



State of New Jersey

DEPARTMENT OF EDUCATION
PO Box 500
TRENTON, NJ 08625-0500

JON S. CORZINE
Governor

LUCILLE E. DAVY
Commissioner

Broadcast #5

August 18, 2009

TO: District Superintendents

FROM: Gerald J. Vernotica
Assistant Commissioner
Division of Field Services

SUBJECT: Application for Equalization Aid - ARRA-ESF/GSF and ARRA Quarterly Reporting

TOTALPAGES: 3

DISTRIBUTE TO: School Business Administrators
Other staff as appropriate

CONTACT: ARRA-ESF and ARRA-GSF application/assurance statement, payment and quarterly expenditure reporting: osfpayments@doe.state.nj.us.
Department's data collection process to complete the quarterly federal reporting under ARRA (section 1512): bari.erlichson@doe.state.nj.us.



State of New Jersey

DEPARTMENT OF EDUCATION
PO Box 500
TRENTON, NJ 08625-0500

JON S. CORZINE
Governor

LUCILLE E. DAVY
Commissioner

DATE: August 18, 2009

TO: Chief School Administrators
School Business Administrators

FROM: Katherine P. Attwood *Katherine P Attwood*
Assistant Commissioner, Division of Finance

SUBJECT: Application for Equalization Aid - ARRA-ESF/GSF and ARRA Quarterly Reporting

Application for ARRA-ESF and ARRA-GSF

The application and assurance statement for the State Fiscal Stabilization Funds (ARRA-ESF and ARRA-GSF) is now available on-line. The application can be accessed on the NJ DOE Homeroom at:

<http://homeroom.state.nj.us/>

The application is only for districts that receive Equalization Aid and requires the Chief School Administrator to certify to a set of assurances and electronically submit that certification to the department prior to initiating district payments of ARRA-ESF and ARRA-GSF. As indicated in my July 7, 2009 memo, districts will receive the federal portion of their Equalization Aid (ARRA-GSF and ARRA-ESF) separately from their normal state aid payment in 18 semi-monthly installments from September through May after completion of an on-line assurance statement.

Please access the application and submit the certification to the department by September 4, 2009. This will ensure the district's ARRA-ESF and ARRA-GSF payments can begin on September 15, 2009 (payments will be made on the 15th and 30th of each month through May). As with other department data collections, the district's web user administrator must first provide access to this data collection. Please print a copy of the completed application/assurance statement for your records.

Quarterly Reporting of Funds Expended for ARRA-ESF and ARRA-GSF

As I also indicated in the July 7, 2009 memo, the Federal Cash Management Act requires the department to monitor district expenditures of ARRA-GSF and ARRA-ESF and therefore, districts are required to report quarterly to the department on the actual expenditures of ARRA-ESF and ARRA-GSF. If a district is not expending funds on a timely basis, the department will

be required to adjust the subsequent payments until the district's expenditures catch up with the payments. The department will also adjust the district's subsequent payments if the district's expenditures exceed the funds paid until the district's payments equal the expenditures. The first quarterly expenditure report will be due October 5, 2009 using a separate online system available on the NJ DOE Homeroom in September. Instructions for this system will be distributed at that time.

Quarterly Reporting of Jobs Saved/Created for ARRA-ESF, ARRA-GSF, ARRA-Title I and ARRA-IDEA.

Lastly, as indicated in the August 17, 2009 memo from Willa Spicer, Deputy Commissioner, the department is also developing a system to collect the other required ARRA information to complete the quarterly reporting of prime and subrecipient data to the federal government on grants the department administers (section 1512 of ARRA). This includes collection of jobs created/saved and DUNs and other vendor information on LEA contracts awarded for all ARRA funds the department administers. Therefore, no LEA should register on the federal reporting site (federalreporting.gov) for ARRA-ESF, ARRA-GSF, ARRA-Title I, or ARRA-IDEA. Districts will receive further instructions about this collection process as soon as the information is available. Please note that LEAs awarded ARRA funds directly from the federal government (e.g. ARRA Impact Aid funds restricted for construction) will need to register and report on those funds separately as the prime recipient.

Questions

If you have any questions regarding the ARRA-ESF and ARRA-GSF application/assurance statement, payment and quarterly expenditure reporting, please e-mail osfpayments@doe.state.nj.us.

If you have any questions on the accounting for ARRA-ESF and ARRA-GSF, please email budget@doe.state.nj.us.

If you have any questions on the department's data collection process to complete the quarterly federal reporting under ARRA (section 1512), please email bari.erlichson@doe.state.nj.us.

KPA/YT/FL/ \\osf\Payment\ARRA FY09-10\ARRA ESF-GSF Assurance.doc

c: Lucille E. Davy
Willa Spicer
Donna Arons
Gerald Vernotica
Beth Brooks
Bari Erlichson
Jack Moticha
Joan Saylor
Yut'se Thomas
Executive County Superintendent
Executive County School Business Administrators