

Family and Community Engagement Meeting
Minutes
March 18, 2015

Attended: Suzanne Burnette, Grace Boswell, Niurca Louis, Barbara Andrews, Barbara Pugh, Kate DiMemmo, Danielle Armstrong, Bethany Andrade, Vincent Costanza, Sharon Rawlens, and Paula Bell

- Discussed Minutes

- County Council update – some county councils have created smaller parent groups within the county.

- Upcoming Goals for Committee
 - Present the parent practices document at the focus groups, then analyze, and edit the document according to feedback by June 2015.
 - Once edited, give the document to the NJ Early Learning Training Academy for them to create parent modules by August 2015.

- Focus groups
 - A few different facilitation ideas:
 1. Put questions on a sheet, divide parents into groups, and choose a recorder, have them write on the sheet, and give their feedback.
 2. Give the document to the parents before the meeting, post the questions on flip chart around the room, have parents fill out two questions (on flipchart with markers and sticky notes).
 3. Hold the focus groups in a computer lab.
 - Variety of Focus Groups:
 - County Councils
 - Family Success Center
 - Head Starts
 - Child Care Centers
 - School districts (Jersey City, Little Egg Harbor, Red Bank)
 - Regional Achievement Center (Paula White)
 - Mother Health Care Centers
 - Faith-based programs
 - Boy and Girl Scouts
 - YMCA
 - Public Libraries
 - SPAN
 - CCP&P

- Grace will send out:
 - An excel spreadsheet of all the focus meeting dates
 - Finalized PowerPoint and Document
- The next meeting is May 20 from 2-4pm – NJ Department of Education – 3rd floor conference room.