

**SWIMMING AND WATER SAFETY INSTRUCTOR
K-12 STANDARD CERTIFICATE
(ENDORSEMENT CODE: 1615)**

Please print this page before you apply.

This endorsement authorizes the holder to teach swimming, diving and water safety in all public schools.

In order to be eligible for the Standard Certificate, you will need to meet the following:

- Hold a standard New Jersey instructional certificate; and
- Hold a valid Cardiopulmonary Resuscitation for Professional Rescuer Certificate issued by the American Red Cross or the YMCA; and
- Hold a valid Lifeguard Certificate issued by the American Red Cross or YMCA; and
- Hold a valid Water Safety Instructor Certificate issued by the American Red Cross or the YMCA.

Fee Information

- The current cost of the certificate is \$95
- **No checks or money orders will be accepted**
- Please make the payment online at <http://www.nj.gov/education/educators/license/epay.htm>.
- **Please notify your examiner after payment has been made.**
- If you apply and are denied, you will be charged a fee of \$70.
- **All fees, including money left on file, are nonrefundable**

Online Certificate Information

- All information about certificates is now available online, including certificate name, certificate ID number, date of issuance, and expiration date if applicable. Instructions to view this information can be found at www.state.nj.us/education/educators/license/tcis/instructions.pdf.
- In order to make certification information available more quickly, this information will appear on our website in lieu of the issuance of paper certificates. Additionally, the move to electronic certificates will save costs associated with printing and mailing, as many of our neighboring states have discovered. **Therefore, as of May 15, 2015, paper certificates will no longer be issued.**

IF YOU HAVE MET THE ABOVE REQUIREMENTS, [CLICK HERE](#) TO APPLY ONLINE.

Applicant Checklist:

You cannot complete the entire application process online. After applying online, please submit ALL necessary documentation together **IN A SINGLE PACKET** to the NJ DOE in order to complete your application. Please put your tracking number or Social Security number on all documents that you send to our office. For this particular certificate, you will need to send in the following:

- Oath of allegiance/verification of accuracy form. (Available here: <http://www.nj.gov/education/educators/license/forms/verify.pdf>)
- A copy of a valid Cardiopulmonary Resuscitation for Professional Rescuer Certificate issued by the American Red Cross or the YMCA
- A copy of a valid Lifeguard Certificate issued by the American Red Cross or YMCA
- A copy of a valid Water Safety Instructor Certificate issued by the American Red Cross or the YMCA.
- Fee of \$95 paid online