

TEACHER OF DRIVER EDUCATION STANDARD CERTIFICATE (ENDORSEMENT CODE: 1610)

Please print this page before you apply.

This endorsement entitles the holder to teach **DRIVER EDUCATION** in all public schools.

In order to be eligible for the Standard Certificate, you will need to meet the following:

- Hold a Standard New Jersey *Health or Health and Physical Education* certificate.
- Submit an official college transcript showing successful completion of a course in driver education from a regionally accredited two or four-year college or university.
- Submit a copy of a valid New Jersey or out-of-State driver's license.
- Submit an official driving record/abstract from the state in which you are currently licensed to demonstrate the possession of a valid driver's license.
- Submit a personal notarized statement stating that you have completed "at least three consecutive years of successful automobile driving experience" **immediately prior to application. Please submit this notarized personal statement in your application.**

Fee Information

- **No checks or money orders will be accepted**
- Please make the payment online at <http://www.nj.gov/education/educators/license/epay.htm>.
- **Please notify your examiner after payment has been made.**
- If you apply and are denied, you will be charged a fee of \$70.
- **All fees, including money left on file, are nonrefundable**

Online Certificate Information

- All information about certificates is now available online, including certificate name, certificate ID number, date of issuance, and expiration date if applicable. Instructions to view this information can be found at www.state.nj.us/education/educators/license/tcis/instructions.pdf.
- In order to make certification information available more quickly, this information will appear on our website in lieu of the issuance of paper certificates. Additionally, the move to electronic certificates will save costs associated with printing and mailing, as many of our neighboring states have discovered. **Therefore, as of May 15, 2015, paper certificates will no longer be issued.**

IF YOU HAVE MET THE ABOVE REQUIREMENTS, [CLICK HERE](#) TO APPLY ONLINE.

Applicant Checklist:

You cannot complete the entire application process online. After applying online, please submit ALL necessary documentation together **IN A SINGLE PACKET** to the NJ DOE in order to complete your application. Please put your tracking number or Social Security number on all documents that you send to our office. For this particular certificate, you will need to send in the following:

- Oath of allegiance/verification of accuracy form. (Available here: <http://www.nj.gov/education/educators/license/forms/verify.pdf>)
- Official transcripts noting degree conferral and all other relevant transcripts. If possible, please have transcripts sent to you first and then forward them in the sealed envelope(s) together with any other documents.
- Out-of-State teaching certificate. (If applicable, see above for details).
- Letter of teaching or educational services experience. (See above for details).
- Fee of \$95 paid online.