

# BILINGUAL/BICULTURAL EDUCATION CERTIFICATE OF ELIGIBILITY (ENDORSEMENT CODE: 1480)

Please print this page before you apply.

**IMPORTANT INFORMATION:** A candidate who holds a CE in Bilingual/Bicultural Education and accepted employment into a teaching position requiring the certificate must enroll in a Department approved New Jersey college Bilingual/Bicultural program that includes 12 credit hours of formal instruction while employed provisionally to secure full licensure.

**TO AVOID DELAYS:** After applying online, please submit **ALL** necessary documentation, including the oath of allegiance/verification of accuracy form, **together** in a **single packet** to the address below. If possible, please have transcripts sent to you first and then forward them in the sealed envelope(s) together with any other documents. Please include your Social Security number or tracking number in all correspondence with our office.

**NJ Department of Education  
Office of Certification and Induction  
PO Box 500  
Trenton, NJ 08625-0500**

This endorsement entitles the holder to teach **Bilingual/Bicultural education** in all public schools.

## Degree Requirement

- A minimum of a bachelor's degree is required from a [regionally accredited college/university](http://www.nj.gov/education/educators/license/usaccred.htm). (<http://www.nj.gov/education/educators/license/usaccred.htm>)

## Cumulative GPA Requirement

- New Jersey requires that candidates for certification achieve a cumulative **GPA of at least 3.0 when a GPA of 4.00** equals an A grade for students graduating on or after **September 1, 2016 (2.75 for those graduating before September 1, 2016)** in a baccalaureate degree program, higher degree program or a State-approved post-baccalaureate certification program with a minimum of 13 semester-hour credits. Please note that a high praxis test score may offset a GPA that is lower than 3.0 but higher than 2.75. Click on the following link for more details: <http://www.nj.gov/education/educators/license/gpa.htm>

## Instructional Certification

- You need to possess a NJ instructional certificate with an appropriate endorsement to the subject or grade level to be taught. Please see [www.nj.gov/hjded/educators/license/certandend.htm](http://www.nj.gov/hjded/educators/license/certandend.htm) for a list of instructional endorsements. You will need to apply and be eligible for an instructional certificate. **World Language certificates are not appropriate endorsements** for the Bilingual/Bicultural Education certificate.

## English Language Proficiency Tests

- You must present evidence of passing oral and written English language proficiency tests (OPI & WPT). The English OPI must be passed with a score of at least Intermediate High. The English WPT must be passed with a score of at least Advanced Low. Information regarding these tests may be found on the Language Testing International website at [www.languagetesting.com](http://www.languagetesting.com) or by calling Language Testing International by phone at (914) 963-7110. (Exceptions: Candidates for certification who pass the Department-approved basic skills test will be exempt from taking the written English language proficiency test (WPT) requirement.)

## Target Language Proficiency Tests

You must present evidence of passing oral and written language proficiency tests (OPI & WPT) in your target language. Both of these tests must be passed with a score of at least Advanced Low. Information regarding these tests may be found on the Language Testing International website at [www.languagetesting.com](http://www.languagetesting.com) or by calling Language Testing International by phone at (914) 963-7110. (Exceptions: Candidates for certification who establish themselves as a speaker of the target language who was primarily educated at the undergraduate or graduate level in that language, as determined by their submitted foreign

evaluation transcript(s), will be exempt from taking the oral and written language proficiency tests (OPI & WPT) in their target language.)

### Basic Skills Assessment Requirement (Effective September 1, 2015)

- All candidates must pass a Commissioner-approved test of basic skills, or score in the top one-third percentile on the SAT, ACT, or GRE for the year the test was taken. The top one-third percentile score for each test, for each year the data is available, is posted to the Department's website at: <http://www.nj.gov/education/educators/rpr/preparation/BasicSkillsExemptionCutScores.pdf>
- Please go to <http://www.nj.gov/education/educators/license/1112.pdf> for testing details. Official scores must be presented directly from Educational Testing Service to the NJ Department of Education. Only official scores are accepted. **The New Jersey Department of Education code (R7666) and your Social Security number must appear on your test score report in order to be accepted. Please submit a copy of your test score report if you have taken the appropriate exam.**

### 24 Hour Requirement

- Effective October 31, 2009, eligibility for the elementary school Certificate of Eligibility or instructional area Certificate of Eligibility requires candidates to demonstrate knowledge of basic pedagogical skills appropriate to the area of endorsement prior to the issuance of a certificate. The requirement may be met through successful completion of a minimum of 24 hours of study offered through a state-approved provider or through approved coursework at a NJ State-approved college as documented on a transcript. If submitting a Certificate of Completion for the 24 hour pre-service to meet this requirement, only original documentation will be accepted. Do not send copies or faxes. Please go to <http://www.state.nj.us/education/educators/license/advisories/applicant.htm> for details and a list of approved courses and providers. (Exceptions: Holders of a CEAS, provisional, or standard certificate in another instructional area are exempt from this requirement.)

### Physiology and Hygiene Requirement

- This requirement may be completed by presenting evidence of basic military training, OR by completing a course such as biology, health or nutrition that appears on a regionally accredited 2 or 4 year college or university transcript, OR by completing a 35 question True/False test administered in the county office of education. Please go to <http://www.state.nj.us/education/counties/> in order to contact a county office of education **after** you apply online.

### Fee Information

- **No checks or money orders will be accepted**
- Please make the payment online at <http://www.nj.gov/education/educators/license/epay.htm>.
- **Please notify your examiner after payment has been made.**
- If you apply and are denied, you will be charged a fee of \$70.
- **All fees, including money left on file, are nonrefundable**

### Online Certificate Information

- All information about certificates is now available online, including certificate name, certificate ID number, date of issuance, and expiration date if applicable. Instructions to view this information can be found at [www.state.nj.us/education/educators/license/tcis/instructions.pdf](http://www.state.nj.us/education/educators/license/tcis/instructions.pdf).
- In order to make certification information available more quickly, this information will appear on our website in lieu of the issuance of paper certificates. Additionally, the move to electronic certificates will save costs associated with printing and mailing, as many of our neighboring states have discovered. **Therefore, as of May 15, 2015, paper certificates will no longer be issued.**

## Applicant Checklist:

**You cannot complete the entire application process online.** After applying online, please submit **ALL** necessary documentation together **IN A SINGLE PACKET** to the NJ DOE in order to complete your application. Please put your tracking number or Social Security number on all documents that you send to our office. For this particular certificate, you will need to send in the following:

- Oath of allegiance/verification of accuracy form. (Available here: <http://www.nj.gov/education/educators/license/forms/verify.pdf> )
- Official transcripts noting degree conferral and all other relevant transcripts. If possible, please have transcripts sent to you first and then forward them in the sealed envelope(s) together with any other documents.

- Copies of your Praxis test score report (May be submitted at a later date if you have not yet completed this requirement. See above for details.)
- Fee of \$170 paid online

IF YOU HAVE MET THE ABOVE REQUIREMENTS, [CLICK HERE](#) TO APPLY ONLINE.