

**VERIFICATION OF COMPLETION FOR
AN INTRODUCTION TO THE TEACHING PROFESSION:
A 24 HOUR PRESERVICE PROGRAM FOR EARLY CHILDHOOD EDUCATION**

A. Basic Information *Please print your name as it appears on any documentation that you are required to submit*

Last Name	First Name	Middle Name or Initial
Street Address		
City		
	State	Zip
Social Security Number	Date of Birth: Month	Day
		Year
Phone Number	E-mail Address	

B. To Be Completed by New Jersey College/University

The above named applicant has requested that equivalent coursework completed at your college/university be considered in lieu of the 24 hour pre-service requirement for issuance of an instructional Preschool through Grade Three Certificate of Eligibility. Please complete information in Section B regarding the content of the coursework to be considered. To be valid, this form must be signed by the dean of the college or school of education or the dean's designee at the institution where the applicant completed the relevant coursework. A stamped signature must be initialed by the person using the stamp. Verify your information with your school seal. **PLEASE RETURN THIS FORM TO THE APPLICANT.**

This candidate has completed one or more courses that meet the 24 hour pre-service requirement in accordance with N.J.A.C. 6A:9-11.1(a)4 as described below:

Demonstrate knowledge of basic pedagogy skills appropriate to preschool education, including but not limited to classroom management, teacher-child interaction, preschool curricula, New Jersey's preschool early learning standards and core curriculum content standards, and developmentally appropriate assessment through successful completion of a minimum of 24 hours of study offered through a state-approved provider or through equivalent coursework as documented on the transcript of a regionally accredited four-year college or university.

*****Please attach a list of relevant courses/titles that indicate a one to one correspondence with the above mentioned requirement.**

C. Certification

Name of New Jersey College/University	
Address	
City	Zip
State	
Printed Name of Individual Completing this Form	College / University Seal
Contact Telephone Number	
Printed Name & Title of Authorizing Officer (Dean of the College or School of Education or Dean's Designee)	
Signature of Authorizing Officer	
Date	

Applicant: Return this form with official transcripts and course descriptions to:
 New Jersey State Department of Education
 Division of Early Childhood Education
 P.O. Box 500
 Trenton, New Jersey 08625-0500
Attention: Tonya Hall-Coston