

**CAREER AND TECHNICAL EDUCATION CERTIFICATE**

Licensure Requirement Details

**NATURAL RESOURCES SYSTEMS #2508**

*Prepared by the Office Career and Technical Education*

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**INTRODUCTION**

The following information is provided by the Department of Education to serve as a self-evaluation guide for individuals interested in applying for a career and technical education teaching certificate in the State of New Jersey using the alternate route program. The guide provides information about eligible degrees, employment experience, and self-employment experience that can be used to apply for a certificate. It also contains information regarding required state-issued licenses or credentials, when applicable. Note that this guide is not meant to be used to determine actual eligibility to apply, and it does not contain all of the requirements for an actual certificate application. For complete application information, visit the Office of Licensure and Credentials website at <http://www.nj.gov/education/educators/license/>. **Individuals who do not hold the required credentials listed on this detail page should consult Part F: Other Credentials.**

**PART A: CAREER AND TECHNICAL EDUCATION CERTIFICATE AND PROGRAM**

The holder of a **Natural Resources Systems Career and Technical Education Certificate #2508** issued by the New Jersey Department of Education is eligible to teach in the following secondary career and technical education program offered by public school districts in the State of New Jersey:

- ***Natural Resources/Conservation, General, Program CIP Code 03.0101:** A general program that focuses on the studies and activities relating to the natural environment and its conservation, use, and improvement. Includes instruction in subjects such as climate, air, soil, water, land, fish and wildlife, and plant resources; in the basic principles of environmental science and natural resources management; and the recreational and economic uses of renewable and nonrenewable natural resources.*
- ***Fishing and Fisheries Sciences and Management, Program CIP Code 03.0301:** A program that focuses on the scientific study of the husbandry and production of non-domesticated fish and shellfish populations for recreational and commercial purposes and the management of fishing and marine/aquatic product processing to ensure*

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*adequate conservation and efficient utilization. Includes instruction in the principles of marine/aquatic biology, freshwater and saltwater ecosystems, water resources, fishing production operations and management, fishing policy and regulation, and the management of recreational and commercial fishing activities.*

#### **PART B: REQUIRED STATE-ISSUED OCCUPATIONAL LICENSE OR CREDENTIAL**

Currently, there are no State-mandated occupational licenses required for this teaching certificate.

#### **PART C: APPLICATION FOR CERTIFICATE USING A DEGREE**

##### **Option 1: Bachelor's degree or higher**

Applicants using this option must meet all of the following requirements, and should review the requirements prior to submitting an application. The requirements include the following:

- Possession of an eligible degree with an eligible grade point average (GPA)
- Successful completion of an examination in physiology, hygiene and substance abuse issues
- Successful completion of a 24-hour introduction to teaching course

##### **Requirements:**

1. Applicants must submit the following:

- a) An official, sealed copy of their transcript(s) for a bachelor's degree or higher in a Department-approved subject area for the certificate. Applicants must have completed at least 30 credits in a coherent sequence of courses in the subject area from a regionally accredited college or university. Examples of eligible subject areas include the following:

- *Aquatic & Coastal Sciences*
- *Earth Sciences*
- *Ecology & Evolutionary Biology*
- *Geological & Geoscience Subjects*
- *Marine-related Sciences*
- *Natural Sciences*
- *Oceanography*
- *Sustainability Studies*
- *Water Resource Management*

- b) The applicant's GPA must be 2.75 or higher. Applicants with a bachelor's degree or higher who graduate on or after September 1, 2004, with a GPA that is below 2.75 in a four-year degree program, but at least 2.50 when a GPA of 4.00 equals an A grade, are eligible to apply for the career and technical education certificate by submitting evidence of a minimum of two years (4,000 hours) of full-time employment or part-time employment as per the requirements of 1(a) – (c) in **PART D**, below.

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2. Applicants must pass an examination in physiology, hygiene and substance abuse issues pursuant to *N.J.A.C. 6A:9-5.9*, including the effects of narcotics and alcohol. The examination is administered at the county offices of education. In lieu of this examination, the applicant may present basic military training or college level study in areas such as biology, health or nutrition. To obtain details regarding this examination, contact a county office of education: <http://www.state.nj.us/education/counties/>
3. Applicants must complete a 24-hour introduction to teaching course through an authorized provider, which serves as an introduction to the teaching profession for those individuals who are exploring career options. Topics include classroom management, lesson planning, introduction to New Jersey core curriculum content standards, and assessment of pupil progress. To obtain information regarding this requirement, read the section titled, "New Requirement for Certificate of Eligibility," on the following website: <http://www.nj.gov/education/educators/license/advisories/applicant.htm>

#### **Option 2: Associate's degree**

An associate's degree is not an option for this certificate. Applicants must apply using the requirements of ***Option 1***, above.

#### **PART D: APPLICATION FOR CERTIFICATE USING EMPLOYMENT EXPERIENCE**

**NOTICE:** This employment option is available only to applicants with an approved degree listed under PART C, Option I, above, but who do not meet the GPA requirement identified under **PART C, Option I**. Individuals with employment experience only are not eligible to apply for this teaching certificate. Examples of eligible job titles include: *Aquacultural Managers, Cartographers and Photogrammetrists, Fish and Game Wardens, Forest and Conservation Technicians, Geological and Petroleum Technicians, Geological Sample Test Technicians, Geophysical Data Technicians, Natural Sciences Managers, and Range Managers*. O\*NET Website: <http://online.onetcenter.org/find/career?c=1&g=Go>

Applicants using this option must meet all of the following requirements, and should review the requirements prior to submitting an application. The requirements include the following:

- Possession and documentation of eligible employment experience\*
  - Successful completion of an examination in physiology, hygiene and substance abuse
  - Successful completion of a 24-hour introduction to teaching course
  - Possession of an eligible degree
1. Applicants must submit evidence of at least two years (4,000 hours) of eligible employment in one or more of the job titles identified above.
    - a) The eligible employment experience must be within 10 years of the date of the application submitted to the New Jersey Department of Education. Employment experience that is older than 10 years will not be accepted.
    - b) The eligible employment experience must be documented by the applicant's employer(s) using the Department of Education's Statement of Employment

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- Experience form. If the applicant's eligible employment experience was obtained from more than one employer during the period of time for which eligible hours will be calculated, then a separate Statement of Employment Experience form must be completed by each employer. Employment experience submitted in any other format will not be accepted. Applicants may download the Statement of Employment Experience form from the Department of Education's website at the following link: [http://www.nj.gov/education/educators/license/forms/voc\\_employer\\_experience.pdf](http://www.nj.gov/education/educators/license/forms/voc_employer_experience.pdf)
- c) The employer(s) completing a Statement of Employment Experience form(s) will comment on the applicant's work performance and safety practices, including major work tasks, tools and technology.
  2. Applicants must pass an examination in physiology, hygiene and substance abuse issues pursuant to *N.J.A.C. 6A:9-5.9*, including the effects of narcotics and alcohol. The examination is administered at the county offices of education. In lieu of this examination, the applicant may present basic military training or college level study in areas such as biology, health or nutrition. To obtain details regarding this test, contact a county office of education: <http://www.state.nj.us/education/counties/>
  3. Applicants must complete a 24-hour introduction to teaching course through an authorized provider, which serves as an introduction to the teaching profession for those individuals who are exploring career options. Topics include classroom management, lesson planning, introduction to New Jersey core curriculum content standards, and assessment of pupil progress. To obtain information regarding this requirement, read the section titled, "New Requirement for Certificate of Eligibility," on the following website: <http://www.nj.gov/education/educators/license/advisories/applicant.htm>

## **PART E: APPLICATION FOR CERTIFICATE USING SELF-EMPLOYMENT EXPERIENCE**

**NOTICE:** This employment option is available only to applicants with an approved degree listed under PART C, Option I, above, but who do not meet the GPA requirement identified under **PART C, Option I**. Individuals with employment experience only are not eligible to apply for this teaching certificate.

Applicants using this option must meet all of the following requirements, and should review the requirements prior to submitting an application. The requirements include the following:

- Possession and documentation of eligible self-employment experience\*
- Successful completion of an examination in physiology, hygiene and substance abuse
- Successful completion of a 24-hour introduction to teaching course
- Possession of an eligible degree

**\*NOTICE:** The New Jersey Department of Education uses the federal North American Industry Classification System (NAICS) as its standard for determining eligible self-employment experience. Identify the NAICS code that the applicant's self employment experience is categorized on the NAICS Website:

<http://www.census.gov/cgi-bin/sssd/naics/naicsrch?chart=2007>

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#### **Requirements:**

1. The candidate shall present a notarized letter from a tax preparer and/or an attorney verifying the following:
  - a) The applicant has at least two years (4,000 hours) of eligible self-employment in one or more of the NAICS codes identified above.
  - b) The eligible self-employment experience is within 10 years of the date of the application submitted to the New Jersey Department of Education. Self-employment experience that is older than 10 years will not be accepted.
2. Applicants must pass an examination in physiology, hygiene and substance abuse issues pursuant to *N.J.A.C. 6A:9-5.9*, including the effects of narcotics and alcohol. The examination is administered at the county offices of education. In lieu of this examination, the applicant may present basic military training or college level study in areas such as biology, health or nutrition. To obtain details regarding this test, contact a county office of education: <http://www.state.nj.us/education/counties/>
3. Applicants must complete a 24-hour introduction to teaching course through an authorized provider, which serves as an introduction to the teaching profession for those individuals who are exploring career options. Topics include classroom management, lesson planning, introduction to New Jersey core curriculum content standards, and assessment of pupil progress. To obtain information regarding this requirement, read the section titled, "New Requirement for Certificate of Eligibility," on the following website: <http://www.nj.gov/education/educators/license/advisories/applicant.htm>
4. Applicants must possess an eligible degree as identified in **PART C, Application for Certificate Using a Degree**, above.

#### **PART F: OTHER CREDENTIALS**

Individuals who possess a degree and/or employment or self-employment experience not listed on this worksheet may submit their degree and/or employment or self-employment experience along with an application for a career and technical education certificate to the Department of Education, which will review the submission in order to determine eligibility. There is a fee associated with this service. However, the Department of Education does not guarantee that credentials submitted will be accepted by the Department of Education as satisfying the requirements for a career and technical education certificate. For more information, visit the Office of Licensure and Credentials homepage at <http://www.nj.gov/education/educators/license/>

#### **PART F: MILITARY SERVICE/TROOPS TO TEACHERS**

Individuals with military service may have obtained qualifying employment experience, education, and/or training during their military service via the New Jersey Troops to Teachers program. The Troops to Teachers program (TTT) assists eligible military personnel with the transition to a new career as public school teachers. The New Jersey TTT office will provide

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participants with counseling and assistance regarding certification requirements, routes to state teacher certification and employment leads. For information, contact the New Jersey Department of Education Troops to Teachers office at 800-680-0884 or e-mail [ttnj@doe.state.nj.us](mailto:ttnj@doe.state.nj.us)  
New Jersey Troops to Teachers Website: <http://www.nj.gov/njded/ttnj>

**PART G: ARE YOU LOOKING FOR A TEACHING JOB IN NEW JERSEY?**

Visit NJHire today, the New Jersey Department of Education's free education recruitment website. NJ HIRE Website: <http://www.njhire.com>