

AMERICAN SIGN LANGUAGE (ASL) STANDARD CERTIFICATE (ENDORSEMENT CODE: 1505)

Please print this page before you apply.

TO AVOID DELAYS: After applying online, please submit **ALL** necessary documentation, including the oath of allegiance/verification of accuracy form, **together** in a **single packet** to the address below. If possible, please have transcripts sent to you first and then forward them in the sealed envelope(s) together with any other documents. Please include your Social Security number or tracking number in all correspondence with our office.

**NJ Department of Education
Office of Certification and Induction
PO Box 500
Trenton, NJ 08625-0500**

This endorsement entitles the holder to teach **ASL** in all public schools.

Degree Requirement

- A minimum of a bachelor's degree is required from a [regionally accredited college/university](http://www.nj.gov/education/educators/license/usaccred.htm). (<http://www.nj.gov/education/educators/license/usaccred.htm>)

Cumulative GPA Requirement

- New Jersey requires that candidates for certification achieve a cumulative **GPA of at least 3.0 when a GPA of 4.00** equals an A grade for students graduating on or after **September 1, 2016 (2.75 for those graduating before September 1, 2016)** in a baccalaureate degree program, higher degree program or a State-approved post-baccalaureate certification program with a minimum of 13 semester-hour credits. Please note that a high praxis test score may offset a GPA that is lower than 3.0 but higher than 2.75. Click on the following link for more details: <http://www.nj.gov/education/educators/license/gpa.htm>

Subject Matter Preparation

- For certification as an **American Sign Language** teacher, current regulations require that applicants complete a minimum of 30 credits in a coherent sequence in the subject field of **ASL**. A coherent sequence requires that at least 12 credits are completed at the advanced level of study (junior, senior or graduate level). Examples of courses accepted for **ASL** include "American Sign Language"; "Interpreting ASL"; "Fingerspelling"; "Advanced ASL"; "ASL Syntax and Grammar"; "Basic Hearing Science"; and "Audiology Principles". Related courses may be accepted depending on the course description/content. Please provide a course description if a course is not taken from the **ASL** Department. Courses in pedagogy/education are not accepted towards the subject matter preparation. The final determination as to which courses will be counted towards the **ASL** subject matter is based on professional and content standards found in the NJ Licensing Code. **All credits must appear on a regionally accredited 2 or 4-year college/university transcript.**

Sign Language Proficiency

- Current regulations require applicants for this endorsement to must possess linguistic competency in the designated world language as demonstrated on a Department-approved, nationally recognized test of receptive/expressive proficiency for American Sign Language.

Teacher of ASL: Proficiency Assessment Options Include:

1. American Sign Language teachers Association – Eligible ASLTA certificates include Provisional, Qualified, or Professional levels. Additional information is available at <http://www.aslta.org>.
2. Registry of Interpreters for the Deaf - Eligible RID certificates include CI, CI and CT, or CDI. Additional information is available at <http://rid.org/>
3. Educational Interpreter Performance Assessment – (EIPA) EIPA score of 3 or higher
Additional information is available from Silvia Coelho-yi, Union County College
Phone: (908) 791-4952 Email: yi@ucc.edu
4. Sign Language Proficiency Interview (SLPI formerly SCPI) – requires a minimum score of advanced or above. Testing information can be obtained from the New Jersey School for the Deaf, West Trenton, (609) 530-2332, Contact: Joan Cohen-Administrative Coordinator. Information is also available on the website: <http://mksd.org>

Second Language Acquisition & Related Methodologies

- Please note that before a *standard* certificate may be issued, a minimum of three semester-hour credits in second language acquisition theory and related methodologies offered by a regionally accredited two or four year college or university must be completed. A list of approved courses to meet this requirement can be accessed at the following website: www.state.nj.us/njded/aps/cccs/wl/courses.htm. **This course is not required in order to receive a CE.**

Professional Teacher Preparation

- Current regulations for certification require that applicants complete a coherent sequence of study in professional education which may be completed in a provisional teacher program or an approved teacher preparation program. This is to advise that courses presented by the applicant in professional education must be a coherent sequence of courses that culminates in supervised student teaching.

State Teaching Certificate

- Please submit a copy of an out-of-state teaching certificate that is equivalent to a NJ Standard Instructional Certificate. Holders of a NJ Standard Instructional Certificate do not need to send in a copy of their certificate.

Record of Professional Experience

- Please submit the following form which must be filled out by your employer:
<http://www.state.nj.us/education/educators/license/forms/ROPE.pdf>

The New Jersey Department of Education will make the final determination as to whether or not the experience meets NJ reciprocity regulations: <http://www.state.nj.us/education/educators/license/out/reciprocity.htm>

Please note: Holders of a NJ standard instructional certificate do not need to send in the above form with the exception of those who hold a standard *Teacher of the Handicapped* certificate.

Physiology and Hygiene Requirement

- This requirement may be completed by presenting evidence of basic military training, OR by completing a course such as biology, health or nutrition that appears on a regionally accredited 2 or 4 year college or university transcript, OR by completing a 35 question True/False test administered in the county office of education. Please go to <http://www.state.nj.us/education/counties/> in order to contact a county office of education **after** you apply online.

Fee Information

- **No checks or money orders will be accepted**
- Please make the payment online at <http://www.nj.gov/education/educators/license/epay.htm>.
- **Please notify your examiner after payment has been made.**
- If you apply and are denied, you will be charged a fee of \$70.
- **All fees, including money left on file, are nonrefundable**

Online Certificate Information

- All information about certificates is now available online, including certificate name, certificate ID number, date of issuance, and expiration date if applicable. Instructions to view this information can be found at www.state.nj.us/education/educators/license/tcis/instructions.pdf.
- In order to make certification information available more quickly, this information will appear on our website in lieu of the issuance of paper certificates. Additionally, the move to electronic certificates will save costs associated with printing and mailing, as many of our neighboring states have discovered. **Therefore, as of May 15, 2015, paper certificates will no longer be issued.**

Applicant Checklist:

You cannot complete the entire application process online. After applying online, please submit ALL necessary documentation together **IN A SINGLE PACKET** to the NJ DOE in order to complete your application. Please put your tracking number or Social Security number on all documents that you send to our office. For this particular certificate, you will need to send in the following:

- Oath of allegiance/verification of accuracy form. (Available here: <http://www.nj.gov/education/educators/license/forms/verify.pdf>)
- Official transcripts noting degree conferral and all other relevant transcripts. If possible, please have transcripts sent to you first and then forward them in the sealed envelope(s) together with any other documents.
- Out-of-State teaching certificate. (If applicable, see above for details).
- Letter of teaching or educational services experience. (See above for details).
- Fee of \$95 paid online.

IF YOU HAVE MET THE ABOVE REQUIREMENTS, [CLICK HERE](#) TO APPLY ONLINE.