

**EXPEDITE ALERT FOR DOE MAILROOM STAFF**

**THIS PACKET REQUESTS AN EXPEDITED APPLICATION FOR TEACHER CERTIFICATION.**

**PLEASE HAVE SCANNED ONLY A COPY OF THE ENCLOSED FEE PAYMENT, AND PLEASE DO NOT SEND THE REST OF THIS PACKET FOR SCANNING.**

**PLEASE SEND THIS PACKET AND A COPY OF THE FEE PAYMENT DIRECTLY TO THE OFFICE OF LICENSURE AND CREDENTIALS WITH THIS NOTE ATTACHED TO THE TOP OF THE PACKET.**

**THANK YOU FOR YOUR HELP!**