



**Amistad Curriculum Consortium**  
**Educator Application Form**  
**August 1, 2016–August 3, 2016**  
**Kean University**  
**(Northern Region)**

**Applicant Information**

Title					First Name					Last Name				
Home Address					City			State		Zip				
Home Phone					Cell Phone					Other phone				
Preferred email					Alternate email									
Courses and/or grades taught					Number of students			Number of years of teaching						
NJ Instructional, Educational services and/or Administrative Certification areas														

**School Information**

County			School District			School Name			School Grade levels		
School Address					City			State		Zip	
School Phone			School Fax			School Email					
Circle all that apply	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	
	Title I School		Special Services School		Vocational/Technical		Private/Parochial				

How did you learn about this institute? *(please check all that apply)*

Professional Conference	Amistad E-mail	District/School administrator	Other (please name source)
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**Commuter or Residential Participant- (Please check one) Partial participation not permitted**

<b><i>I plan to be a daily commuter participant →</i></b>
<b><i>I plan to be a Residential Participant (Stay on Campus) →</i></b>



Application is a two-step process:

**Step 1:** Register for the Northern Region institute:

Northern Region: *Kean University, August 1-3, 2016*

**Step 2:** Submit an application to the Amistad Commission. The 2016 New Jersey Amistad Commission Summer Institute applications are available on the Amistad Commission's webpage:

<http://www.state.nj.us/education/amistad>

Completed applications should be submitted to the New Jersey Amistad Commission by **Monday, July 11, 2016. Space is limited and applications will be accepted on a rolling basis**

### **ELIGIBILITY**

- All New Jersey public (district, charter and renaissance school) and nonpublic (parochial or private school) elementary or secondary teachers and other educators are eligible to participate. Applicants must complete the Amistad application and essay and provide all of the information requested to be considered eligible.
- First preference will be given to applicants who commit to full training at their chosen institute. If there are extenuating circumstances, let us know that on your application. Commuter applicants must select the commuter option on the application.
- To be given full professional development credit, candidates selected to participate must attend the full sessions for which they are registered. **Partial attendance or daily visits are not permitted without prior authorization.**
- **All selected candidates will be notified no later than Friday, July 15, 2016.**

If there are any questions about the application process or the institute, please email or contact Glender Terrell or Shara Floyd in the Amistad Commission office at 609-984-6428 or at [amistad@doe.state.nj.us](mailto:amistad@doe.state.nj.us).

### **SELECTION CRITERIA**

A selection committee will read and evaluate all properly completed applications in order to select the most promising applicants and identify a small number of alternates. The most important consideration in the selection of participants is the likelihood that an applicant will benefit professionally and translate this knowledge into the classroom or district wide curriculum adoptions. The selection committee members will weigh several factors including:

1. quality and commitment as an administrator, teacher and interpreter of American history;
2. intellectual interests, both generally and as they relate to the work of the Institute;
3. special perspectives, skills, or experiences that would contribute to the Institute;
4. commitment to participate fully in the formal and informal collegial life of the Institute; and
5. the likelihood that the experience will enhance the applicant's teaching and ability to infuse African-American history into the social studies curriculum.

## **STIPEND, TENURE, AND CONDITIONS OF AWARD**

Individuals selected will receive a modest **\$250** stipend upon submission and approval of **5 lesson plans**, due no later than **September 12, 2016**. In addition, each selected candidate will receive housing, meals, books and supplies for the duration of the period spent in residence. Institute participants are required to attend all meetings and to engage fully in the work of the Amistad Summer Institute. During the Institute, teachers may not encourage to undertake teaching assignments or any other professional activities.

At the end of the Institute's residential period, participants will be asked to submit evaluations in which they review their work during the summer and assess its significance to their personal and professional development. Special forms for this report will be distributed. Completed forms should be returned directly to Amistad staff.

## **CHECKLIST OF APPLICATION MATERIALS**

The following items constitute a completed application to the Amistad Summer Institute.

1. Three copies of the completed application
2. Two copies of a detailed résumé, and
3. Two copies of the application essay as outlined below.

**Materials should be mailed to:**

**New Jersey Amistad Commission  
NJ Dept. of Education  
Attn: Amistad Summer Institute  
100 Riverview Plaza, PO Box 500  
Trenton, NJ 08625-0500**

**or**

**Emailed to: [amistad@doe.state.nj.us](mailto:amistad@doe.state.nj.us)**

## **THE APPLICATION ESSAY**

The application essay should be no more than two double-spaced pages, using no smaller than a Times New Roman 12 size font. This essay should include any relevant professional and personal information. It should address reasons for applying; the applicant's interest, qualifications and experiences that equip the applicant to do the work of the Amistad Summer Institute and the contributions the applicant brings to a learning community; a statement of what the applicant wants to accomplish by participating; and the relation of the Amistad Summer Institute to the applicant's professional responsibilities. Applicants should feel free to elaborate on the relationship between the Amistad Summer institute and their responsibilities for teaching and curricular development.

## **SUBMISSION OF APPLICATIONS AND NOTIFICATION PROCEDURE**

Completed applications should be submitted to the New Jersey Amistad Commission and should be **postmarked no later than Monday, July 11, 2016**.

**Applications will be accepted on a rolling basis and applicants will be notified of their acceptance no later than Friday, July 15, 2016.** If your application is selected for participation, you must notify The NJ Amistad Commission of your intent to accept. Please send an e-mail no later than ***Tuesday, July 19, 2016***.

If there are any questions about the application process or the institute, please email or contact: Glender Terrell or Shara Floyd 609-984-6428 or [amistad@doe.state.nj.us](mailto:amistad@doe.state.nj.us)