

Equivalency and Waiver Process for Preschool Programs

If a school district needs to request an equivalency or waiver of the rules at N.J.A.C. 6A:13A, Elements of High Quality Preschool Programs, please complete the forms below using the following steps:

1. Complete the relevant forms.
2. Get the signature of the district's chief school administrator.
3. Submit all materials to the executive county superintendent at the county office of education.
4. The county office will make a recommendation for approval and submit the materials to the Office of the State Board of Education.
5. Notification will come from the Commissioner of Education.

NEW JERSEY STATE DEPARTMENT OF EDUCATION

EQUIVALENCY APPLICATION

N.J.A.C. 6A:5

COUNTY _____

ID CODE # _____

DISTRICT _____

ID CODE # _____

“EQUIVALENCY” means approval to achieve the intent of a specific rule through an alternate means that is different from, yet judged to be comparable to or as effective as those prescribed within the rule.

1. List the administrative code citation(s) which necessitate the proposed equivalency.

2. Describe what the district intends to accomplish that is currently prevented or disallowed by an existing rule.

3. Briefly describe why an equivalency is necessary to accomplish the desired or measurable results. Describe your proposed equivalent.

4. Describe the process for informing the community, parents, boards of education members, administration, and staff in the development of the proposal through input and public comment.

5. List the date that the local board of education adopted the resolution for the proposed equivalency. _____

I, _____, certify that the information presented in this application is true and accurate to the best of my knowledge.

CHIEF SCHOOL ADMINISTRATOR

SIGNATURE

DATE

NEW JERSEY STATE DEPARTMENT OF EDUCATION

WAIVER APPLICATION

N.J.A.C. 6A:5

COUNTY _____

ID CODE # _____

DISTRICT _____

ID CODE # _____

“WAIVER” means approval to avoid compliance either with the specific procedures or the substantive requirements of a specific rule for reasons that are judged educationally, organizationally and fiscally sound.

1. List the administrative code citation(s) which necessitate the proposed waiver.

2. Describe what the district intends to accomplish that is currently prevented or disallowed by an existing rule.

3. Briefly describe why a waiver is necessary to accomplish the desired or measurable results.

4. Describe the process for informing the community, parents, boards of education members, administration, and staff in the development of the proposal through input and public comment.

5. List the date that the local board of education adopted the resolution for the proposed waiver. _____

I, _____, certify that the information presented in this application is true and accurate to the best of my knowledge.

CHIEF SCHOOL ADMINISTRATOR

SIGNATURE

DATE

FACILITIES WAIVER OR EQUIVALENCY

Please complete the information below to assess the facilities space. Check all that apply.

If the classroom space(s) is less than 950 square feet, please include the square footage of the classroom and the maximum number of children that will be served in the classroom. (950 square feet means 750 square feet of usable space, 150 square feet of storage and equipment or furnishings that are either built in or not easily movable and 50 square feet of toilet room) **If you are requesting an equivalency or waiver of the space requirements for more than one location, please include this information for each.**

Location:		Location:	
Classroom	Square footage	Classroom	Square footage
1		1	
2		2	
3		3	
4		4	
5		5	

Is the preschool classroom higher than the second floor of the building?

Is the preschool classroom located in a basement?

If the preschool classroom does not include a bathroom, please briefly describe your plan for ensuring that the toileting needs of the children are met in a safe and developmentally appropriate way?

What is your plan for providing classrooms that meet code requirements as per N.J.A.C. 6A:13A, 7.1?

CAPACITY WAIVER OR EQUIVALENCY

If you are requesting flexibility of the minimum number of children (90) to be served in a private provider or local Head Start Agency, as per N.J.A.C. 6A:13A, 9.1, please complete the following:

State how many preschool children will be served in each private provider or local Head Start agency. If you are requesting an equivalency or waiver of the minimum number of children to be served for more than one private provider or local Head Start agency, please include this information for each site.

Name of provider or local Head Start Agency	Number of children to be served

CURRICULUM WAIVER OR EQUIVALENCY

If you are requesting a research-based, comprehensive preschool curriculum that is not recommended by the department:

No district-developed curricula will be approved. However, an equivalency/waiver will be considered based upon a review of the information listed below. Attach additional pages, as needed. Note that this information must also be submitted with the Five Year Preschool Program Plan or annual updates.

Name of the curriculum:

Summary of the curriculum:

Scope and sequence of professional development (topics, staff, timeline/calendar, protocol):

Alignment of the curriculum's activities and child learning outcomes with the *Preschool Teaching and Learning Expectations*:

Classroom-based curriculum implementation assessment instrument:

Performance-based assessment:

Efficacy research: