2013

	Equalized valuation basis
	2012 \$ 7,030,405,128
	2011 7,387,712,059
	2010 7,543,402,760
	<u>[A] \$ 21,961,519,947</u>
Average equalized valuation of taxable property	[A/3] \$ 7,320,506,649
Debt limit (3.5% of average equalized valuation)	[B] 256,217,733 a
Net bonded school debt	[C] 6,500,000
Legal debt margin	<u>[B-C] \$ 249,717,733</u>

Fiscal Year

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Debt limit	\$ 115,974,833	\$ 147,928,064	\$ 152,758,434	\$ 171,127,031	\$ 239,860,179	\$ 259,521,046	\$ 266,269,300	\$ 266,091,905	\$ 262,421,266	\$ 256,217,733
Total net debt applicable to limit	<u>13,280,000</u>	<u>12,630,000</u>	<u>11,955,000</u>	<u>11,880,000</u>	<u>11,060,000</u>	<u>10,245,000</u>	<u>9,425,000</u>	<u>8,440,000</u>	<u>7,390,000</u>	<u>6,500,000</u>
Legal debt margin	<u>\$ 102,694,833</u>	<u>\$ 135,298,064</u>	<u>\$ 140,803,434</u>	<u>\$ 159,267,031</u>	<u>\$ 228,800,179</u>	<u>\$ 249,276,046</u>	<u>\$ 256,844,300</u>	<u>\$ 257,651,905</u>	<u>\$ 255,031,266</u>	<u>\$ 249,717,733</u>
Total net debt applicable to the limit as a percentage of debt limit	11.45%	8.54%	7.83%	6.93%	4.61%	3.95%	3.54%	3.17%	2.82%	2.54%

Source: Equalized valuation bases were obtained from the Annual Report of the State of New Jersey,  
 Department of Treasury, Division of Taxation

a Limit set by NJSA 18A:24-19 for a K through 12 district; other % limits would be applicable for other districts

**Lower Cape May Regional School District  
Demographic and Economic Statistics  
Last Ten Fiscal Years**

**Exhibit J-14**

<u>Year</u>	<u>Population <sup>a</sup></u>	<u>Personal Income (thousands of dollars) <sup>b</sup></u>	<u>Per Capita Personal Income <sup>c</sup></u>	<u>Unemployment Rate <sup>d</sup></u>
<u>Borough of West Cape May</u>				
2004	1,057	\$ 40,705,070	\$ 38,510	7.4%
2005	1,029	41,176,464	40,016	7.4%
2006	1,006	42,179,568	41,928	7.8%
2007	988	43,827,680	44,360	7.4%
2008	985	46,045,795	46,747	9.1%
2009	985	45,314,925	46,005	13.0%
2010	1,023	48,590,454	47,498	13.5%
2011	1,017	49,521,798	48,694	14.2%
2012	1,022	e	e	15.2%
2013	e	e	e	e
<u>City of Cape May</u>				
2004	3,828	\$ 147,416,280	\$ 38,510	5.7%
2005	3,737	149,539,792	40,016	7.0%
2006	3,816	159,997,248	41,928	7.3%
2007	3,742	165,995,120	44,360	7.0%
2008	3,713	173,571,611	46,747	8.6%
2009	3,699	170,172,495	46,005	12.2%
2010	3,607	171,325,286	47,498	12.8%
2011	3,587	174,665,378	48,694	13.4%
2012	3,570	e	e	16.2%
2013	e	e	e	e
<u>Township of Lower</u>				
2004	21,777	\$ 838,632,270	\$ 38,510	7.2%
2005	21,216	848,979,456	40,016	7.9%
2006	20,731	869,209,368	41,928	8.4%
2007	20,329	901,794,440	44,360	8.0%
2008	20,369	952,189,643	46,747	9.9%
2009	20,239	931,095,195	46,005	13.9%
2010	22,862	1,085,899,276	47,498	14.5%
2011	22,707	1,105,694,658	48,694	15.2%
2012	22,571	e	e	14.4%
2013	e	e	e	e

**Source:**

- a Population information provided by the NJ Dept of Labor and Workforce Development.
- b Personal income has been estimated based upon the municipal population and per capita income.
- c Per Capita for Cape May County.
- d Unemployment data provided by the NJ Dept of Labor and Workforce Development.
- e Not available.

**Lower Cape May Regional School District  
Full-Time Equivalent District Employees by Function/Program,  
Last Nine Fiscal Years**

**Exhibit J-16**

<u>Function/Program</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
<b>Instruction</b>									
Regular	152	152	152	153	152	152	147	136	136
Special education	30	30	30	30	30	30	30	32	34
Other special education	5	5	5	5	5	5	5	6	6
Vocational									
Other instruction									
Nonpublic school programs									
Adult/continuing education programs									
<b>Support Services:</b>									
Student & instruction related services	22	21	21	21	21	34	34	34	32
School administrative services	9	9	9	9	9	9	8	12	12
General and business administrative services	6	6	6	6	6	6	6	6	6
Plant operations and maintenance	24	24	24	24	23	23	23	24	23
Pupil transportation	22	22	22	22	22	22	22	22	22
Special Schools									
Food Service	20	20	20	20	19	19	19	19	19
<b>Total</b>	<b>290</b>	<b>289</b>	<b>289</b>	<b>290</b>	<b>287</b>	<b>300</b>	<b>294</b>	<b>291</b>	<b>290</b>

Source: District Personnel Records

This schedule does not contain ten years of information as GASB #44 was implemented during this fiscal year ending June 30, 2006.

Lower Cape May Regional School District  
 Operating Statistics,  
 Last Ten Fiscal Years

Exhibit J-17

Fiscal Year	Enrollment	Operating Expenditures <sup>a</sup>	Cost Per Pupil	Percentage Change	Teaching Staff <sup>b</sup>	Pupil/Teacher Ratio		Average Daily Enrollment (ADE) <sup>c</sup>	Average Daily Attendance (ADA) <sup>c</sup>	% Change in Average Daily Enrollment	Student Attendance Percentage
						Middle School	Senior High School				
2004	1,793	\$ 23,404,070	\$ 13,053	4.23%	139	1:11.3	1:13.6	1,788	1,670	1.70%	93.40%
2005	1,773	24,567,733	13,857	6.15%	138	1:11.3	1:13.9	1,769	1,622	-1.06%	91.69%
2006	1,816	25,793,929	14,204	2.50%	138	1:11.5	1:14.5	1,801	1,648	1.81%	91.50%
2007	1,746	27,823,401	15,936	1.22%	138	1:11.3	1:13.9	1,746	1,617	-3.05%	92.61%
2008	1,729	28,764,694	16,637	4.40%	139	1:11.3	1:13.9	1,731	1,623	8.00%	93.76%
2009	1,623	28,713,587	17,692	6.34%	139	1:10.9	1:13.3	1,632	1,523	-5.72%	93.32%
2010	1,635	29,661,522	18,142	2.54%	139	1:11.1	1:13.5	1,616	1,514	0.98%	93.69%
2011	1,616	28,730,164	17,779	2.54%	140	1:12.4	1:15.1	1,609	1,499	-0.43%	93.16%
2012	1,538	28,822,631	18,740	5.41%	140	1:12.4	1:15.1	1,528	1,433	-5.03%	93.78%
2013	1,480	30,303,373	20,475	9.20%	140	1:12.4	1:15.1	1,462	1,366	-4.61%	93.43%

Sources: District records

Note: Enrollment based on annual October district count.

- a Operating expenditures equal total expenditures less debt service and capital outlay.
- b Teaching staff includes only full-time equivalents of certificated staff.
- c Average daily enrollment and average daily attendance are obtained from the School Register Summary (SRS).

Lower Cape May Regional School District  
 School Building Information  
 Last Nine Fiscal Years

Exhibit J-18

	2005	2006	2007	2008	2009	2010	2011	2012	2013
<b>District Building</b>									
<b>Elementary</b>									
Tiedeman School (1973)									
Square Foot	99,638	99,638	99,638	99,638	99,638	99,638	99,638	99,638	99,638
Capacity (students)	796	796	796	796	796	796	796	796	796
Enrollment	647	858	819	598	547	543	558	535	517
High School (1960)									
Square Foot	231,944	231,944	231,944	231,944	231,944	231,944	231,944	231,944	231,944
Capacity (students)	1,016	1,016	1,016	1,016	1,016	1,016	1,016	1,016	1,016
Enrollment	1,169	1,115	1,128	1,131	1,106	1,073	1,051	1,003	983
<b>Other</b>									
Central Administration (1989)									
Square Feet	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500
Number of Schools at June 30, 2013									
Middle School = 1									
Senior High School = 1									

Source: District Facilities Office

Note: Year of original construction is shown in parentheses. Increases in square footage and capacity are the result of additions. Enrollment is based on the annual October district count.

This schedule does not contain ten years of information as GASB #44 was implemented during this fiscal year ending June 30, 2006.

Lower Cape May Regional School District  
 Schedule of Required Maintenance  
 Last Ten Fiscal Years

Exhibit J-19

UNDISTRIBUTED EXPENDITURES - REQUIRED  
 MAINTENANCE FOR SCHOOL FACILITIES  
 11-000-261-xxx

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	Total
* School Facilities											
High School	\$ 211,199	\$ 293,488	\$ 312,163	\$ 406,722	\$ 437,080	\$ 511,519	\$ 566,495	\$ 475,485	\$ 544,357	\$ 503,049	\$ 4,261,557
Tietleman School	126,300	141,059	99,892	130,151	139,865	163,686	176,304	199,841	233,850	216,104	1,627,052
Other facilities	65,982	10,530	4,162	5,423	5,828	6,820	5,840	13,782	12,895	11,917	143,179
Total School Facilities	<u>\$ 403,481</u>	<u>\$ 445,077</u>	<u>\$ 416,217</u>	<u>\$ 542,296</u>	<u>\$ 582,773</u>	<u>\$ 682,025</u>	<u>\$ 748,639</u>	<u>\$ 689,108</u>	<u>\$ 791,102</u>	<u>\$ 731,070</u>	<u>\$ 6,031,788</u>

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\* School facilities as defined under EFCFA.  
 (N.J.A.C. 6A:26-1.2 and N.J.A.C. 6A:26A-1.3)

Source: District records

**Lower Cape May Regional School District  
Insurance Schedule  
June 30, 2013**

**Exhibit J-20**

	<u>Coverage</u>	<u>Self-Insured Retention</u>	<u>Deductible</u>
<b>School Package Policy (1)</b>			
<b>Building and Contents (All Locations)</b>			
Limits of liability per occurrence	\$ 150,000,000	\$ 250,000	\$ 500
Boiler and Machinery	125,000,000		1,000
Comprehensive General Liability	10,000,000	150,000	500
Comprehensive Automobile Liability	10,000,000	150,000	
Worker's Compensation		Statutory	
Educators Legal Liability	10,000,000	100,000	
Crime coverage:			
Employee Dishonesty	500,000	250,000	500
Pollution and Mold	3,000,000		25,000
Student Accident Insurance (2)	1,000,000		
Athletic Blanket Coverage (2)	5,000,000		
Surety Bonds (3)			
Treasurer	250,000		
Board Secretary	100,000		

- (1) Atlantic and Cape May Counties Joint Insurance Fund
- (2) Peoples Benefit Life Insurance Company
- (3) RLI Insurance Company

Source: District records

**Single Audit Section**

**INVERSO & STEWART, LLC**  
**Certified Public Accountants**

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**REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND  
 REPORT ON INTERNAL CONTROL OVER COMPLIANCE  
 AS REQUIRED BY OMB CIRCULAR A-133  
 AND STATE OF NEW JERSEY OMB CIRCULAR 04-04**

**INDEPENDENT AUDITOR'S REPORT**

The Honorable President and Members  
 of the Board of Education  
 Lower Cape May Regional School District  
 County of Cape May  
 Cape May, New Jersey

**Report on Compliance for Each Major Federal and State Program**

I have audited Lower Cape May Regional School District (School District), in the County of Cape May, State of New Jersey's compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement*, and the *New Jersey State Aid/Grant Compliance Supplement* that could have a direct and material effect on each of the School District's major federal and state programs for the fiscal year ended June 30, 2013. The School District's major federal and state programs are identified in the Summary of Auditor's Results section of the accompanying Schedule of Findings and Questioned Costs.

**Management's Responsibility**

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal and state programs.

**Auditor's Responsibility**

My responsibility is to express an opinion on compliance for each of the School District's major federal and state programs based on my audit of the types of compliance requirements referred to above. I conducted my audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey, and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* and State of New Jersey OMB's Circular 04-04, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*. Those standards, OMB Circular A-133 and State of New Jersey OMB's Circular 04-04 require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal and state program occurred. An audit includes examining, on a test basis, evidence about the School District's compliance with those requirements and performing such other procedures as I considered necessary in the circumstances.

I believe that my audit provides a reasonable basis for my opinion on compliance for each major federal and state program. However, my audit does not provide a legal determination of the School District's compliance.

### **Opinion on Each Major Federal and State Program**

In my opinion, the Lower Cape May Regional School District, in the County of Cape May, State of New Jersey complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal and state programs for the fiscal year ended June 30, 2013.

### **Report on Internal Control Over Compliance**

Management of the Lower Cape May Regional School District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing my audit of compliance, I considered the School District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal and state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal and state programs and to test and report on internal control over compliance in accordance with OMB Circular A-133 and State of New Jersey OMB's Circular 04-04, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, I do not express an opinion on the effectiveness of the Lower Cape May Regional's School District's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal or state program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal or state program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal or state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

My consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. I did not identify any deficiencies in internal control over compliance that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of my testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133 and the New Jersey OMB's Circular 04-04. Accordingly, this report is not suitable for any other purpose.

### **Report on Schedule of Expenditures of Federal Awards Required by OMB Circular A-133 and Expenditures of State Financial Assistance Required by New Jersey OMB's Circular 04-04**

I have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Lower Cape May Regional School District, in the County of Cape May, State of New Jersey as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements. I have issued my report thereon dated October 25, 2013, which contained an unmodified opinion on those financial statements. My audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal and state awards is presented for purposes of additional analysis as required by OMB Circular A-133 and New Jersey OMB's Circular 04-04 and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and related directly to the underlying accounting and other records used to prepare the financial statements.

The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the schedule of expenditure of federal awards and the schedules of expenditures of state financial assistance are fairly stated in all material respects in relation to the basic financial statements as a whole.

***INVERSO & STEWART, LLC***  
Certified Public Accountants



Robert P. Inverso  
Certified Public Accountant  
Public School Accountant

Marlton, New Jersey  
October 25, 2013

LOWER CAPE MAY REGIONAL SCHOOL DISTRICT  
Schedule of Expenditures of Federal Awards  
for the Fiscal Year ended June 30, 2013

Federal Grantor/Pass-Through Grantor/ Program Title	Federal CFDA Number	Grant or State Project Number	Program or Award Amount	Grant Period	June 30, 2012			Carryover (Walkover) Amount	Cash Received	Budgetary Expenditures	Adjustment	June 30, 2013		
					Accounts Receivable	Deferred Revenue	Due to Grantor at					Accounts Receivable	Deferred Revenue	Due to Grantor at
<b>U.S. Department of Education</b>														
<b>General Fund:</b>														
Medical Assistance Program	93.778	N/A	\$ 49,594	7/1/12 - 6/30/13				\$ 49,594	\$ (49,594)					
Medical Assistance Program	93.778	N/A	58,682	7/1/11 - 6/30/12	\$ (6,549)			6,549						
Education Jobs Fund	84.410A	N/A	867	7/1/11 - 9/30/12					(867)			\$ (867)		
Education Jobs Fund	84.410A	N/A	347,225	7/1/11 - 9/30/12	(18,759)						\$ 18,759			
<b>Total General Fund</b>					<b>(25,308)</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>56,143</b>	<b>(50,461)</b>	<b>18,759</b>	<b>(867)</b>	<b>---</b>	
<b>U.S. Department of Education</b>														
<b>Special Revenue Fund:</b>														
<b>No Child Left Behind (N.C.L.B.)</b>														
Title I - Current Year	84.010A	NCLB-2820-13	332,009	9/1/12 - 8/31/13				202,770	(270,038)			(67,268)		
Title I - Prior Year	84.010A	NCLB-2820-12	250,841	9/1/11 - 8/31/12	(99,118)			99,758	(44,692)			(44,052)		
Title I - ARRA - Prior Year	84.389	ARRA-2820-10	164,794	7/1/09 - 8/31/11	(6,150)			6,150						
Title II - Part A - Current Year	84.367A	NCLB-2820-13	73,775	9/1/12 - 8/31/13				45,609	(73,775)			(28,166)		
Title II - Part A - Prior Year	84.367A	NCLB-2820-12	78,895	9/1/11 - 8/31/12	(35,715)			35,715						
<b>Individuals With Disabilities Act (I.D.E.A.)</b>														
Part B - Basic - Current Year	84.027	FT-2820-13	418,316	9/1/12 - 8/31/13				418,316	(418,316)					
Part B - Basic - ARRA - Current Year	84.391	ARRA-2820-10	453,717	7/1/09 - 8/31/11	(400)							(400)		
Carl D. Perkins	84.048A	PERK-2820-13	94,764	7/1/12 - 6/30/13				85,720	(94,764)			(9,044)		
Carl D. Perkins - Prior Year	84.048A	PERK-2820-12	45,765	7/1/11 - 6/30/12	(9,249)			9,249						
Race To The Top (RTTT)	84.413A	RTT3-2820-13	19,977	7/1/12 - 6/30/13				15,558	(15,558)					
<b>Total Special Revenue Fund</b>					<b>(150,632)</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>918,845</b>	<b>(917,143)</b>	<b>---</b>	<b>(148,930)</b>	<b>---</b>	
<b>U.S. Department of Agriculture</b>														
<b>Enterprise Fund:</b>														
Food Distribution Program	10.550	N/A	47,192	9/1/12 - 6/30/13				47,192	(47,192)					
National School Lunch Program	10.555	N/A	243,992	9/1/12 - 6/30/13				232,266	(243,992)			(11,726)		
National School Lunch Program	10.555	N/A	259,072	9/1/11 - 6/30/12	(8,889)			8,889						
National School Breakfast Program	10.553	N/A	63,341	9/1/12 - 6/30/13				60,437	(63,341)			(2,904)		
National School Breakfast Program	10.553	N/A	84,267	9/1/11 - 6/30/12	(3,254)			3,254						
<b>Total Enterprise Fund</b>					<b>(12,143)</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>352,038</b>	<b>(354,525)</b>	<b>---</b>	<b>(14,630)</b>	<b>---</b>	
<b>Total Federal Awards</b>					<b>\$ (188,083)</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>\$ 1,327,026</b>	<b>\$(1,322,129)</b>	<b>\$ 18,759</b>	<b>\$(164,427)</b>	<b>---</b>	

The accompanying Notes to Schedules of Expenditures of Awards and Financial Assistance are an integral part of this schedule.

LOWER CAPE MAY REGIONAL SCHOOL DISTRICT  
Schedule of Expenditures of State Financial Assistance  
for the Fiscal Year ended June 30, 2013

State Grantor / Program Title	Grant or State Project Number	Program Award Amount	Grant Period	June 30, 2012			Carryover (Waikover) Amount	Cash Received	Budgetary Expenditures	Repayment of Prior Years' Balances	June 30, 2013		
				Accounts Receivable	Deferred Revenue	Due to Grantor of					Accounts Receivable	Deferred Revenue	Due to Grantor of
<b>State Department of Education</b>													
<b>General Fund:</b>													
Equalization Aid	13-495-034-5120-078	\$ 94,719	7/1/12 - 6/30/13					\$ 86,665	\$ (94,719)		\$ (8,054)		
Equalization Aid	12-495-034-5120-078	118,399	7/1/11 - 6/30/12	\$ (10,471)				10,471					
Transportation Aid	13-495-034-5120-014	1,199,964	7/1/12 - 6/30/13					1,097,010	(1,199,964)		(101,954)		
Transportation Aid	12-495-034-5120-014	1,201,101	7/1/11 - 6/30/12	(106,230)				106,230					
Special Education Aid	13-495-034-5120-089	839,161	7/1/12 - 6/30/13					767,602	(839,161)		(71,359)		
Special Education Aid	12-495-034-5120-089	805,667	7/1/11 - 6/30/12	(71,274)				71,274					
Security Aid	13-495-034-5120-034	346,234	7/1/12 - 6/30/13					316,792	(346,234)		(29,442)		
Security Aid	12-495-034-5120-084	355,743	7/1/11 - 6/30/12	(31,463)				31,463					
Adjustment Aid	13-495-034-5120-085	6,463,835	7/1/12 - 6/30/13					5,914,181	(6,463,835)		(549,654)		
Adjustment Aid	12-495-034-5120-085	6,849,339	7/1/11 - 6/30/12	(605,782)				605,782					
Extraordinary Aid	13-495-034-5120-473	66,890	7/1/12 - 6/30/13						(66,890)		(66,890)		
Extraordinary Aid	12-495-034-5120-473	38,532	7/1/11 - 6/30/12	(38,352)				38,352					
Additional Transportation Aid	13-495-034-5120-014	10,614	7/1/12 - 6/30/13						(10,614)		(10,614)		
Additional Transportation Aid	12-495-034-5120-014	10,685	7/1/11 - 6/30/12	(10,685)				10,685					
On Behalf TPAF Pension Contributions	13-495-034-5095-006	770,764	7/1/12 - 6/30/13					770,764	(770,764)				
On Behalf TPAF Post Retirement Medical	13-495-034-5095-001	871,540	7/1/12 - 6/30/13					871,540	(871,540)				
Reimbursed TPAF Social Security Contributions	13-495-034-5095-002	856,472	7/1/12 - 6/30/13					813,185	(856,472)		(43,287)		
Reimbursed TPAF Social Security Contributions	12-495-034-5095-002	868,371	7/1/11 - 6/30/12	(43,721)				43,721					
<b>Total General Fund</b>				<b>(918,178)</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>11,556,117</b>	<b>(11,519,193)</b>	<b>---</b>	<b>(881,254)</b>	<b>---</b>	
<b>State Department of Education</b>													
<b>Debt Service Fund:</b>													
Debt Service Aid Type II	13-495-034-5120-017	151,956	7/1/12 - 6/30/13	---	---	---	---	151,956	(151,956)	---	---	---	
<b>State Department of Agriculture</b>													
<b>Enterprise Fund:</b>													
State School Lunch Program	13-100-010-3350-023	6,905	7/1/12 - 6/30/13					6,680	(6,905)		(225)		
State School Lunch Program	12-100-010-3350-023	7,840	7/1/11 - 6/30/12	(254)				254					
<b>Total Enterprise Fund</b>				<b>(254)</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>6,934</b>	<b>(6,905)</b>	<b>---</b>	<b>(225)</b>	<b>---</b>	
<b>Total State Financial Assistance</b>				<b>\$ (918,432)</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>\$ 11,715,007</b>	<b>\$ (11,678,054)</b>	<b>---</b>	<b>\$ (881,479)</b>	<b>---</b>	

The accompanying Notes to Schedules of Expenditures of Awards and Financial Assistance are an integral part of this schedule.

**Lower Cape May Regional School District  
Notes to the Schedules of Expenditures  
of Federal Awards and State Financial Assistance  
For the Fiscal Year Ended June 30, 2013**

## 1. GENERAL

The accompanying schedules of expenditures of federal awards and state financial assistance present the activity of all federal awards and state financial assistance programs of the Board of Education, Lower Cape May Regional School District. The Board of Education is defined in Note I to the School District's basic financial statements. All federal awards and state financial assistance received directly from federal and state agencies, as well as federal awards and state financial assistance passed through other government agencies, are included on the schedules of expenditures of federal awards and state financial assistance.

## 2. BASIS OF ACCOUNTING

The accompanying schedules of expenditures of federal awards and state financial assistance are presented using the budgetary basis of accounting with the exception of programs recorded in the food service fund, which are presented using the accrual basis of accounting. These bases of accounting are described in Note 1 to the School District's basic financial statements. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of State, Local Governments, and Non-Profit Organizations*; therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

## 3. RELATIONSHIP TO BASIC FINANCIAL STATEMENTS

The basic financial statements present the general fund and special revenue fund on a GAAP basis. Budgetary comparison statements or schedules (RSI) are presented for the general fund and special revenue fund to demonstrate finance-related legal compliance in which certain revenue is permitted by law or grant agreement to be recognized in the audit year, whereas for GAAP reporting, revenue is not recognized until the subsequent year or when the expenditures have been made.

The general fund is presented in the accompanying schedules on the modified accrual basis with the exception of the revenue recognition of the one or more deferred June state aid payments in the current budget year, which is mandated pursuant to *N.J.S.A. 18A:22-44.2*. For GAAP purposes, payments are not recognized until the subsequent budget year due to the state deferral and recording of the one or more of the June state aid payments in the subsequent year. The special revenue fund is presented in the accompanying schedules on the grant accounting budgetary basis which recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not. The special revenue fund also recognizes the one or two June state aid payments in the current budget year, consistent with *N.J.S.A. 18A:22-44.2*.

The net adjustment to reconcile expenditures from the budgetary basis to the GAAP basis is \$64,757 for the general fund and \$-0- for the special revenue fund. See Exhibit C-3, Notes to Required Supplementary Information for a reconciliation of the budgetary basis to the modified accrual basis of accounting for the general and special revenue funds. Awards and financial assistance expenditures are reported in the School District's basic financial statements on a GAAP basis as presented as follows:

	<u>Federal</u>	<u>State</u>	<u>Total</u>
<b>General Fund</b>	\$ 50,461	\$ 11,583,950	\$ 11,634,411
<b>Special Revenue Fund</b>	917,143		917,143
<b>Debt Service Fund</b>		151,956	151,956
<b>Food Service Fund</b>	<u>354,525</u>	<u>6,905</u>	<u>361,430</u>
<b>Total Awards &amp; Financial Assistance</b>	<u>\$ 1,322,129</u>	<u>\$ 11,742,811</u>	<u>\$ 13,064,940</u>

**Lower Cape May Regional School District  
Notes to the Schedules of Expenditures  
of Federal Awards and State Financial Assistance  
For the Fiscal Year Ended June 30, 2013  
(Continued)**

**4. RELATIONSHIP TO FEDERAL AND STATE FINANCIAL REPORTS**

Amounts reported in the accompanying schedules agree with the amounts reported in the related federal and state financial reports.

**5. OTHER**

Revenues and expenditures reported under the Food Distribution Program represent current year value received and current year distributions respectively. The amount reported as TPAF Pension Contributions represents the amount paid by the state on behalf of the School District for the year ended June 30, 2013. TPAF Social Security Contributions represents the amount reimbursed by the State for the School District's share of social security contributions for TPAF members for the year ended June 30, 2013.

**6. MAJOR PROGRAMS**

Major programs are identified in the Summary of Auditor's Results section of the Schedule of Findings and Questioned Costs.

LOWER CAPE MAY REGIONAL SCHOOL DISTRICT  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

Section I –Summary of Auditor's Results

**Financial Statements**

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

- 1) Material weaknesses identified?            yes   X   no
- 2) Significant deficiencies identified that are not considered to be a material weakness?            yes   X   none reported

Noncompliance material to basic financial statements noted?            yes   X   no

**Federal Awards**

Internal Control over major programs:

- 1) Material weakness(es) identified?            yes   X   no
- 2) Significant deficiencies identified that are not considered to be a material weakness?            yes   X   none reported

Type of auditor's report on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133 ?   X   yes            no

Identification of major programs:

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
<u>84.010A</u>	<u>Title I</u>
<u>10.555</u>	<u>National School Lunch Program</u>
<u>          </u>	<u>          </u>

Dollar threshold used to distinguish between type A and type B programs:           \$300,000          

Auditee qualified as low-risk auditee?            yes   X   no

LOWER CAPE MAY REGIONAL SCHOOL DISTRICT  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONT'D)  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

Section 1 -- Summary of Auditor's Results (Cont'd)

**State Awards Section**

Dollar threshold used to distinguish between type A and type B programs: \$350,342

Auditee qualified as low-risk auditee?  X  yes   no

Internal Control over major programs:

1) Material weakness(es) identified?   yes  X  no

2) Significant deficiencies identified that are not considered to be material weakness?   yes  X  none reported

Type of auditor's report on compliance for major programs:  Unmodified

Any audit findings disclosed that are required to be reported in accordance with N.J. OMB Circular 04-04?   yes  X  no

Identification of major programs:

<u>GMIS Number(s)</u>	<u>Name of State Program</u>
<u>13-495-034-5120-014</u>	<u>Transportation Aid</u>
<u>13-495-034-5120-089</u>	<u>Special Education Categorical Aid</u>
<u>13-495-034-5120-085</u>	<u>Adjustment Aid</u>
<u>13-495-034-5095-002</u>	<u>Reimbursed TPAF Social Security Contributions</u>
<u>13-100-010-3350-023</u>	<u>School Lunch Program</u>
<u> </u>	<u> </u>

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

**Section 2 -- Schedule of Financial Statement Findings**

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with *Government Auditing Standards* and with audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey.

No findings identified.

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013  
Section 3 -- Schedule of Federal Awards and State Financial Assistance  
Findings and Questioned Costs**

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance, including questioned costs, related to the audit of major Federal and State programs, as required by OMB Circular A-133 and New Jersey OMB's Circular 04-04.

**FEDERAL AWARDS:**

No findings and/or questioned costs identified.

**STATE AWARDS**

No findings and/or questioned costs identified.

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT  
SUMMARY SCHEDULE OF PRIOR-YEAR AUDIT FINDINGS  
AND QUESTIONED COSTS AS PREPARED BY MANAGEMENT  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

This section identifies the status of prior year findings related to the basic financial statements and federal and state awards that are required to be reported in accordance with Chapter 6.12 of *Government Auditing Standards*, OMB Circular A-133 and State of New Jersey OMB's Circular 04-04.

**FINANCIAL STATEMENT FINDINGS**

There were no prior year audit findings

**FEDERAL AWARDS**

**Finding #2012-1**

The District used Education Jobs funds for expenditures that were not in accordance with the grant requirements.

**Current Status:**

Corrective action has been taken on this finding.

**STATE AWARDS**

There were no prior year audit findings.